

## MAYOR AND COUNCIL COMMUNICATION

**DATE:** February 04, 2025

**TO:** Mayor and Council

**FROM:** Carol Goering, Finance Director

**THROUGH:** Dr. Crystal Caldera, City Manager

**SUBJECT:** Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment for the FY 2024-2025 General Fund Budget Adjustment in the Amount of \$20,000 for the Purpose of Increasing the Library Department Budget. (1st Read was held on 01-21-2025)

**SPONSOR(S):** N/A

### PURPOSE

This M & C requests approval for a budget adjustment, which will increase the Library Department by \$20,000 to provide funding for the second part of the circulation desk area which includes additional staff workspace and storage, as well as to replace all library tile.

### FISCAL IMPACT

Budget Adjustment Request for Library			
2 Door Tall Storage Cabinet 72" (x2)	1,079.10		2nd part of circulation desk area which includes additional staff workspace, and storage
Metal Bookshelves (x3)	1,060.95		
Filing Cabinets (x2)	539.00		
Staff Desk (x2)	468.60		
Double Door Base Cabinets (x2)	2,546.72		
Modular Open Tall Cabinet	2,418.24		
Freight	1,112.43	\$ 9,225.04	
Floor Replacement Both Restrooms	2,417.00		Replace all library tile
Floor Replacement for Office Spaces, Library Entry, Break, and Janitor Room	8,993.00	\$ 11,410.00	
		<b>\$ 20,635.04</b>	

### RECOMMENDATION

City Council approve the Ordinance authorizing the budget adjustment

ATTEST :

---

**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary