



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, November 18, 2025 at 6:30 PM

**MINUTES**

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**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

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**1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**

**PRESENT**

Mayor Chris Riley  
Council Place 1 Danielle Bolton  
Mayor Pro-Tem, Council Place 2 Betty Heyl  
Council Place 3 Philip Campos  
Council Place 4 Rey Orozco  
Council Place 5 Beth Mursch (Excused)

Mayor Chris Riley called the meeting to order at 6:30 PM and announced that a quorum of the City Council was present in Council Chambers.

Mayor Riley asked Council Place 4, Rey Orozco, to lead the Pledge of Allegiance.

**2. Citizens to be Heard -** Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Abraham Diaz spoke at this time.

**3. Presentations**

- 1. Presentation Providing an Update on the Leon Valley Street Outreach Project - Alberto Rodriguez, Vice President of Operation, Haven for Hope**

Alberto Rodriguez, Vice President of Operations for Haven for Hope, presented an update on the Leon Valley Street Outreach Project.

2. **Proclamation Honoring Leon Valley Officer Virginia Angermiller for her Exemplary Service of Professionalism, Compassion and Teamwork on October 8, 2025, in a Missing Person Case - Mayor, Chris Riley**

Mayor Chris Riley presented Leon Valley Police Officer Virginia Angermiller, Officer Lucy Salon-Abajian, Sergeant David Trevino, and San Antonio Police Officer Jesus Aguirre with proclamations recognizing their exemplary service.

3. **Proclamation Honoring Leon Valley Officer Lucy Salon- Abajian for her Exemplary Service of Professionalism, Compassion and Teamwork on October 8, 2025, in a Missing Person Case - Mayor, Chris Riley**

4. **Proclamation Honoring Leon Valley Sergeant David Trevino for his Exemplary Service of Professionalism, Compassion and Teamwork on October 8, 2025, in a Missing Person Case - Mayor, Chris Riley**

5. **Proclamation Honoring San Antonio Police Officer Jesus Aguirre for his Exemplary Service of Professionalism, Compassion and Teamwork on October 8, 2025, in a Missing Person Case - Mayor, Chris Riley**

6. **Discussion and Direction to Staff on Library Annex Roof Repair - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director, and Regina Reed, Library Director, presented this item. Members of the Library Advisory Board were also present.

Those who spoke were Kathy Hill, President of the Historical Society, and Maryanna Christensen, Library Advisory Board Member.

Dr. Crystal Caldera, City Manager, stated that this item would be listed as part of the City's infrastructure needs and that citizens would be invited in January to provide input on where it falls on the priority list. This information will be presented at the January 24, 2026, Annual Town Hall Meeting.

A motion was made by Council Place 4, Orozco, to table this item until January 24, 2026, and to temporarily close the Library Annex to the public and to any business being conducted there until the January 24, 2026, meeting, when this item will be discussed further. The motion was seconded by Mayor Pro Tem, Council Place 2, Heyl.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco

The motion passed unanimously.

**7. Presentation and Update on Oak Wilt - D. Dimaline, Assistant Public Works Director**

David Dimaline, Assistant Public Works Director, presented an update on Oak Wilt.

**8. Presentation, Discussion and Possible Action to Amend the Action of the Joint meeting Between the Leon Valley City Council and the Leon Valley Historical Society, which was Held on 10-18-2025 - Mayor Chris Riley**

Melinda Moritz, Public Works Director, presented this item.

Kathy Hill spoke on this item.

A motion was made by Council Place 3, Campos, to postpone this item to the December 16, 2025, City Council Agenda for further discussion. The motion was seconded by Council Place 1, Bolton.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco

The motion passed unanimously.

**9. Presentation, Discussion and Possible Direction to Staff to Amend Sec. 15.02.721 General Statutes, Ordinances and Rules applying to the Zoning Commission - Councilor Campos and Councilor Orozco**

Council Place 3, Philip Campos, presented this item.

Erick Matta, Planning & Zoning Commission Chair, Will Bradshaw, and Andrea Roofe spoke at this time.

A motion was made by Council Place 3, Campos, to add that the chair and/or the staff be notified prior to a meeting for an excused absence. The motion was seconded by Council Place 1, Bolton.

Council Place 3, Campos withdrew the previous motion; and Council Place 1, Bolton withdrew her second.

Council Place 3, Campos motioned that the chair and/or staff be notified for an excused absence; and that the Commissioners would vote on whether or not an absence is excused or not. The motion was seconded by Council Place

Voting Yea: Council Place 1 Bolton, Council Place 3 Campos, Council Place 4 Orozco  
Voting Nay: Mayor Pro-Tem, Council Place 2 Heyl

The motion was approved 3-1.

This amendment will be brought back on December 16, 2025, for a first read.

- 4. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

**5. City Manager's Report**

**1. Upcoming Important Events**

- **Tuesday, December 02, 2025 – Regular City Council Meeting**  
6:30 PM · City Council Chambers
- **Tuesday, November 25, 2025 – Big Rig Petting Zoo**  
9:00–11:30 AM · Raymond Rimkus Park
- **Thursday–Friday, November 27–28, 2025 – City Offices & Municipal Court Closed**  
Thanksgiving Holiday (City Hall reopens Monday, December 01, 2025)
- **Monday, December 01, 2025 – Annual Holiday Tree Lighting**  
At dusk in the grassy area outside of the Leon Valley Conference Center
- **Saturday, December 6, 2025 – Breakfast with Santa**  
9:00–11:30 AM · Leon Valley Public Library
- **Wednesday, December 24, 2025 – Thursday, January 1, 2026 – City Offices & Municipal Court Closed**  
Christmas, Winter Break & New Year's Day (City Hall reopens Friday, January 2, 2026)
- **Miscellaneous other events and announcements**

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

She also provided the following updates:

- Congratulations to Public Works for receiving \$230,000.00 from TxDOT for the AMPO – Phase III Plan.
- A Tiger Sanitation postcard will be included in the next *Lion's Roar* regarding the recent revisions to bulk pickup.
- The Planning & Zoning Commission will meet tomorrow, with an item on the agenda regarding a hookah lounge SUP, which is no longer needed as it is allowed in the proposed area.
- Public Works has received complaints about citizens feeding cats at the Public Works Building, the Community and Conference Center, and the Library. This practice is attracting more rodents to these areas. Any food left out for cats in these locations will be removed by staff.
- Residents are asked not to pick up stray dogs; please call the City to handle these situations.

- 6. Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 3, Campos, to approve the Consent Agenda as presented. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco

The motion passed unanimously.

1. **Discussion and Possible Action Approving of the Following City Council Minutes:**
  - a. **11-04-2025 Regular City Council Meeting Minutes**
2. **Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
  - a. **08-26-2025 Planning Zoning Commission Meeting Minutes**
  - b. **09-23-2025 Planning Zoning Commission Meeting Minutes**
3. **Presentation and Discussion of the Monthly Financial Report Ending October 31, 2025 - C. Goering, Finance Director**
4. **Presentation, Discussion and Possible Action on a Resolution Approving the Tax Roll for the City of Leon Valley, Texas for the 2025 Tax Year - C. Goering, Finance Director**
5. **Discussion and Possible Action of an Amendment to Ordinance No. 2024-13 - a Request for a One Year Extension to the Planned Development District (PDD) with R-2 Two-Family Dwelling District Based Zoning, Located at 7680 Huebner Road, Being a 0.853 Acre Tract of Land, Lot 8, CB4445L, Huebner Silos Subdivision (1st Read was Held on 11-4-2025) – M. Gallardo, Planning and Zoning Director**
6. **Discussion and Possible Action of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 6 Health and Sanitation, Article 6.02 Food and Food Establishments, to Update Code References, Remove Redundant Sections, and Renumber Sections (1st Read Held on 11/4/25) - Melinda Moritz, Public Works Director**
7. **Discussion and Possible Action of an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A, Article A14.000 to Delete Pro Rata Fees and Reserve the Section for Future Use (1st Read was Held on 11-04-2025) - M. Moritz, Public Works Director**
8. **Presentation on the City Manager's Training Report as per the Employment Agreement - Dr. Crystal Caldera, City Manager**

9. **Discussion and Possible Action on a Resolution Appointing Olen Yarnell as Commissioner, Place 5 on the Planning & Zoning Commission - S. Passailaigue, City Secretary**
10. **Presentation, Discussion, and Possible Action of a Resolution Authorizing Staff to Apply for State and Federal Police Equipment Grants - D. Gonzalez. Police Chief**
11. **Presentation, Discussion and Possible Action in Amending the Lion's Roar Newsletter Contribution and Content Policy - Mayor Chris Riley**

## **7. Regular Agenda**

1. **Presentation, Discussion, and Possible Action on an In-Kind Grant Application for AARP Tax Services - C. Miranda, Community Relations Director**

Crystal Miranda, Community Relations Director, presented this item.

Ida Kujwski, AARP Tax Aid spoke at this time.

A motion was made by Council Place 4, Orozco, to approve the two grant applications from AARP for training and tax aid services and waive total fees of \$11,565.00 and the other fee of \$17,850.00; and to allow them to use the Conference Center for training; and to utilize the Community Center and co-exist with the senior citizens group. The motion was seconded by Council Place 1, Bolton.

Council Place 3, Campos, requested an amendment that this would be the last year that the City would host the training.

The amendment was accepted by Council Place 4, Orozco and seconded by Council Place 1, Bolton.

A motion was made by Council Place 4, Orozco to approve the two grant applications from AARP for training and tax aid services, and waiving total fees of \$11,565.00 and the other fee of \$17,850.00; and to allow them use the Conference Center for training; and to utilize the Community Center and co-exist with the senior citizens group for tax aid services from January through April of 2026; with the amendment that the training will not be available for the tax year 2027. The motion was seconded by Council Place 1, Bolton.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco

The motion passed unanimously.

2. **Discussion and Possible Action of an Ordinance Authorizing a Budget Adjustment For the Fiscal Year 2026 General Fund Budget in the Amount of \$4,788 for the Purpose of Increasing the Special Events Department to fund the Earthwise Committee Event (1st Read was Held on 11-4-2025) - C. Miranda, Community Relations Director**

A motion was made by Council Place 3, Campos, to approve this item as presented. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco

The motion passed unanimously.

3. **Presentation and Discussion on an Ordinance of the City of Leon Valley, TX, City Council Authorizing Budget Adjustments for FY 2026 that were FY 25 Capital Improvements/Projects Rollovers for General Fund in the Amount of \$535,167, Traffic Safety Fund in the amount of \$10,423, Enterprise Fund in the Amount of \$1,103,645, and Street Maintenance Fund in the Amount of \$2,721,410 for Capital and Rollover Projects; Providing for Repealer, Severability and Saving Clauses; and Providing for an Effective Date (1st Reading as Required by City Charter) - C. Goering, Finance Director**

Carol Goering, Finance Director, presented this item.

There was a consensus to place this item on the December 02, 2025, Consent Agenda for second read.

4. **Presentation and Discussion on an Ordinance Authorizing a Budget Adjustment for the Fiscal Year 2025-2026 to the General Fund Budget in the amount of \$28,000 for the Purpose of Increasing the Information Technology Department Budget to Provide Funding for the Migration to Microsoft 365 (1st Read as Required by City Charter) - C. Goering, Finance Director**

Carol Goering, Finance Director, presented this item.

There was a consensus to place this item on the December 02, 2025, Consent Agenda for second read.

5. **Presentation and Discussion of an Ordinance Authorizing a Budget Adjustment for Fiscal Year 2026 from the Enterprise Fund Reserve, in the Amount of \$454,630 for the 2025 Forest Oaks Sewer Main Improvements Project, and Awarding the Lowest Qualified Bid in the Amount of \$844,878 with \$126,732 for Contingency (15%), and Authorizing the City Manager to Enter into a Contract with R.L. Jones, LP for the 2025 Forest Oaks Sewer Main Improvements Project (1st Reading as Required by City Charter) - D. Dimaline, Assistant Public Works Director**

David Dimaline, Assistant Public Works Director, presented this item.

There was a consensus to place this item on the December 02, 2025, Consent Agenda for second read.

6. **Presentation and Discussion on an Ordinance Authorizing a Budget Adjustment for Fiscal Year 2026 General Fund Budget in the Amount of \$121,650 for the Purpose of Increasing Funding for the Economic Development Department to**

**Fund Council Approved Economic Development Projects from the Previous Fiscal Year (1st Read as Required by City Charter) – R. Salinas, Executive Director.**

Roque Salinas, Executive Director, presented this item.

There was a consensus to place this item on the December 02, 2025, Consent Agenda for second read.

**7. Presentation and Discussion to Amend the Leon Valley Code of Ordinances Article 2.04 Registration of Dogs and Cats (1st Read as Required by City Charter) - R. Salinas, Executive Director**

Roque Salinas, Executive Director, presented this item.

There was a consensus to place this item on the December 02, 2025, Consent Agenda for second read.

**8. Presentation and Discussion to Amend the Leon Valley Code of Ordinances Appendix A – Fee Schedule, Article A4.00 - Animal Control Fees, to Article A4.006 - Dog Microchipping and A4.006 City Pet License (1st Read as Required by City Charter) - R. Salinas, Executive Director**

Roque Salinas, Executive Director, presented this item.

There was a consensus to place this item on the December 02, 2025, Consent Agenda for second read.

**9. Presentation, Discussion and Possible Action a Resolution Giving the City of Leon Valley's Eight (8) Votes to NISD for the Bexar Appraisal District Board of Directors for the 2026 Term - Chris Riley, Mayor**

A motion was made by Council Place 3, Campos, to give the four (4) votes to Gerald Lopez. The motion was seconded by Council Place 1, Bolton.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco

The motion passed unanimously.

**8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

Mayor Riley asked Dr. Crystal Caldera, City Manager, to provide a spreadsheet of adopted tax rates of other cities in the area and to e-mail it out.



## 9. Adjournment

Mayor Riley announced that the meeting adjourned at 10:11 PM.

**These minutes were approved by the Leon Valley City Council on the 2nd of December, 2025.**

**APPROVED**

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**CHRIS RILEY**  
MAYOR

**ATTEST:** \_\_\_\_\_  
**SAUNDRA PASSAILAIGUE, TRMC**  
CITY SECRETARY