

**MAYOR AND COUNCIL COMMUNICATION**

**DATE:** April 2, 2024  
**TO:** Mayor and Council  
**FROM:** Mindy Teague, Planning and Zoning Director  
**THROUGH:** Dr. Crystal Caldera, City Manager

**SUBJECT:** Presentation, Public Hearing, and Discussion to Consider a Request for a Specific Use Permit (SUP) for the use “Firearms and/or Ammunition” in a B-3 Commercial District, Being Lot 4, Block 1, CB 4428 H, Located 5405 Bandera Ste 101, Leon Valley, Texas

**PURPOSE**

The purpose of this item is to consider a request for an SUP to allow the sale of firearms, ammunition, and law enforcement equipment in a B-3 zoning district located at 5405 Bandera Ste 101, Leon Valley, Texas.

**BACKGROUND**

Chapter 15 – Zoning Article 15.02 – Zoning Ordinance – Division 7 – Permitted Use Table – Sec. 15.02.381 Permitted Use Table states that a Specific Use Permit is required in the B-3 zoning district for the use “Firearms and/or ammunition”.

This is an existing building and suite, and the applicant will not be making any changes to the site. The applicant does not sell to the general public – just first responders. The applicant will be required to obtain a Certificate of Occupancy prior to operating the business.

**Notification**

Notification letters mailed	12
Received in favor	0
Received in opposition	0
Returned undeliverable	1

**FISCAL IMPACT:**

The applicant has paid all fees associated with the processing of this request. The approval will increase sales taxes in the city.

**RECOMMENDATION**

At their March 26<sup>th</sup> the Planning and Zoning Commission recommended approval of this

request.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS:

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ATTEST:

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**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary