



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, May 20, 2025 at 6:00 PM

**MINUTES**

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**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

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**1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**

**PRESENT**

Mayor Chris Riley  
Council Place 1 Benny Martinez  
Council Place 1 Danielle Bolton  
Council Place 2 Betty Heyl  
Mayor Pro-Tem, Council Place 3 Philip Campos  
Council Place 4 Rey Orozco  
Council Place 5 Will Bradshaw  
Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 6:00 PM and announced that a quorum of City Council was present in Council Chambers.

Mayor Riley asked Council Place 3, Heyl, to lead the Pledge of Allegiance.

**2. Citizens to be Heard -** Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Those who spoke at this time were Daniel Rodriguez.

### 3. Presentations

1. **Recognition of Outgoing Council Place 1, Benny Martinez and Council Place 5, Will Bradshaw in Appreciation of Years of Service to the City of Leon Valley - S. Passailaigue, City Secretary**

Benny Martinez, Council Place 1, and Will Bradshaw, Council Place 5, spoke briefly about their time on the City Council.

Mayor Chris Riley thanked each Councilor and presented them with a token of appreciation for their time and service to the City of Leon Valley.

2. **The Honorable Judge, Rosie Alvarado will Administer the Oath of Office and There Will Be a Presentation of the Certificate of Election to Council Member-Elect, Danielle Bolton, Council Place 1; Council Member-Elect, Philip Campos, Council Place 3; and Council Member-Elect, Beth Mursch, Council Place 5 - S. Passailaigue, City Secretary**

Mayor Chris Riley introduced the Honorable Judge Rosie Alvarado, who administered the Oath of Office to Danielle Bolton, Council Place 1; Philip Campos, Council Place 3; and Beth Mursch, Council Place 5.

Each newly elected Council Member spoke briefly, thanking everyone for their support.

4. ***There will be a short recess for a reception honoring Council Place 1, Benny Martinez, Council Place 5, Will Bradshaw, and the newly sworn Leon Valley Councilors in the City Hall Foyer at that time. Following the reception, the City Council will reconvene in open session.***

***The public is cordially invited to attend.***

Mayor Chris Riley called for a recess at 6:29 PM. She invited members of the City Council and guests to a reception in the City Hall Foyer honoring Councilor Benny Martinez, Councilor Will Bradshaw, and the newly sworn Leon Valley Councilors.

Mayor Riley reconvened the meeting at 6:52 PM.

### 5. Presentations Continued

1. **Presentation of a Proclamation for World MS Day in the City of Leon Valley, Marissa Castro, National Multiple Sclerosis Society Ambassador - Mayor Chris Riley**

Mayor Chris Riley presented a proclamation declaring May 30, 2025, World MS Day in the City of Leon Valley to Marissa Castro, National Multiple Sclerosis Society Ambassador, and Sgt. Chad Mandry of the Leon Valley Police Department (LVPD).

There was a consensus to move Agenda Item 9.1 up on the agenda as the applicant was present.

## 6. Regular Agenda

1. Discussion and Possible Action on an Ordinance for a Non-Specified Use Request to Revise Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 2 Rules of Construction and Definitions and Division 6 Permitted Use Table, to Establish the Definition and Use "Bail Bond Facility" as Being Allowed in the B-2 Retail Zoning District with a Specific Use Permit (SUP), and in the B-3 Commercial and I-1 Industrial Zoning Districts By Right (1st Read was Held on 05-06-2025) - S. Huerta, Planning and Zoning Director

Susana Huerta, Planning and Zoning Director, presented the item for a second reading as required by the City Charter.

Mr. Castaneda, the applicant, was present to answer questions.

Council Place 5, Mursch, motioned to add Bail Bond Facilities to the Permitted Use Table, but only for B-3 Commercial and I-1 Industrial Zoning Districts with a Specific Use Permit (SUP), and not at all for B-2. The motion was seconded by Council Place 4, Orozco.

Public speakers included Abraham Diaz and Justin Pulliam.

Voting Yea: Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

Voting Nay: Council Place 1 Bolton

The motion passed.

## 7. Presentations Continued

1. **Presentation, Discussion and Possible Action on the City's Pay Plan for FY 26 - Dr. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented the proposed Pay Plan for Fiscal Year 2026.

Council Place 5, Mursch, motioned to adopt the pay plan structure framework and to continue its investigation, development, and refinement. The motion was seconded by Council Place 1, Bolton.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

2. **Presentation, Discussion, and Possible Action on a Resolution Authorizing the Future Acceptance of the Texas Office of the Governor Grant (OOG), to purchase Crime Capturing and Data Collection Cameras (Safety Cameras) for the City of Leon Valley - D. Gonzalez, Police Chief**

David Gonzalez, Chief of the Leon Valley Police Department, presented the item.

Council Place 4, Orozco, motioned to approve the item as presented. The motion was seconded by Council Place 2, Heyl.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

8. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

9. **City Manager's Report**

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

She reminded everyone that the 2025 City-Wide Garage Sale will take place this Saturday, May 24, 2025, from 8:00 AM to 6:00 PM. The deadline to be included on the list of participating addresses is Thursday, May 23, 2025, at 5:00 PM.

She also noted that employees in the Public Works Department who work on asphalt have begun summer hours, from 6:00 AM to 2:00 PM, due to triple-digit temperatures.

1. **Upcoming Important Events:**

- Regular City Council Meeting, Tuesday, June 03, 2025, at 6:30 PM, in City Council Chambers.
- Annual City-Wide Garage Sale, Saturday, May 24, 2025, from 8:00 AM to 6:00 PM.
- Movie-in-the-Park, Friday, May 30, 2025, at dusk, at the Leon Valley Veterans Park.
- Council Retreat with City Manager, Saturday, May 31, 2025, at 9:00 AM.
- July 4th Celebration, Friday, July 04, 2025, from 6:00 PM until 10:00 PM, at Raymond Rimkus Park.
- Reminder: The June 17, 2025, Regular City Council Meeting and the July 01, 2025, Regular City Council Meeting have been cancelled. Next regular meeting will be held on July 15, 2025.
- Miscellaneous other events and announcements

- 10. Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 4, Orozco to approve the Consent Agenda as presented. The motion was seconded by Mayor Pro Tem, Council Place 3, Campos.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

- 1. Discussion and Possible Action Approving of the Following City Council Minutes:**
  - a. **05-06-2025 Regular City Council Meeting Minutes**
- 2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
  - a. **10-17-2024 Board of Adjustment Minutes**
  - b. **01-22-2025 Board of Adjustment Minutes**
  - c. **03-12-2025 Earthwise Living Committee Meeting Minutes**
  - d. **04-09-2025 Earthwise Living Committee Meeting Minutes**
  - e. **04-10-2025 Park Commission Meeting Minutes**
- 3. Presentation and Discussion of the Monthly Financial Report Ending April 30, 2025 - C. Goering, Finance Director**
- 4. Presentation, Discussion and Possible Action Amending the Lease Agreement Between the City of Leon Valley and San Blanc, LLC, DBA Poppy's Café, to allow Market Days on Sundays on the Property located at 6417 Evers Rd, Leon Valley, Texas 78240 - Dr. C. Caldera, City Manager**
- 5. Discussion and Possible Action Excusing Mayor Pro Tem, Council Place 3, from the May 06, 2025 Regular City Council Meeting in Accordance with the City of Leon Valley Charter, Article III - The City Council and Mayor - Mayor Chris Riley**

## **11. Regular Agenda Continued**

- 1. Discussion and Possible Approval of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.09 Parks and Recreation, Section 1.09.034 Additional Prohibited Uses and Activities, to Add a Subsection (i) Special Events and (j) Violations Punishable by Fine, and Appendix A Fee Schedule, Section A2.003 Park Municipal Park Administrative Fees, (g) Special Event Permits and Renumbering (g) Swimming Pool Fees to (h), to Add a Permit Fee for Special Events - (1st Read Held on 5/6/25) - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director, presented the item for second read as required by City Charter.

Council Place 4, Orozco, motioned to approve the item as presented. The motion was seconded by Council Place 2, Heyl.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

**2. Discussion and Possible Action to Elect a Mayor Pro-Tem - S. Passailaigue, City Secretary**

Council Place 4, Orozco nominated Council Place 2, Heyl to serve as Mayor Pro Tem. The motion was seconded by Mayor Pro Tem, Council Place 3, Campos.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

**12. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

None

**13. Adjournment**

Mayor Riley announced that the meeting adjourned at 8:57 PM.

**These minutes were approved by the Leon Valley City Council on the 3rd of June, 2025.**

**APPROVED**

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**CHRIS RILEY**  
MAYOR

**ATTEST:** \_\_\_\_\_  
**SAUNDRA PASSAILAIGUE, TRMC**  
CITY SECRETARY

DRAFT