

MAYOR AND COUNCIL COMMUNICATION

DATE: October 17, 2023

TO: Mayor and Council

FROM: Regina Reed, Library Director

THROUGH: Crystal Caldera, City Manager

SUBJECT: Presentation, Discussion, and Possible Action on the Leon Valley Public Library Policy Article 7: Meeting Room Policy - R. Reed, Library Director

SPONSOR(S): N/A

PURPOSE

The Meeting Room Policy (Article 7 of the Leon Valley Public Library Policy Manual) was updated to identify the meeting room's use as a service the library offers and to clarify the guidelines for public use. A Request for Use of Meeting Room form has been added with updated information for the library staff to make a better-informed decision on whether a request meets the policy guidelines.

SEE LEON VALLEY

Social – Encourage community engagement and the sharing of ideas and experiences.

Economic – Provides a space free of charge for those that meet the guidelines.

Environmental – N/A

FISCAL IMPACT

N/A

STRATEGIC GOALS

Goal #7D: Create, enhance, and improve educational and cultural programs

RECOMMENDATION OPTIONS

Update the policy as provided
Leave the policy As Is
Provide additional updates

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary