

MAYOR AND COUNCIL COMMUNICATION

DATE: August 1, 2023

TO: Mayor and Council

FROM: Dr. Crystal Caldera, City Manager

SUBJECT: Presentation, Discussion, and Possible Action on an Ordinance to Authorize the City Manager to Enter into an Agreement with BB Inspections for Building Inspections and Plan Review Services.

PURPOSE:

On July 18, 2023, the City Council authorized the City manager to negotiate a contract with BB Inspections for building inspections and plan review services. The purpose of this item is to authorize a 3-year agreement with BB Inspections.

SEE LEON VALLEY

- Social Equity – Having a contractor for Building Plan Reviews and Inspections ensures that residents, visitors, and staff are assured of on-time professional services
- Economic Development – Requesting RFP's ensures the citizens get the best service at the best value
- Environmental Stewardship – Inspections would assure contractors and owners follow the 2021 International Energy Code

FISCAL IMPACT

The fees for services proposed by BB Inspections are:

Building

Residential Inspection	\$60/Inspection per trade
Commercial Inspection	\$60/Inspection per trade
Residential Plan Review	\$60 per review
Commercial Plan Review	\$95 per hour

Fees for these services are paid by the customer.

RECOMMENDATION

The Staff recommends approval.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary