

Memorandum of Understanding

This Memorandum of Understanding (MOU) between the Leon Valley Historical Society and the City of Leon Valley is intended to describe the objective of forming a partnership to work together on the restoration and eventual opening of a museum at the Huebner-Onion Homestead & Stagecoach Stop. The Homestead is a two-story structure along Bandera Road that dates to the 1850s, is listed in the National Register of Historic Places and has received a Texas Historical Marker. The Leon Valley Historical Society also received a Historic Texas Cemetery Designation from the Texas Historical Commission for the Joseph Huebner gravesite in the Natural Area.

The Roles and Responsibilities of the partners are identified below. Furthermore, some time frames are included as a means to develop a roadmap for the partnership going forward:

The Leon Valley Historical Society:

The Leon Valley Historical Society, a 501 (c) (3) non- profit organization, intends to:

- a. Identify significant sources for funding support and potential grants by December 31, 2030, recognizing that funding sources have specific deadlines during the year and research for grants and funding is a continuous process;
- b. Apply for funding for the Heritage Center and the Triangle Park during the 2030 calendar year and provide proof to the City of Leon Valley that applications were submitted;
- c. Work in conjunction with the City of Leon Valley and the Northwest Area Chamber of Commerce in an effort to spur economic development in the area of the Heritage Center and Triangle Park;
- d. Work with the Northside Independent School District to develop curriculum and tour packages for local students by December of 2030;
- e. Staff the potential Heritage Center on a part-time basis (volunteer or paid) depending on funding sources and potential traffic after the opening of the Heritage Center;
- f. Provide regular open meetings and/or conduct surveys for public input on the future of the project and report to the City Council the results of the public input and the number of citizens who provided public input on an annual basis.
- g. An annual report and update on progress will be provided to the Leon Valley City Council each December addressing items (a-f) above.
- h. Semi-Annual grounds cleanup to include the triangle property.

The City of Leon Valley:

The City of Leon Valley, incorporated in 1952 in the State of Texas, intends to:

- a. Assist the project through the use of the 36 acre natural area that is adjacent to the Huebner-Onion Homestead;
- b. Provide a designated parking area or adjacent area for museum goers at the Raymond Rimkus Park in conjunction with the Bandera Road Reconstruction Project ;
- c. Maintain the grounds and facility of the 36 acre natural area and the Huebner Onion Homestead;
- d. Work in conjunction with the Texas Department of Transportation (TXDOT) in an effort to facilitate a curb cut for entrance to the Huebner Onion Homestead during the Bandera Road Reconstruction Project;
- e. Present a budget request to the Leon Valley Economic and Community Development Advisory Committee for consideration of matching funds (in kind or cash), if necessary, for the project on future grant applications;
- f. Continue to assist with the annual 4th of July 5k run by providing appropriate Police, fire, and barricade protection;
- g. Allow for one free event a year at the Leon Valley Community Center to included rental, security & cleanup; and
- h. To assist with hanging of Christmas Lights on the homestead.

Attached to this Memorandum of Understanding (as Exhibit A) is a copy of the Master Plan completed in July of 2013 which outlines the methodology, the preservation philosophy, the history and the cost estimate of above stated venture. This Master Plan should be used as a road map for parties as the potential partnership forms. This MOU also allows for a mutually agreed upon grant application that would both support the Historical and the City of Leon Valley's Master plan.

The parties enter into this MOU wishing to maintain their own separate and unique missions and mandates, and their own accountabilities. Unless specifically provided otherwise, the cooperation among the Parties as outlined in this MOU shall not be construed as a partnership or other type of legal entity or personality. Each Party shall accept full and sole responsibility for any and all expenses incurred by itself relating to this MOU. Nothing in this MOU shall be construed as superseding or interfering in any way with any agreements or contracts entered into among the Parties, either prior to or subsequent to the signing of this MOU. Nothing in this MOU shall be construed as an exclusive working relationship. The Parties specifically acknowledge that this MOU is not an obligation of funds, nor does it constitute a legally binding commitment by any Party or create any rights in any third party.

This Memorandum of Understanding will be in effect through December 31, 2030, and may be extended as approved by the Council.

Leon Valley Historical Society
Kathy Hill, President

City of Leon Valley
Mayor