

## MAYOR AND COUNCIL COMMUNICATION

**DATE:** May 20, 2025  
**TO:** Mayor and Council  
**FROM:** Saundra Passailaigue, City Secretary  
**THROUGH:** Dr. Crystal Caldera, City Manager  
**SUBJECT:** Discussion and Possible Action to Elect a Mayor Pro-Tem  
**SPONSOR(S):** (N/A)

### **PURPOSE**

The City of Leon Valley Charter states the following:

#### **Article III, Section 3.07 Mayor Pro-Tem**

**A.** The Mayor Pro-Tem shall be a Councilmember elected by the City Council at the first regular City Council meeting following each regular City election.

**B.** The Mayor Pro-Tem shall act as Mayor during the absence or disability of the mayor and when acting as Mayor, retain their right to vote as a Councilmember.

### **RECOMMENDATION**

City Council Discretion

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS:

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ATTEST:

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**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary