



CITY OF LEON VALLEY **NOTICE OF MEETING**

Planning & Zoning
Commission Meeting
6:30 PM – September 27, 2022

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238

MINUTES

1. CALL TO ORDER AND ROLL CALL

Chair Rowse called the Planning and Zoning Commission to order at 6:32 PM

Chair Rowse announced that Commissioner Matta would not be in attendance and was excused. Also present were Planning and Zoning Director Mindy Teague, Permit Technicians Elizabeth Aguilar and Melissa Nott, Council Liaison Benny Martinez, and City Council Member Rey Orozco.

PRESENT

Chair, Commissioner 5 Cassie Rowse
1st Vice Chair, Commissioner 1 Edward Alonzo
Commissioner 2 Marilou Mathews
Commissioner 3 Philip Campos
Commissioner 4 Pat Martinez
Commissioner 7 Richard Blackmore
1st Alternate Kimberly Bohl
2nd Alternate Andrea Roofe
3rd Alternate David Perry
Council Liaison, Council Place 1 Benny Martinez

ABSENT

2nd Vice Chair, Commissioner 6 Erick Matta - Excused

2. APPROVAL OF ZONING COMMISSION MINUTES

Commissioner Alternate Roofe indicated that her attendance be corrected from present to absent, she arrived after the meeting was adjourned.

Commissioner 3 Philip Campos made a motion to approve the minutes as corrected, which was seconded by 1st Alternate Kimberly Bohl, and the motion carried unanimously.

Voting Yea: Chair, Commissioner 5 Rowse, 1st Vice Chair, Commissioner 1 Alonzo, Commissioner 2 Mathews, Commissioner 4 Martinez, Commissioner 7 Blackmore

1. Planning & Zoning Commission-Regular Meeting-Aug 23, 2022 6:30 PM

3. NEW BUSINESS

1. Presentation, Public Hearing, and Discussion to Consider an Ordinance Revising Chapter 15 Zoning, Division 7 Permitted Use Table, Section 15.02.381 Permitted Use Table, to Remove the Requirements for a Specific Use Permit from the Use " Mobile Food Unit". M.Teague, Planning and Zoning Director

Ms. Teague present the revision of Chapter 15 Zoning, Division 7 Permitted Use Table, Section 15.02.381 to Remove the Requirement for a Specific Use Permit From the Use "Mobile Food Unit".

A general discussion was held on the requirements, inspections, and reason for removing this requirement for the food trucks by the Commissioners and Mindy Teague. Alternate Andrea Roofe asked if the food trucks would be able to place anywhere or if there were set locations for the food trucks. Mindy Teague indicated that they would not be allowed in residential areas.

Chair Rowse opened the public hearing at 6:38 PM. Seeing no one wishing to speak, she closed the public hearing at 6:39 PM.

Commissioner Campos made a motion to recommend approval of the revision and send to City Council as presented. The motion was seconded by Commissioner Martinez and the motion carried unanimously.

4. ANNOUNCEMENTS BY COMMISSIONERS AND CITY STAFF

In accordance with Section 551.0415 of the Government Code, topics discussed under this item are limited to expressions of thanks, congratulations or condolence; information regarding holiday schedules; recognition of a public official, public employee or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial or community event; and announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

Chair Rowse announced that she would be absent the following meeting in October. She announced that the Zoning Commission Meeting for November will be held on Wednesday the 16th and for December on the 14th, the Wednesdays prior to the Holidays.

Mindy Teague introduced the new Permit Technician Melissa Nott.

Chair Rowse introduced the new Alternates David Perry and Andrea Roofe.

5. ADJOURNMENT

Chair Rowse announced the meeting be adjourned at 6:53 PM

These minutes approved by the Leon Valley Planning & Zoning Commission on the 25th of October 2022.

APPROVED



EDWARD ALONZO
1ST VICE CHAIR

ATTEST: 

ELIZABETH AGUILAR
PERMIT TECHNICIAN

