

## **MAYOR AND COUNCIL COMMUNICATION**

**DATE:** July 16, 2024

**TO:** Mayor and Council

**FROM:** Michael Naughton, Fire Chief

**THROUGH:** Dr. Crystal Caldera, City Manager

**SUBJECT:** Authorize the City Manager to negotiate a contract and enter into an agreement with the University of Texas Health Science Center for medical direction for the fire department Emergency Medical Services (EMS) program

**SPONSOR(S):** NA

### **PURPOSE & BACKGROUND**

The Emergency Medical Services (EMS) Division of the Fire Department is required by state law to retain the services of a physician to provide medical direction and oversight of the EMS program. Medical direction is currently provided through the University of Texas Health Science Center at San Antonio, Office of the Medical Director (OMD). The current agreement will expire on September 30, 2024. UTHSCSA OMD has provided medical direction services to LVFD since 2016.

The OMD provides a wide range of services, including “on-line” medical direction by telephone on a 24/7 basis, support in continuing education, quality assurance and performance improvement audits of patient care records, written standing orders (protocol) for use in the field until medical control contact is necessary, pharmacology oversight and control.

A Request for Qualifications (RFQ) was issued for the service in March 2024. The deadline to submit proposals was May 2, 2024. The LVFD mailed 5 RFQ packets to local Medical Directors. Two responses were received, one from Dr. Mark Ogden who declined and one from the UTHSCSA OMD. UTHSCSA OMD was the only completed RFQ received.

### **FISCAL IMPACT**

The purposed FY25 budget has an allocation of \$25,000 for this item. The current contract cost is \$18,000.

### **RECOMMENDATION**

Authorize the City Manager to negotiate a contract and enter into an agreement with the University of Texas Health Science Center, Office of the Medical Director, for medical direction for the fire department EMS program, to include a fee for service not to exceed \$25,000 annually.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS:

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ATTEST:

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**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary