



**CITY OF LEON VALLEY
LEON VALLEY PUBLIC LIBRARY BOARD OF TRUSTEES**

Leon Valley Public Library
6425 Evers Road, Leon Valley, TX 78238
Thursday, March 09, 2023 at 5:30 PM

MINUTES

1. CALL TO ORDER

Called to order by Maryanna Christensen at 5:30 pm
Clare Brown excused
Barbara Owens excused
Linda Crews, present
Maryanna Christensen, present
Margaret Tovar, present
Pat Birkhead, present
Hilary Huber, present

2. CITIZENS TO BE HEARD

Maryanna introduced the library intern present, Ashleigh Montgomery

3. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MINUTES

- a. 02-09-2023 Library Board of Trustees Minutes
 - i. Changes – Linda Crews to adjournment
 - ii. Motion to approve with Changes – Linda Crews
 - iii. Second Patricia Birkhead
 - iv. Approved

4. PRESENTATION AND DISCUSSION ON LIBRARY VOLUNTEER APPRECIATION PARTY

- a. Discussed. No action.

5. PRESENTATION, DISCUSSION, AND POSSIBLE ACTION ON ARCHIVAL POLICY

- a. Regina presented archival policy
 - i. Changes needed (generation(s), Attachment 27, Attachment 29, out-of-town, Add#)
 - ii. Motion to approve changes and recommend to the City Council: Hilary
 - iii. Second: Margaret
 - iv. Approved

6. PRESENTATION, DISCUSSION, AND POSSIBLE ACTION ON UPDATING THE LIBRARY'S STRATEGIC PLAN, LONG-TERM PLAN, AND TECHNOLOGY PLAN.

- a. Staff to bring completed 2020 Strategic Plan for review and starting point for Strategic Plan

7. LIBRARY DIRECTOR'S REPORT

- a. Current Statistics
 - i. presented
- b. Current Standards Standings
 - i. presented
- c. Upcoming Programs
 - i. presented
- d. Summer Reading
 - i. presented
- e. Grants
 - i. presented

8. FRIENDS OF THE LIBRARY REPORT

- a. Spring Sale brought in \$511.86

9. TRUSTEE ANNOUNCEMENTS


10. ADJOURNMENT

- a. Motion to adjourn: Maryanna
- b. Second: Linda
- c. Adjourned at 7:05pm

APPROVED


CLARE BROWN, CHAIR

ATTEST


REGINA REED, LIBRARY DIRECTOR
STAFF LIASION