

**PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS  
JANUARY 11, 2024, MEETING MINUTES**

The Park Commission of the City of Leon Valley, Texas met on the 11<sup>th</sup> day of January 2024, at 6:30 p.m., at the Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

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**LEON VALLEY PARK COMMISSION MEETING, 6:30 P.M.**

**1. Call to Order, Pledge of Allegiance, and Determine if Quorum is Present.**

Vice-chair Danielle Bolton called the Park Commission meeting to order at 6:35 p.m., as Chair Roger Christensen was running late, and she had the following Park Commissioners in attendance: Roger Christensen, Julie Carreon-Martinez, Elaine Valdez, Thomas Benavides, Nancy Marrufo, and Ann Sawyer. Absent and excused were Commissioners Joyce Trent and Diane Frazer. Also present was Staff Liaison Melinda Moritz.

**2. Review and Approval of the October 12, 2023 Regular Park Commission Meeting Minutes.**

Commissioner Sawyer made a motion to approve the minutes from the October 12, 2023 Regular Park Commission meeting. Commissioner Marrufo seconded the motion, and the motion was carried unanimously.

**3. Citizens to be Heard.**

There were no other citizens present.

**4. Old Business**

**a. Discussion – 2023 Swimming Pool Season Report and City Council Direction to Staff**

Staff Liaison Moritz presented the 2023 Swimming Pool report noting that most of the attendees at the pools were not residents of Leon Valley. She also explained that the Leon Valley Community Pool had the least number in attendance and that the City Council had made the decision to close that pool facility permanently, that fees for non-residents were to be increased, and had directed staff to obtain pricing for the rehabilitation of the Forest Oaks Pool facility. A general discussion was held regarding the type of rehabilitation to be performed, costs, and whether the Forest Oaks pool facility would be open for the 2024 swim season. Ms. Moritz stated that the timeline for any such rehab had not yet been determined, so the Forest Oaks pool would be open for the next swimming season.

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**5. New Business**

**a. Discussion – Revising the Park Master Plan (Commissioner Roger Christensen)**

Staff Liaison Moritz explained that one of the Park Commission's duties was to revise the Park Master Plan every five years and that it usually took a year to complete the revisions. She gave each member a copy of the current plan and asked that they carefully review the recommendations and the park survey that was taken in 2018 and make new recommendations based on their own observations and the requests from the citizens. A general discussion was held regarding ADA compliance and inclusiveness, sending out a new survey to residents, reviewing the City of San Antonio's Park Master Plan, including sustainability and resilience in any text, improving natural infrastructure, and increasing the number of park spaces.

**b. Discussion – FY 25 Park Budget**

Ms. Moritz explained that the budget for the next fiscal year was being prepared and she wanted to know what items the Park Commissioners wanted included in the Capital Plan. Chair Christensen stated that he would place this item on the February Park Commission agenda and that he wanted the Commissioners to submit their requests prior to that time.

**c. Discussion – Park Bucks Program**

Chair Christensen stated that this was a voluntary program for residents to donate money to the park system via their water bills or by separate donation. Ms. Moritz reported that there was currently about \$770 in the fund, but that it changed as people moved in or out. The Commissioners had some general questions but expressed their thanks for informing them of the program.

**A. Commissioner's and Staff Comments**

Commissioner Benavides reported that at the last Arbor Day event, the city had given away about 300 trees which brought the tree planting total to 7275 trees, supporting the City's goal of planting 10,000 trees by 2025 as stated in the El Verde by 2025 Resolution. He went on to explain that a tree planting event had been held at Driggers Elementary School at which an additional 142 trees had been planted,

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bringing the new total to 7417 trees. Mr. Benavides stated that the Arbor Day poster contest had been a great success, and that they were just waiting for delivery of the books to give out prizes to the winning artists. He noted that next year they would have a category for each grade, as there had been a great competition at the middle schools. Chair Christensen thanked Mr. Benavides and Mrs. Marrufo for all their hard work in planning and executing the event.

Commissioner Marrufo stated that she had been to the library and had reviewed the posters and that it was great to see them being displayed.

Commissioner Carreon-Martinez also thanked the Commissioners for the update.

Vice-chair Bolton noted her concerns regarding the deer that had been crossing Huebner Road at the Church of Jesus Christ of Latter Day Saints facility and asked that deer crossing signs be installed at that location.

Commissioner Sawyer commented that it had been a very productive meeting and that she was looking forward to revising the Park Master Plan.

Commissioner Valdez stated that she too was looking forward to revising the Park Master Plan and then reminded everyone of the upcoming Town Hall meeting and the Earthwise Living Day event. She also mentioned that the City's E-News program only had about 800 participants and she urged everyone to sign up for the weekly web-based city news program.

Chair Christensen reiterated the information about the upcoming Town Hall meeting and then asked for adjournment.

**6. Adjourn.**

Commissioner Marrufo made a motion to adjourn the meeting. Commissioner Sawyer seconded the motion and the motion carried unanimously. The meeting was adjourned at 7:38 p.m.

  
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Roger Christensen - Chair

  
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Date