



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**

Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, November 01, 2022 at 6:00 PM

**MINUTES**

**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

**1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**

**PRESENT**

Mayor Chris Riley  
Council Place 1 Benny Martinez  
Council Place 2 Josh Stevens  
Council Place 3 Jed Hefner  
Mayor Pro Tem, Council Place 4 Rey Orozco  
Council Place 5 Will Bradshaw

Mayor Chris Riley called the meeting to order at 6:00 PM and announced that a quorum of City Council was present in Council Chambers.

Mayor Riley asked Councilor Will Bradshaw to lead the Pledge of Allegiance.

**2. The City Council Shall Meet in Executive Session to Discuss the Following:**

1. Section 551.071: Consultation with the Attorney Regarding Pending or Contemplated Litigation, or Settlement Offer; or on a Matter in which the Duty of the Attorney to the Governmental Body Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Texas Open Meetings Act, Re: City of Leon Valley v. 5622 Equity DE LLC, a Delaware Limited Liability Company D/B/A Vista Del Rey Apartments Located at 5622 Evers Road

Mayor Riley read aloud the agenda caption for Item 2.1

The City Council went into Executive Session at 6:01 PM

### **3. Reconvene into Regular Session**

The City Council reconvened into Open Session at 6:31 PM

### **4. Citizens to be Heard**

Those who spoke at this time were: Kathy Hill (Leon Valley Historical Society)

### **5. Possible Action on Issues Discussed in Executive Session If Necessary**

No action was taken.

### **6. Presentations**

#### **1. Presentation and Discussion on Funding Source for the Seneca West Drainage Project - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director presented this item.

#### **2. Presentations Discussion and Possible Action on renewing the Memorandum of Understanding between the City of Leon Valley and the Leon Valley Historical Society - Mayor Chris Riley.**

Crystal Caldera, City Manager presented the current Memorandum of Understanding between the City of Leon Valley and the Historical Society. City Manager included recommended amendments to the renewal.

Kathy Hill, Leon Valley Historical Society also spoke on this item.

#### **3. Presentation, Discussion, and Possible Action on the Purchase of Soofa Signs. C. Miranda, Community Relations Director**

Crystal Miranda, Community Relations Director presented this item.

There was a brief discussion with a consensus to place this item on hold for now.

### **7. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Announcements were made by Mayor Chris Riley and City Council Members.

## **8. City Manager's Report**

### **1. UPCOMING IMPORTANT EVENTS:**

**Regular City Council Meeting, Tuesday, November 18, 2022, at 6:30 PM, in Council Chambers.**

**Early Voting for the Joint General, Special, Charter and Bond Election, Monday, October 24, 2022 through Friday, November 04, 2022, at the Leon Valley Conference Center.**

**Election Day, Tuesday, November 08, 2022, from 7:00 AM to 7:00 PM, at the Leon Valley Conference Center.**

**Author Readings from Charles Darnell (local author) and Larry Crawford (Houston based author and artist), Sunday, November 20, 2022, at 2:00 PM, at the Leon Valley Public Library.**

**Breakfast with Santa, Saturday, December 03, 2022, from 8:00 AM to 10:30 AM, at the Leon Valley Public Library.**

**Miscellaneous other events and announcements.**

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**Miscellaneous other events and announcements.**

## **9. Consent Agenda**

A motion was made by Councilor Jed Hefner to adopt the Consent Agenda as presented. The motion was seconded by Councilor Rey Orozco.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

**1. Discussion and Possible Action Approving of the Following City Council Minutes:**

- a. **10-18-2022 Regular City Council Meeting Minutes**
- b. **10-22-2022 Coffee with the Mayor & City Council Minutes**

**2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**

- a. **09-26-2022 Tree Advisory Board Meeting Minutes**
- b. **09-27-2022 Planning & Zoning Commission Meeting Minutes**

**3. Discussion and Possible Action on a Resolution of the City of Leon Valley City Council Appointing Members to the Park Commission, and the Economic & Community Development Advisory Committee**

**10. Regular Agenda**

**1. Discussion and Action to Consider Approval of a Resolution Adopting the 2022 Leon Valley Americans with Disabilities Act (ADA) Transition Plan - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director presented this item.

A motion was made by Councilor Rey Orozco to accept the proposed ADA Plan and to replace the "TBD" with "10-years" on the large items. The motion was seconded by Councilor Josh Stevens.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

**2. Presentation and Discussion on an Ordinance Amending the City of Leon Valley Code of Ordinances, Chapter 4 Business Regulations, Article 4.03 Alcoholic Beverages, Division 1. Generally, and Division 2. License and Permit Fees (First Read as Required by City Charter) - S. Passailaigue, City Secretary**

Saundra Passailaigue, City Secretary presented this item in an effort to update the City's Code of Ordinances Chapter 4, Article 4.03 Alcoholic Beverage permitting and associated fees.

There was a consensus to bring this item back for second read in the next Consent Agenda.

**3. Presentation and Discussion on an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.09 Parks and Recreation, Division 2 Use Regulations, Section 1.09.032 Alcoholic Beverages to Consider**

**Prohibiting Alcohol Consumption at City-owned Swimming Pool Facilities as Recommended by the Park Commission (1st Read as Required by City Charter) - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director presented this item.

Mayor Chris Riley read an email sent by Elaine Valdez (Leon Valley Park Commissioner)

A motion was made by Councilor Benny Martinez to table this item indefinitely. The motion was seconded by Councilor Jed Hefner.

Those who spoke on this item were: Danielle Bolton (Leon Valley); Erick Matta (Leon Valley); Pat Martinez (Leon Valley); and Yvonne Orozco.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco  
Voting Nay: Council Place 5 Bradshaw

**4. Discussion and Possible Action Seeking City Council Approval of the 2023 City Council Meeting Schedule - S. Passailaigue, City Secretary**

Saundra Passailaigue, City Secretary presented a proposed 2023 Meeting and Event Schedule for City Council review and acceptance.

There was a discussion to cancel January 03, July 04, and October 03, 2023 Regular City Council meetings.

A motion was made by Councilor Jed Hefner to approve the schedule as amended. The motion was seconded by Councilor Josh Stevens.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

**11. Citizens to be Heard**

Those who spoke at this time were: Danielle Bolton (Leon Valley)

**12. Requests from Members of City Council to Add Items to Future Agendas**

**1. City Manager's Presentation of Future Agenda Items**

Mayor Chris Riley requested an item addressing parking on public streets; an update on the July 4th celebration; and an update on the Jazz Festival.

Councilor Jed Hefner requested an item about the Huebner Creek Trail groundbreaking.

Councilor Josh Stevens requested an item considering adopting a Vacant Property Policy. Councilor Will Bradshaw seconded this request. Mayor Chris Riley added that along with that information be a list showing Leon Valley vacancies.

Councilor Benny Martinez requested an item restricting parking on private properties such as churches. City Manager Caldera said that could be added to the item on parking on streets requested by Mayor Riley.

### 13. Adjournment

Mayor Riley announced that the meeting adjourned at 8:34 PM.

**These minutes approved by the Leon Valley City Council on the 15<sup>th</sup> of November, 2022.**

APPROVED

\_\_\_\_\_  
**CHRIS RILEY**  
MAYOR

ATTEST: \_\_\_\_\_  
**SAUNDRA PASSAILAIGUE, TRMC**  
CITY SECRETARY