

# Library Policy Update

## Article 7: Meeting Room Policy

Regina Reed  
Library Director  
City Council Meeting  
October 17, 2023

# Summary

- Question
  - **City Council is being asked to consider an update to Article 7, Meeting Room Policy, Leon Valley Public Library Policy Manual**
- Recommendation
  - Approve update

# Purpose

## Update to Article 7, Meeting Room Policy, Leon Valley Public Library Policy Manual to

1. Identify the meeting room's use as a service the library offers
2. Clarify the guidelines for public use
  1. No commercial, sales, or profit-making uses of the meeting room
  2. Clearly designate the sponsoring organization and shall not indicate affiliation with the library, support by the library, or include the library's logo
  3. May not be used for any political event
  4. May not be used for any private event

# Fiscal Impact

- N/A

# S.E.E. Statement

Social Equity – Encourage community engagement and the sharing of ideas and experiences.

Economic Development- Provides a space free of charge for those that meet the guidelines.

Environmental Stewardship – N/A

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