

## **OUTSTANDING CITY COUNCIL ITEMS**

- **6417 Evers Road**
  - 11/2/20 – Lease approved
  - 8/3/21 – Amending lease to remove a lessee
  - 8/17/21- Executive session
  - 4/2/22 – first read SUP to allow Alcohol
  - 4/19/22 – second read SUP allow Alcohol
  - 12/6/22- Executive Session and EDC Funds
  - 12/20/22 -Executive Session
  - 3/21/23 – Executive Session
  - 5/2/2023- review of the agreement
    - Will go out for RFP once RFP is complete council will select. If MS Bania is not selected then she will have 30 days to vacate.
  - 06/20/2023 – RFP Review by Council
    - Moved by Mayor to overfilled Agenda
  - 7/18/2023 RFP Review by Council
  - RFP is posted and awaiting responses.
  - 10/17/2023- on for executive session for discussion
    - Council reconvened and selected Poppy's café
    - The lease agreement is being reviewed by the Attorney
- **Review of the Water rates**
  - 6/20/2023 Postpone council requested this be a retreat item for 7/22/23
  - Council will be looking at a 1% increase at a future meeting
- **Legal review of the Sign Code**
  - Councilor Orozco and Bradshaw will work on this item
- **Short Term Rental**
  - 3/7/2023
  - Short Term rentals have appeared on the following agendas:
    - 1/12/2021- Tabled
    - 1/19/2021-Discussed
    - 4/6/2021-Discussed
    - 4/20/2021- Discussed
    - 8/3/2021-Tabled
    - 8/17/2021-Discussed
    - 8/16/2022-Tabled
    - 9/6/2022- Discussed
    - 1/17/2023- Discussed
    - 3/7/2023 – Item added by Councilor Stevens and Orozco
      - Council decided to have the city attorney draft an ordinance based on the information provided by Councilor Stevens
    - Attorney has developed an ordinance and will be discussed at the 7/22 retreat.

- Will place on the 9/5/2023 agenda for discussion
  - Council will review the draft Ord. given by the City Attorney and provide feedback to the City Manager by September 29, 2023
  - On 10/17/2023 the City Manager will present everyone's findings
    - The council directed the City Manager to simplify the Ordinance and bring it back to the next meeting
  - 11/7/2023 Second Read
- **Seneca West R6 Zone change**
  - 3/7/2023
    - Council requested some prices to replat as larger lots, not in favor of R6
    - Staff will be getting prices to plat larger lots and bring them back to the council
    - Staff has received the plans and probable cost and will review them with the council at the retreat
  - 08/10/2023 Discuss at the retreat. The council would just like to plat and sale as is.
  - 11/7/2023 executive session on three options
- **Regulations regarding front yard fences**
  - Date to be determined
- **Code regulations dealing with blighted multi-family complexes**
  - This is on the 9/19/2023 for a first read
  - Second read 10/17/2023
    - After 60 emergency calls in a three-month period apartment complexes will be required to have a licensed peace office.
    - Postponed due to agenda posting language
  - Second Read 11/7/2023
- **Tiger brush and bulk issues- Contract ends January 1, 2025 (Item Remaining from Retreat)**
  - Discussed at the following City Council Meetings
    - 02/22/2021
      - Council addressed complaints and Tiger Sanitation responded
    - 09/7/2021
      - Considered a resolution on how to handle bulk pick-up. Resolution # 21-031-R, the direction was given to CM to come back with a plan.
      - Considered and Ordinance Amending the Ord 14.02 Solid Waste First reading.
    - 11/2/2021
    - Considered and Ordinance Amending the Ord 14.02 Solid Waste Second Reading Passes Ord. # 21-053.
    - 1/11/2022

- Council considered two options to handle the overflow of Brush. The Council decided to have PW pick up the overage after Tiger sanitation picked up their 8 CY.
    - There were 11 homes with oversized brush the City had the item picked on 3/4/22-3/8/22
  - 05/17/2022 Council meeting discussing rate increase.
    - Council allowed the 2.5% increase for July and another in January but did not approve the 7.5 % increase
    - Council was willing to renegotiate terms
      - On 8/23/2022, Council decided to leave terms as is
  - On 9/19/2023 the staff took a draft survey to the council. Staff will amend and bring back to the council at a later time.
- Speed hump policy changes- **(Item Remaining from Retreat)**
- Discussion of updating the Strategic Plan –
  - Will be placed on the Town hall meeting for discussion
- Presentation on legislative changes that may impact our city - **(Item Remaining from Retreat)**
- **Silo design per request of the adjacent property owner**
  - 5/2/2023 – Moved by CM due to the number of items on the agenda
  - 5/16/2023 – Scheduled
    - Council Requested outreach to local universities
- **Sustainability Overlay**
  - 6/6/2023 Staff is not ready and has postponed until September
  - 7/25/2023 – zoning commission started to review
- **Stray Animal Ordinance**
  - Currently being reviewed by City Attorney – we can not require private industry to take in and adopt our stray animals
  - Looking at a possible interlocal agreement.
  - Staff has met with the county for a long-term solution
- **Neighborhood/citizen survey**
- **Review of the personnel manual**
- **Establish Neighborhood boundaries**
  - **Council has opted not to Update Master Plan**
  - **P & Z Director investigating a university conducting the plan**
- **Looking at an amendment to Section 15.02 Appendix C (I), D Structural Nonconformity to add a matching percentage from Economic Community Development funds**
  - **After the sustainability review**
- **Four-way stop at Forest Meadow and Evers**
  - **To be evaluated upon the development of the Evers property**

**ITEMS ARE STILL IN THE PIPELINE BUT HAVE BEEN ADDRESSED**

- **John Marshall Traffic Plan – CR, JH**
  - Discussed at the following Council meeting
  - 12/14/2022 Next steps
  - NISD engineers are still working on the plan, collecting traffic counts, and coordinating with CoSA Traffic Department
  - Once complete, additional meetings will be held with the City to determine the feasibility and appropriateness
  - Once plans are final, the proposal will be presented to City Council for approval
  - John Marshal Update on 3/15 based on 2/14 meeting
  - The City received feedback on possible neighborhood suggestions on 5/09/2022. Joint meeting to be determined.
  - Heard by City Council to possible street closures on 8/23/20 Engineers will develop a report and PD and Fire will review
  - Taking to Council on 10/3/2022
  - 2/7/2023 council will review speed pads and school zone
    - Council decided to move forward with the speed pads and wait on the school zone. The Delinators will also be left alone
  - Speed pads have been installed and school zone on Huebner is being addressed.
  - Interlocal agreement with San Antonio is complete. A budget adjustment for \$74,000 was approved by council for the mast traffic arms.
  - We met with the contractor, The Levy Company, and they informed us that the mast arms will take 16-24 weeks for delivery, so work won't start until December or January.
- **Flooding**
  - Was addressed at the following Council Meetings
    - 08/03/2021 – Flood Damage Prevention Ord. # 21-034
    - 11/2/2021 – To discuss Flood Mitigation Strategies
    - 12/07/2021 – Short Term options to address flooding
  - Budget Adjustment – For Funding floodway Monitoring and Software Upgrades
    - Upcoming Council presentation 1/18/2022
  - Budget Adjustment – for Creek Cleanup
    - Staff is proposing \$150,000 in ARP funds. Upcoming Council meeting TBD
  - Segment one of Huebner creek will be presented to the council on 4/19/2022
    - Council decided to look at the 50 ' wide, protected little league, the study will be brought back to the council before we agree to do it.
  - Budget adjustment for creek cleanup
    - 6/7/2022
  - Budget adjustment for flood gates and notification system

- 6/7/2022 postponed
- Huebner Creek Channel improvement presentation 9/20/2022
  - Council direction to bring back budget adjustment on \$633,000
    - First Read 10/3/2022
    - Second Read 10/18/2022
- **Presentation and discussion on the status of implementation of TPCA best practices for law enforcement policies, including the mandatory provision of mental health PTO in accordance with Texas legislative changes - JS, RO**
  - Discussed at the following Council meeting
    - 6/1/2021
  - Update in the CM report 10/26/2021:
    - We released the initial 6 policies (6.1 - Use of Force, 6.3 - Non-lethal, Less than lethal weapons, 6.4 - Officer Involved Shooting, 7.15 - Vehicle Pursuits, 7.40 Investigations, 8.6 Active Shooter) in July and August. With the distribution, we included a record of receipt and pertinent training.
    - Since the initial release, we have now distributed 4 more policies (3.2 - Field Training Program, 3.2.1 - Field Training Program Operations Manual, 4.6 - Off-duty Employment, 5.4 - Body Worn Camera) and again, with the distribution, we have included a record of receipt and pertinent training.
    - Currently in the process of the last review before we release 8 other policies.
  - Mental Health quarantine Policies Section 614.015 of the Tx Gov't Code have been updated and can be found here: [https://cms3.revize.com/revize/leonvalleynew/departments/human\\_resources/procedural\\_directives.php#revize\\_document\\_center\\_rz4176](https://cms3.revize.com/revize/leonvalleynew/departments/human_resources/procedural_directives.php#revize_document_center_rz4176)
  - Distributed a Property and Evidence packaging manual that is used along with 12.1 Property and Evidence Management. 10.1 Prisoner Processing and 11.1 Municipal Court are in the final draft and edit stage and will be distributed both in the near future.
  - Citizens or Media Recording of Police Incidents 2/1/2022
  - Evidence and Property 2/1/2022
  - Body Worn Cameras 9/3/2022
  - Differential Police Response (CFS Report Program) 9/6/2022
  - Rules of Conduct 9/15/2022
  - Mission, Values, Written Directives 12/27/2022
  - Law Enforcement Role and Authority 12/27/2022
  - Field Interviews, Stop and Frisk 12/27/2022
  - Arrests With and Without Warrants 12/27/2022
  - Eyewitness Identifications 12/27/2022
- **Red-light cameras First Available Contract end term is May 2037**

- City Council adopted a Resolution declaring the intent to phase out redlight cameras 4/6/2021 – Resolution # 21-009R
- The RLC Contract would be difficult to terminate without financial obligation from the City
- City Council supports HB 1209 and physically delivers letters in support to Cortez, Biederman, Canales, Menendez
- Funds – Eligible projects – CR
  - Will be discussed at the Town Hall Meeting on January 22, 2022
- Discussed at the retreat council has decided not to spend funds until we know what the legislature is doing
- Resolution supporting SB 446-2/21/2023
- The item was not approved during the legislation process the council will try again in 2025
- **Opioid Litigation**
  - Item Was Addressed in Executives session on:
    - 6/15/2021
    - 09/7/2021
    - 9/21/2021
  - Council Addressed this item at the following Council meeting
    - 11/16/2021
      - Council Passed a resolution # 21-04, agreeing to participate in a settlement agreement with opioid manufacturer Johnson & Johnson. The other is three major pharmaceutical distributors: AmerisourceBergen, Cardinal Health, and McKesson and is estimated to receive \$28,389
  - The City still has an Agreement with Phipps, Ortiz and Talafuse for any remaining ongoing litigation
  - Received our first payment of \$7,000 on 4/20/2023
- **Comprehensive Master Plan**
  - Was addressed at the following Council meetings:
    - 2/2/2021
    - 3/23/2021
    - 06/1/2021
  - This item was discussed during the budget process and ultimately, the Council decided not to expend the funds on this project at this time.
  - Will be discussed under the Townhall meeting update to the council on 4/19/2022
    - Council would like us to use our future land use map
- **Sewer Service Charge Adjustments**
  - Council meeting 2/15/22
  - Impact Fees Removed
  - Sewer Charges will be brought back at a later time.
- **Apartments Finley And Sierra Royale, Forest Oaks, Vista Del Rey- BM**

- Update on one of the Apartment Complexes at the CC mtg 3/15
    - Presentation was given on Vista Del Rey
    - Next apartment review is on 5/3/2022
      - Staff received legal advice in the executive session
    - Executive session 8/2/2022
      - Council decided to file a Chapter 54 lawsuit against Vista del Rey, filed on 8/5/2022
      - TRO was granted on 8/8/2022
      - Administrative warrant executed on 8/17/2022
      - Temporary Injunction was granted on 8/22/2022
        - They have 6 months to comply.
      - 8/31/2022 Vista got new attorneys
      - 9/9/2022 Vista filed a motion to dissolve the temporary injunction
      - C of Os issued Shed, Maintenance Shop, Laundry 1-3, Vista, Gym
      - 9/19/2022 hearing set and canceled
    - Executive Session 9/20/2022
    - Vista Del Rey is 50% compliant council agreed to settled on 4/18/2023
    - Vista has completed all inspections and received their C of Os
- **Presentation, discussion, and possible action on fluoride survey results – JS**
  - CC Mtg. 3/1/2022 Postponed
  - Moved to 4/5/22
  - Presentation on given to the council and the community on the benefits, no direction was provided to staff
- **AV equipment for the Conference Center -Budget Adjustment from ARP Funds**
  - Council meeting 2/1/22 first read
  - Item amended to get the direction of the scope of work
  - Will bring the item back after the BID process
  - Discuss alternatives 5/3/2022
  - This item could not be purchased out of ARP funds

## **COMPLETED**

- **Presentation and discussion on the hiring process for Directors**
  - 1/17/2022 presented and passed unanimously
- **Substandard Building Regulations**
  - 1/17/2023 First read
  - 2/7/2023 second read passed unanimously
- **City Manager Evaluation**

- 2/7/2023
- **A scope of duties for the Earthwise living committee**
  - 1/17/2023 -The committee had additional comments moved to the next meeting
  - 2/7/2023 – The next Earthwise meeting is on 2/1. It was to close to the agenda preparation process being postponed until 2/21/2023
  - 2/23/2023- Placed on the Agenda – Passed on consent unanimously
- **Blood Drive and PTO Policy**
  - 3/7/2023 – Passed unanimously
- **Lyft Program**
  - 2/21/2023 – City Council wished to proceed with the partnership
  - 3/7/2023 – Will be on the agenda with an ordinance for a first read.
  - 3/21/2023 - Will be on the agenda with an ordinance for a second read.
    - Approved unanimously
- **Discussion and possible action on amending BOA variance criterion by Texas Legislative changes**
  - 2/28/2023 – Went to the planning and zoning commission, which recommended approval
  - 3/7/2023 – Will be on for the first read
  - 3/21/2023 – Will be on for the second read
    - Passed unanimously
- **A policy on open meetings act in regards to how it applies to advisory committees**
  - 1/17/2023 – Moved by Mayor
  - 2/7/2023 – Moved by Mayor
  - 2/21/2023 – Moved by Mayor
  - 3/7/2023- The meeting agenda too full moved by City Manager
  - 3/21/2023- The meeting agenda too full moved by City Manager
  - 4/4/2023 – Placed on the agenda
  - 4/18/2023 – Will be placed on consent – Passed Unanimously
- **Presentation on VIA ridership and MTA .005 of sales tax**
  - 2/7/2023 – Mayor would like VIA present moved to 2/21/2023
  - 2/21/2023 – Placed on the agenda – The council requested more information to return to the council by April
  - 4/18/2023 – Item placed on the Agenda -No Action taken
- **Public Private Partnership with local petshops for pet adoption options**
  - 2/21/2023 City Council wished to proceed with the Partnership
  - 3/21/2023 will return with an official MOU – postponed due to being held up with Petland legal
  - 4/18/2023 – Placed on the Agenda as a resolution Passed Unanimously
- **Health Insurance Broker**
  - Gallagher benefits services the contract was awarded for three years  
Passed by council on 4/18/2023



- **Over 65 and Tax Exemption**
  - Council Mtg. 3/1/22
    - Councilor Orozco will get with the Finance Director to see if this item will come back on a later date
    - 2/21/2023 The Council looked at a 5% exemption for everyone. This will come back before July
    - 05/2/2023 Brought back by Councilor Stevens and Hefner as a first read
    - 5/16/2023 on for the second read
      - Item Passed
- **RFP for Staff utilization study**
  - Reviewed by council 6/20/23 passed unanimously for October start date
- **Towing Contract**
  - 04/04/2023 – Council Would like additional information
  - 5/2/2023 – will be back with additional information
    - Council selected Banis towing contract will come back for final approval.
  - 6/20/2023 -Scheduled
  - 7/18/2023 Second read approved unanimously
- **New Guidelines for Economic & Community Development Advisory Committee**
  - 5/2/2023 – Moved by CM due to the number of items on the agenda
  - 5/16/2023 – Scheduled-Moved by CM due to the number of items on the agenda
  - 6/6/2023 – Scheduled postpone until 6/20/2023
  - 06/20/2023 – postponed until 7/18/2023
  - 7/18/2023 – Council Review
  - 8/1/2023 – Second read- approved unamiously
- **Health Inspector contract**
  - Reviewed by council 6/20/23 staff will bring back on 7/18/2023
  - 7/18/2023- contract on the agenda for review
  - 08/1/2023 – first read
  - 08/15/2023 – second read
- **Building Official contract**
  - Reviewed by council 6/20/23 staff will bring back on 7/18/2023
  - 7/18/23 contract on the agenda for review
  - 08/01/2023 – first read
  - 08/15/2023 – second read
- **American Rescue Plan funds**
  - 8/17/2021 City Council meeting. Council agreed to budget in FY 2022 for the following
    - 911 Mass text - \$5,900
    - PPE and Decontamination Supplies -\$10,000

- Disposal Supplies and Medication - \$45,000
    - 2 power stretchers – \$60,000
    - 12 LEAD Cardiac monitor - \$70,000
    - Library Hot Spots – \$5,220
    - Huebner Well Generator -\$230,000
  - 11/16/2021 Budget Adjustment ord. # 21-060
    - AV equipment – Council Chambers -\$41,000
    - PD AC Repair - \$10,000
    - Website upgrades - \$40,000
    - Premium Pay for Essential Workers -\$150,000
    - Citizen Utility Asst. -\$50,000
    - Library AC repair -\$25,000
  - For FY 23 Budget
    - Fire Truck-\$400,000
    - Shadow Mist Skate Park -\$70,000
  - This item was heard at the Town Hall Meeting on 3/26/2022
    - Citizen input will be presented at the 4/19/22 CC Mtg
  - At the 4/19/2022 council Meeting council decided to use \$400,000 to purchase a fire truck
  - Finance Director gave a presentation on 10/18/2022 council meeting
  - City Manager updated eligible items and gave a presentation 4/18/2023. Council directed to buy a new Fire truck, ambulance and well generator.
  - 8/15/2023 -Remaining funds will be allocated to water.
- LVHS request for ARP funds
  - Reviewing MOU on 11/1/2022, 12/6/2022
    - No funds remaining
- **Demolition Policy**
  - 5/2/2023 – Moved by CM due to the number of items on the agenda
  - 5/16/2023 – Scheduled Moved by CM due to the number of items on the agenda
  - 6/6/2023 – scheduled received input will return on July 18, 2023
    - Overfilled Agenda Moved by City Manager
  - 7/18/2023
    - Overfilled Agenda Moved by City Manager
  - 08/01/2023
    - Overfilled agenda moved by manager
  - 08/15/2023
    - On the agenda for discussion. Council unanimously approved the policy
- **Capital Plans/FY24 Budget**
  - 5/16/2023 -Scheduled presented to council
    - Request to change out LV ranches park to dog park
  - 06/6/2023 – postponed by Mayor

- 6/20/2023 – Scheduled
  - Council asked for this item to be looked at on 7/22/2023
  - Council asked this item be reviewed again on 8/1/2023
  - Council reviewed and made some deletions on 8/10/2023
  - Council Agreed on the deletions and tax rate will be on the 9/5/2023 agenda for approval.
  - Item approved
- **5616 Bandera road, also known as Comfort Cafe**
  - 3/21/2023 Public Hearing to remedy
    - Council decided to demo the property. Scheduled for May 1, 2023 demo
  - 4/24/2023 Owner paid the liens. Demo is scheduled for June 30<sup>th</sup>.
  - Owner is waiting on CPS energy to pull the gas.
  - Gas pulled and demo permit paid waiting on building review
  - All permits have been approved and paid awaiting new timeline.
  - Demo expected by 8/22/23 Demo completed
- **Fourth of July Presentation**
  - City Council 3/15
  - Council provided direction
  - The next update will be on 6/7/2022
  - Recap August 2, 2022, and August 16, 2022
  - Recap and Direction October 4, 2022
  - Review 11/15/2022
    - Time will remain the same and have a headliner that is well known
  - 6/20/23 a review of the upcoming event
  - 8/15/23 we have wrap up – moved to 9/5/2023- completed with no feedback
- **Renaming the Community Center After Ms. Baldrige**
  - Item discussed at the 9/5/2023 council meeting
  - Item placed on 9/19 for approval