

**MAYOR AND COUNCIL COMMUNICATION**

**DATE:** January 21, 2025  
**TO:** Mayor and Council  
**FROM:** Crystal Miranda, Community Relations Director  
**THROUGH:** Crystal Caldera, City Manager  
**SUBJECT:** Presentation and Discussion on an Ordinance Authorizing the Amendment of the Execution of a Lease Agreement with the Northwest Seniors Club at the City of Leon Valley Irene Baldrige Community Center (1<sup>st</sup> Read as Required by City Charter) - C. Miranda, Community Relations Director  
**SPONSOR(S):** N/A

**PURPOSE**

The City of Leon Valley’s extended lease agreement with the Northwest Seniors for the use of the Leon Valley Community Center expired on December 31, 2024. The attached proposed lease is for a new two (2) year lease with the Northwest Seniors Club. The lease, if approved, would be effective January 1, 2025, through December 31, 2027, or until it is formally revisited and amended by both parties.

This lease agreement has a few minor changes from the previous agreement and can be seen in red.

**FISCAL IMPACT**

The City agrees to waive the following:

- Utilities: \$7,200.00 per year
- Supplies: \$1,584.00 per year
- Facility Rental: \$1,500.00 per week (52 wks/yr) \$78,000.00 per year
- Public Works: \$6,480.00 per year (Crew Maintenance of Grounds and Building/Set Up and Break Down Fees)
- Weekend Events: \$1,600.00 (2 Saturdays a year)

Approximate Total Annual Waiver Amount: \$94,864.

The Northwest Seniors agree to pay a clean-up fee of \$120.00 per month.

**RECOMMENDATION**

Staff recommends approval.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS:

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ATTEST:

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**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary