

MAYOR AND COUNCIL COMMUNICATION

DATE: March 19, 2024
TO: Mayor and Council
FROM: David Dimaline, Assistant Public Works Director
THROUGH: Dr. Crystal Caldera, City Manager

SUBJECT: Presentation and Discussion to Consider Awarding a Bid and Authorizing the City Manager to Sign a Contract with San Antonio Pool Management, Inc. in the Amount of \$68,529.00 to Manage the City of Leon Valley Forest Oaks Pool and Provide Off-Season Maintenance. – D. Dimaline, Public Works Assistant Director

SPONSOR(S): Mayor and City Council

PURPOSE & BACKGROUND

The purpose of this item is to consider awarding a bid and authorizing the City Manager to sign a contract with San Antonio Pool Management, Inc. in the amount of \$68,529.00 to manage the Forest Oaks Pool and provide off-season maintenance for the upcoming 2024 pool season.

Bids were advertised for 30 days to manage and provide lifeguards for the Forest Oaks Pool located at 6620 Evers Rd. for the 2024 swim season, and to provide off-season pool maintenance. The bid was advertised on the City’s web site, and utilizing Public Purchase. The bid opening was held on February 27, 2024 with three companies submitting bids. They are:

Company	Bid Amount
San Antonio Pool Management	\$68,529.00
USA Management	\$87,722.00
Pool Management, LLC	\$84,703.00

San Antonio Pool Management submitted the lowest bid of \$68,529.00.

Fiscal Impact

The cost of the contract to manage and operate the Forest Oaks pool for the 2024 swim season is \$68,529. The FY 23-24 budget includes \$130,000 for the pool operations and management. Pool revenue from memberships, gate fees, and concessions is collected to help offset the cost for pool operations.

Recommendation

Staff recommends awarding the bid and authorizing the City Manager to enter into a contract with San Antonio Pool Management, Inc. in the amount of \$68,529.00 to manage the Forest Oaks Pool and provide off-season maintenance for the upcoming 2024 pool season.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary