

MAYOR AND COUNCIL COMMUNICATION

DATE: JULY 16, 2024
TO: Mayor and Council
FROM: Roque Salinas, Director of Economic Development
THROUGH: Crystal Caldera, City Manager
SUBJECT: Presentation And Discussion To Amend Appendix A – Fee Schedule To Add Sec.A 8.003-Plan Review Fee Assessment (C) Re-Review Plan Fee
SPONSOR(S): N/A

PURPOSE

A review of fees being charged was performed by city staff and it was determined that the lack of a re-review fee for plans should be included in the fee schedule. The new fee will reduce revenue loss to the City when applications have multiple plans reviewed by City inspectors. This new fee will place the City of Leon Valley in line with other Cities in the area, who do have this fee as part of their fee schedule. The addition of this fee is vital to assure that Leon Valley Planning and Zoning department can continue to operate and generate revenue to have the department be financially self-sufficient. The new fee will be for a flat \$150.00.

FISCAL IMPACT

The addition of the fee will increase revenue for the general fund.

RECOMMENDATION

It is the recommendation of the Staff that the fee be adopted in order to reduce the number of permits resulting in a loss of revenue due to the lack of the re-review fee not being assessed currently.

APPROVED : _____ DISAPPROVED : _____

APPROVED WITH THE FOLLOWING AMENDMENTS :

ATTEST :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary