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## Sec. A2.006 Library fees

- (a) *Copies/prints, maximum of 20 total per day except for educational needs*
  - (1) Black and white: \$0.10 per sheet.
  - (2) Color: \$0.50 per sheet.
- (b) *Fax.*
  - (1) Local and toll free: \$0.50 flat fee (covers confirmation page).
  - (2) Long distance: \$1.00 flat fee (covers confirmation page and long distance call).
  - (3) Receive fax: \$0.10 per sheet.
- (c) *Scanning:* \$0.50 flat fee
- (d) *Notary services:* No cost.
- (e) Test proctoring: \$5.00 booking fee
- (f) *Library card fees.*
  - (1) *City residents, property owners and business owners.* Library cards are free to all residents, property owners, and business owners who own a business within the city. Proof of residency or ownership is required.
  - (2) *Out-of-town residents.* Persons living outside the city limits may receive a library card by:
    - (A) Presenting a valid form of identification & proof of residence.
    - (B) Paying a fee of \$20.00 per year for the household.
    - (C) Paying a fee of \$10.00 per year for a senior citizen household (60 and up).
- (g) *Replacement membership card.* Library cardholders are encouraged to keep their library card secure. Should a library card become lost or stolen, it is the responsibility of the cardholder to notify the library immediately. There is a charge for replacement cards of \$1.00 for the replacement.
- (h) *Fines and fees for materials.* The Leon Valley Public Library is a fine free library.
- (i) *Lost or damaged materials.* Library patrons are responsible for all library materials checked out to their account and will be held liable for any losses or damage to library materials while checked out to them. The library will not charge for normal wear of library materials.
  - (1) If the materials are lost, the patron will be charged the cost to replace the materials.
  - (2) If materials are damaged so as to be judged by the library as being unsuitable for the collection, the patron must pay the cost of the item. The damaged item then becomes the property of the individual.
  - (3) A \$2.00 processing fee will be charged for each library material damaged beyond repair or lost by the patron. This \$2.00 processing [fee] is not refundable should the item be returned at a later date.
- (j) *Loss of borrowing privileges.* Patrons with lost or damaged materials or with fines that exceed \$25.00 may not check out materials until records are cleared.
- (k) *Makerspace items*
  - (1) Button Making \$0.25 per button
  - (2) 3D Printing \$0.05 per gram

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(Ordinance adopting 2017 Code; Ordinance 2017-76 adopted 12-19-17; Ord. No. 2021-51 , § 1, 11-2-2021)