



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, June 20, 2023 at 6:00 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Benny Martinez
Mayor Pro Tem, Council Place 2 Josh Stevens
Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Will Bradshaw

Mayor Chris Riley called the meeting to order at 6:00 PM and announced that a quorum of City Council was present in Council Chambers.

2. The City Council Shall Meet in Executive Session to Discuss the Following:

Mayor Riley read aloud the agenda caption for Item 2.1

The City Council went into Executive Session at 6:02 PM

1. Section 551.071: Consultation with the Attorney Regarding the Possible Repeal of Ordinance No. 2-23-15, an Exemption Increase Equal to 20 Percent of the Appraised Value of the Residence Homestead or the Statutorily Mandated Minimum of \$5,000 for an Individual and a Homestead Property Tax Exemption Increase for Disabled Persons and Persons 65 Years of Age or Older to \$50,000, Effective for the 2023 Tax Year - Councilor J. Stevens and Councilor W. Bradshaw

3. Reconvene into Regular Session

The City Council reconvened into Open Session at 6:19 PM

Mayor Chris Riley introduced Boy Scout Troop 405 and asked them to lead the Pledge of Allegiance.

4. Citizens to be Heard

Those who spoke at this time were: Avery Zepeda with Ridgeway Towing.

5. Possible Action on Issues Discussed in Executive Session If Necessary

No action taken at this time.

6. Presentations

1. Presentation and Discussion to Repeal Ordinance No. 2023-15, an Exemption Increase Equal to 20 Percent of the Appraised Value of the Residence Homestead or the Statutorily Mandated Minimum of \$5,000 for an Individual and a Homestead Property Tax Exemption Increase for Disabled Persons and Persons 65 Years of Age or Older to \$50,000, Effective for the 2023 Tax Year - Councilor B. Martinez and Councilor R. Orozco

Councilor Benny Martinez led this presentation seeking City Council support to repeal Ordinance No. 2023-15, an exemption increase equal to 20 percent of the appraised value of the residence homestead or the statutorily mandated minimum of \$5,000 for an individual and a homestead property tax exemption increase for disabled persons and persons 65 years of age or older to \$50,000, effective for the 2023 tax year.

Those who spoke at this time were: JR Haseloff (Leon Valley); Lynn Joseph (Leon Valley); Erick Matta (Leon Valley)

Councilor Josh Stevens called a Point of Order; Mayor Riley acknowledged Councilor Stevens.

Those who spoke continued with; John Saenz (Leon Valley)

Email that was submitted through citizenstobeheard@leonvalleytexas.gov were not read but City Council expressed appreciation for time taken by: Elizabeth Dalton (Leon Valley); Baron Franklin (Leon Valley); Leticia Teniente (Leon Valley); Alexander Rodriguez (Leon Valley); Olen Yarnell (Leon Valley); Tina Chasan (Leon Valley); Ann Sawyer (Leon Valley); Bryan Sawyer (Leon Valley); Pablo Gonzales (Leon Valley); and JR Haseloff (Leon Valley)

Councilor Will Bradshaw motioned to table this item. Councilor Rey Orozco seconded the motion.

Mayor Riley asked City Secretary Sandra Passailaigue to take a roll call vote.

City Secretary Passailaigue proceeded with a roll call vote to which the City Council replied: Councilor Benny Martinez - Yea; Councilor Josh Stevens - Yea; Councilor Philip Campos - Yea; Councilor Rey Orozco - Yea; and Councilor Will Bradshaw - Yea.

Mayor Riley announced the motion passed.

2. Presentation, Discussion and Workshop on an Ordinance Approving and Adopting Fiscal Year 2023-2024 Proposed Budget (1st Reading as Required by City Charter) - Dr. Caldera, City Manager

Crystal Caldera, City Manager presented the proposed Fiscal Year 2023-2024 Budget for a first read.

Councilor Josh Stevens requested that an item be added to the City Manager/City Council Retreat Agenda to discuss the City's facility rental fees.

Mayor Chris Riley requested an itemized breakdown of all purchases that were made with the American Rescue Plan (ARP) Funds.

There was a consensus to add a condensed presentation of the Proposed Fiscal Year 2023-2024 Budget during the July 22, 2023 Coffee with the Mayor & Council.

Councilor Josh Stevens requested items addressing stray animals, the homeless, and water rights be added to the July 22, 2023 City Manager/City Council Retreat.

3. Presentation, Discussion and Possible Action on Authorizing the City Manager to enter into a contract with a Firm to conduct a Standards of Cover Assessment and Utilization Study for the Police, Fire/EMS, and Public Works Departments. - L. Hernandez, HR Director

Lisa Hernandez, Human Resources presented this item seeking City Council authorization to allow the city manager to enter into a contract with a firm to conduct a Standards of Cover Assessment and Utilization Study for the Police, Fire/EMS, and Public Works departments.

Fitch & Associates ranked the highest of three firms, having an 11+ point variance. The City's fiscal impact for the selection of Fitch & Associates to conduct the staffing assessment and utilization study for all three (3) departments is a combined not to exceed fee of \$75,000.

Councilor Benny Martinez motioned to approve as presented. Councilor Will Bradshaw seconded the motion.

Mayor Riley asked City Secretary Sandra Passailaigue to take a roll call vote.

City Secretary Passailaigue proceeded with a roll call vote to which the City Council replied: Councilor Benny Martinez - Yea; Councilor Josh Stevens - Yea; Councilor

Philip Campos - Yea; Councilor Rey Orozco - Yea; and Councilor Will Bradshaw - Nay.

Mayor Riley announced the motion passed.

Due to the late hour and in accordance with the City Council's Rules of Decorum, Councilor Will Bradshaw motioned to move Agenda Items 6.4, 10.5, 10.6, 10.7, 10.8, 10.9, and 10.10 to the July 18, 2023 Regular City Council Meeting. Councilor Philip Campos seconded the motion.

Voting Yea: Council Place 1 Martinez, Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

The motion passed.

4. Presentation and Discussion to Consider Approval of Publicization for Request Formal Proposal (RFP) for the Kinman House. -R. Salinas, Director of Economic Development.

This item was moved to the July 18, 2023 Regular City Council Meeting.

7. Regula Agenda

1. Presentation and Discussion on an Ordinance Authorizing the City Manager to execute the contract with Banis Towing (1st Read as Required by City Charter) - Dr. Caldera, City Manager

Crystal Caldera, City Manager presented an ordinance seeking City Council approval to allow her to execute the contract with Banis Towing.

This item will be brought back for a second read in the Consent Agenda.

2. Presentation, Discussion, and Possible Action to Amend Resolution No. 22-031R, a Tree Variance Request, at the Property Located in the 6300 Block of Evers Road at Seneca Drive, Being Parcel 4A, Abstract 530, CB 4432, on Approximately 9.174 Acres of Land, to Reduce the Required Number of New Trees and the Tree Mitigation Fees - M. Moritz, Public Works Director

Mindy Teague, Planning and Zoning Director presented a resolution to amend Resolution No. 22-031R to reduce the required number of new trees and the tree mitigation fees as requested by the applicant of the variance.

Mr. Chehade, applicant, also gave a presentation and answered questions.

Those who spoke on this item were: Erick Matta (Leon Valley)

Councilor Will Bradshaw motioned to approve with the \$25,000 flat fee. Councilor Rey Orozco seconded the motion.

Voting Yea: Council Place 1 Martinez, Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

The motion passed.

3. Presentation, Discussion, and Possible Action to Consider Requests for Proposals and Awarding a Contract for Building and Health Plan Review/Inspection Services - M. Teague, Planning and Zoning Director

Mindy Teague, Planning and Zoning Director presented this item making a staff recommendation for building and health plan review and inspection services for the City of Leon Valley.

Councilor Philip Campos motioned to direct staff to negotiate with both providers and bring back to the next City Council meeting for review. Councilor Benny Martinez seconded the motion.

Mayor Riley asked City Secretary Sandra Passailaigue to take a roll call vote.

City Secretary Passailaigue proceeded with a roll call vote to which the City Council replied: Councilor Benny Martinez - Yea; Councilor Josh Stevens - Nay; Councilor Philip Campos - Yea; Councilor Rey Orozco - Yea; and Councilor Will Bradshaw - Nay.

Mayor Riley announced the motion passed.

4. Presentation and Discussion of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 12 Traffic and Vehicles, Article 12.02 Operation of Vehicles, Division 8 School Crossing Zones, Section 12.02.231 Designated, 2., To Move a School Zone from Hoofs Lane on Huebner Road to Redbird Lane on Huebner Road, to Facilitate a Safe Crossing for John Marshall High School Students (1st Read as Required by City Charter) - M. Moritz, Public Works Director

Melinda Moritz, Public Works Director presented this item amending the Code of Ordinances to facilitate a safe crossing for John Marshall High School students.

This item will be placed on the July 18, 2023 Regular City Council Consent Agenda for a second reading.

8. Presentations Continued

1. Presentation, Discussion and Possible Action on 2023 Fourth of July - C. Miranda, Community Relations Director

Crystal Miranda, Community Relations Director presented an update for the upcoming July 4th celebration and asked City Council for a recommendation for Grand Marshall.

9. Consent Agenda

Councilor Rey Orozco motioned to approve the Consent Agenda as amended. Councilor Josh Stevens seconded the motion.

Voting Yea: Council Place 1 Martinez, Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

The motion passed.

- 1. Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. June 06, 2023 Regular City Council Meeting Minutes**
- 2. Presentation and Discussion of the Monthly Financial Report Ending May 31, 2023 - C. Goering, Finance Director**
- 3. Discussion and Possible Action on an Ordinance Amending Appendix A Fee Schedule, Article A2 Administrative Fees, Section A2.006 Library Fees (1st Read was Held on 06-06-2023) - R. Reed, Library Director**

10. Citizens to be Heard

Those who spoke at this time were: Frank Gonzalez (Leon Valley); Erick Matta (Leon Valley); and Pat Martinez (Leon Valley)

- 11. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a meeting of City Council, a member of City Council may place an item on an agenda by making a motion to place the item on a future agenda and receiving a second. No discussion shall occur at the meeting regarding the placement of the item on a future agenda.**

City Manager Caldera stated that the item regarding the building and health inspector contract as well as the Adopt-a-Spot items would be brought back to the next meeting.

Mayor Chris Riley requested an item to discuss a name change to the Community Center to honor Mayor Irene Baldrige be added to the retreat agenda.

Councilor Josh Stevens reiterated that he would like items regarding stray animals, the homeless, and water rights be added to the retreat agenda.

- 12. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

13. City Manager's Report

- 1. Upcoming Important Events:**

Regular City Council Meeting, Tuesday, July 18, 2023, at 6:30 PM, in Council Chambers.

Movie-in-the-Park, Featuring: Super Mario Bros Movie, Friday, June 23, 2023, at dusk, at Raymond Rimkus Park.

"Land That I Love" July 4th Celebration, Tuesday, July 04, 2023, at Raymond Rimkus Park. Complete day's schedule of events may be found on the City's website, ENews, as well as on the City's Facebook and Twitter pages.

Coffee with the Mayor & City Council, Saturday, July 22, 2023, 9:00 AM to 11:00 AM, at the Leon Valley Conference Center.

Miscellaneous other events and announcements.

14. Regular Agenda Continued

- 1. Presentation and Discussion of an Ordinance Amending Ordinance 2022-51, Which Approved Various Budget Adjustments for FY 2022-23 Carry Over Projects, To Reallocate FY2022 Unused American Rescue Plan Funds Back to the ARP Fund and Budget for Additional Capital Expenditures (1st Read as Required by City Charter) - C. Goering, Finance Director**

This item was moved to the July 18, 2023 Regular City Council Meeting.

- 2. Discussion and Possible Action on a Resolution Appointing Members to the Citizens Police Advisory Committee - S. Passailaigue, City Secretary**

This item was moved to the July 18, 2023 Regular City Council Meeting.

- 3. Discussion and Possible Action of a Resolution Appointing a Council Liaison to the Board of Adjustment for a Term of One-Year - S. Passailaigue, City Secretary**

This item was moved to the July 18, 2023 Regular City Council Meeting.

- 4. Discussion and Possible Action on a Resolution Appointing Members to the Economic and Community Development Advisory Committee - S. Passailaigue, City Secretary**

This item was moved to the July 18, 2023 Regular City Council Meeting.

- 5. Discussion and Possible Action on a Resolution Appointing Members to the Library Advisory Board - S. Passailaigue, City Secretary**

This item was moved to the July 18, 2023 Regular City Council Meeting.

- 6. Discussion and Possible Action on a Resolution Appointing Members to the Planning & Zoning Commission - S. Passailaigue, City Secretary**

This item was moved to the July 18, 2023 Regular City Council Meeting.

15. Adjournment

Mayor Riley announced that the meeting adjourned at 11:34 PM

These minutes approved by the Leon Valley City Council on the 18th of July, 2023.

APPROVED

CHRIS RILEY
MAYOR

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY