



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, November 04, 2025 at 6:30 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Danielle Bolton
Mayor Pro-Tem, Council Place 2 Betty Heyl
Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 6:30 PM and announced that a quorum of the City Council was present in Council Chambers.

Mayor Riley introduced Pack 405 from St. Luke/Hope Lutheran Church, which is led by Pack Leader David Galloway. Those in attendance were Henry Galloway, Oliver Diaz, Luke Pena, Jackson Farmer, Iliana, Edgar Scott, Evan Hull, Everatt Pope, Harkin Barrios, and Luis Alvarez. Also present were Magizh Priya and Harsha Priya from Troop 374.

Mayor Riley invited the pack and troop members to lead the Pledge of Allegiance.

2. Citizens to be Heard - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

None

3. Presentations

1. Discussion and Direction to Staff on Library Annex Roof Repair - M. Moritz, Public Works Director

Melinda Moritz, Public Works Director, gave a presentation on the condition of the Library Annex Roof. Director Moritz asked for direction from the City Council on possible repairs.

Those who spoke at this time were Maryanna Christensen and Olen Yarnell

A motion was made by Council Place 1, Bolton to postpone this item until November 18, 2025 when the Library Director can present and also to allow the Friends of the Library to weigh in. The motion was seconded by Mayor Pro Tem, Council Place 2, Heyl.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

2. Presentation of Leon Valley Crime Trends and Community Safety Update - D. Gonzalez, Police Chief

David Gonzalez, LVPD Chief, presented an update on Leon Valley Crime Trends and Community Safety.

Olen Yarnell spoke on this item.

3. Presentation, Discussion and Possible Action on Failure to Appear for Jury Summons to Include a Potential Fine - Mayor Chris Riley

Mayor Chris Riley presented this item.

Dr. Crystal Caldera, City Manager, informed the members of the City Council that, after discussing this issue with the City Attorney, no action is required by the City Council. This is to keep the City Council from violating the Separation of Powers Doctrine.

Art Rodriguez, City Attorney, said that it is fine for the City Council to do the educational piece.

There was a consensus among members of the City Council to direct the Court Administrator to place an educational article related to this subject in the next Lion's Roar.

4. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

5. City Manager's Report

1. Upcoming Important Events

- **Tuesday, November 18, 2025 – Regular City Council Meeting**
6:30 PM · City Council Chambers
- **Tuesday, November 11, 2025 – City Offices & Municipal Court Closed**
Veterans Day (City Hall reopens Wednesday, November 12, 2025)
- **Tuesday, November 25, 2025 – Big Rig Petting Zoo**
9:00–11:30 AM · Raymond Rimkus Park
- **Thursday–Friday, November 27–28, 2025 – City Offices & Municipal Court Closed**
Thanksgiving Holiday (City Hall reopens Monday, December 01, 2025)
- **Monday, December 01, 2025 – Annual Holiday Tree Lighting**
At dusk in the grassy area outside of the Leon Valley Conference Center
- **Saturday, December 6, 2025 – Breakfast with Santa**
9:00–11:30 AM · Leon Valley Public Library
- **Wednesday, December 24, 2025 – Thursday, January 1, 2026 – City Offices & Municipal Court Closed**
Christmas, Winter Break & New Year's Day (City Hall reopens Friday, January 2, 2026)
- **Miscellaneous other events and announcements**

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

She also provided an update on the Forest Dell area complaint regarding overhanging trees and mowing issues mentioned at the last Council meeting. Letters have been sent to property owners, and while some have come into compliance, others are still working on it. Regarding City property, the area has been mowed, and trees have been trimmed, with mulching of the trees still to come.

Dr. Caldera also responded to comments from members of the City Council concerning dead trees that may impact the public right-of-way. She informed the City Council that the Public Works Department will conduct a survey of those trees sometime after the holiday season.

Lastly, Dr. Caldera provided an update on the Veterans Memorial Project, noting that the Park Commission was scheduled to discuss the project but did not have a quorum. The meeting will be rescheduled, and once the Park Commission provides its recommendation, the item will be brought back to the City Council for final approval before the project begins.

- ### 6. Consent Agenda
- All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 3, Campos, to approve the Consent Agenda as presented. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

1. Discussion and Possible Action Approving of the Following City Council Minutes:

- a. 10-21-2025 Regular City Council Meeting Minutes
- b. 10-18-2025 Special City Council and Leon Valley Historical Society Board of Directors Joint Workshop
- c. 10-25-2025 Coffee with the Mayor & City Council Meeting

2. Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment from the Enterprise Fund Reserve in the Amount of \$910,894 for the El Verde Road Water and Drainage Improvements Project, and Awarding the Lowest Qualified Bid in the Amount of \$724,718.83 with \$108,708 for Contingency (15%), and Authorizing the City Manager to Enter into a Contract with D&D Construction, Inc. for the El Verde Road Water and Drainage Improvements Project (1st Read was Held 10-18-2025) - D. Dimaline, Assistant Public Works Director

3. Presentation, Discussion, and Consider Possible Approval of a Resolution Awarding the Lowest Qualified Bid in the Amount of \$828,506.01 with \$124,276.00 for Contingency (15%) and Authorizing the City Manager to Enter into a Contract with EZ Bel Construction, LLC for the 2025 Water Main Replacement Project - D. Dimaline, Assistant Public Works Director

4. Discussion and Possible Action on an Ordinance Closing Robin Road for Public Purposes (1st Read and Public Hearing was Held on 10-21-2025) - M. Moritz, Public Works Director

7. Regular Agenda

1. Presentation and Discussion of an Amendment to Ordinance No. 2024-13 - a Request for a One Year Extension to the Planned Development District (PDD) with R-2 Two-Family Dwelling District Based Zoning, Located at 7680 Huebner Road, Being a 0.853 Acre Tract of Land, Lot 8, CB4445L, Huebner Silos Subdivision (1st Read as Required by City Charter) – M. Gallardo, Planning and Zoning Director

Michael Gallardo, Planning and Zoning Director, presented this item for a first reading.

RC, the applicant was present to answer questions.

There was consensus to place this item on the November 18, 2025, Consent Agenda.

2. **Presentation and Discussion of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 6 Health and Sanitation, Article 6.02 Food and Food Establishments, to Update Code References, Remove Redundant Sections, and Renumber Sections (1st Read as Required by City Charter) - Melinda Moritz, Public Works Director**

Melinda Moritz, Public Works Director, presented this item.

There was consensus to place this item on the November 18, 2025, Consent Agenda.

3. **Presentation and Discussion of an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A, Article A14.000 to Delete Pro Rata Fees and Reserve the Section for Future Use (1st Read as Required by City Charter) - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director, presented this item.

There was consensus to place this item on the November 18, 2025, Consent Agenda.

4. **Presentation and Discussion on an Ordinance Authorizing a Budget Adjustment to the General Fund Budget for Fiscal Year 2024-2025 to fund the Earthwise Committee Event (1st Read as Required by City Charter) - C. Miranda, Community Relations Director**

Dr. Crystal Caldera, City Manager, presented this item for a first reading.

There was consensus to place the item on the November 18, 2025, Regular Agenda for further discussion and a second reading.

5. **Presentation, Discussion and Possible Action on Replacing Resolution 21-031R - Expressing Intent to Provide Leon Valley Residents with Unlimited Pickup of Loose or Bundled Brush and Bagged Leaves During Semi-Annual Bulk Pickup Periods Through the End of 2024 at No Charge, With Resolution 25-037R - To Discontinue Providing Residents with Unlimited Pickup of Loose or Bundled Brush and Bagged Leaves During Semi-Annual Bulk Pickup - Dr. C. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented this item for consideration.

Olen Yarnell spoke on this item.

A motion was made by Council Place 4, Orozco, to adopt the resolution as presented. The motion was seconded by Council Place 5, Mursch.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

6. Presentation, Discussion, and Possible Action on the 2026 City Council Meeting Calendar - S. Passailaigue, City Secretary

Saundra Passailaigue, City Secretary, presented this item for City Council consideration.

A motion was made by Council Place 5, Mursch, to accept the 2026 Meeting Calendar for City Council with the exception of cancelling the January 06, 2026, June 16, 2026, July 07, 2026, and October 06, 2026 Regular City Council Meetings. The motion was seconded by Council Place 3, Campos.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

Mayor Riley spoke about setting up another erosion workshop, but at this time, there will be further discussion at the November 18, 2025, Regular City Council Meeting.

9. Adjournment

Mayor Riley announced that the meeting adjourned at 9:08 PM.

These minutes were approved by the Leon Valley City Council on the 18th of November, 2025.

APPROVED

CHRIS RILEY
MAYOR

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY