

# Memorandum of Understanding ("Mou") City of Converse Animal Services

Roque Salinas, MPA  
Executive Director  
City Council Meeting  
April 1, 2025

# Purpose

- Presentation, Discussion and Possible Action Authorizing the City Manager to Enter into a Memorandum of Understanding ("MOU") with the City of Converse to Provide Vaccination and Veterinary Services.-
- **Options:**
  1. Approval
  2. Denial
  3. Modify

# Summary and Background

- The City currently lacks a dedicated animal shelter, and residents have expressed opposition to increasing taxes for such a facility during recent town hall discussions.
- In some cases, the City has no other option but to impound a dog, and for the general safety of the public, staff and others involved with the dog it is best practice to get vacancies for the dogs. Furthermore, it does make the dog easier to get adopted out.
- In FY 2024, the City impounded 41 dogs.

# Terms and Services

- The purpose of this memorandum is to reach a financial agreement regarding surgical group pricing for the 2024-2025 fiscal year

SERVICE	COST
NORMAL CANNIE SPAY 2-25#	\$95
NORMAL CANNIE SPAY 26-50#	\$105
NORMAL CANNIE SPAY 51-100#	\$130
NORMAL CANNIE SPAY 100 +	\$150
NORMAL CANNIE NEUTER 2-25#	\$75
NORMAL CANNIE NEUTER 26-100#	\$80
NORMAL FELINE SPAY	\$70
NORMAL FELINE NEUTER	\$55
PREGNANT/OBESE/CRYPTORCHID/ABNORMAL ANATOMY OR TISSUE EXAM	\$30-\$65
HEALTH CERTIFICATE	\$40
WOUND REPAIR	\$30
MISCELLANEOUS ITEMS-Amputations, scrotal ablations, tumor removals, other	\$90-\$160
Heartworm Test	\$90/hr
Feline Combo Test	\$25
Flea Medication, Fecal	\$35
DHPP, Bordetella, FVRCP, Rabies Vacc	\$20 Each
Microchip	\$10 Each
<b>MISCELLANEOUS SERVICES</b>	<b>COST</b>
Professional Veterinarian during normal work hours 7am-5pm Mon-Sat	\$85/hr
Professional Veterinarian during non-working hours	\$1 00/hr Per phone Consultation only
Attendance in legal proceedings by Professional Veterinarian	\$1 00/hr
Reimbursement of controlled medications and other veterinarian provided medications.	Cost+10%



# Fiscal impact

- The fiscal impact will vary based on the number of dogs impounded by the City. Additionally, costs will depend on whether spaying or neutering is required, as this is the most significant expense.
- If the City impounds 41 dogs within a year, the estimated cost would be approximately \$7,000. The City already allocates funds for dog vaccinations each fiscal year.

# Fiscal impact

Currently, veterinary services are obtained from private clinics based on availability, resulting in fluctuating costs. Average cost for DHPP and Rabies shots are between \$24 and \$31 each.

The City currently do not spay/neuter any dogs due to the high cost. Spay/Neuter services for a 65lb dog average between \$500 and \$750.

This MOU will enable the City to secure significantly lower service rates.

Item	Cost	DogCount	Total	Comment
DHPP	10	41	410	
Rabies	10	41	410	
Spaying/ Neutering	150	41	6150	Highest price- based on weight
<b>Total</b>	<b>170</b>	<b>25</b>	<b>\$ 6,970</b>	

# Recommendation

- Staff recommends approval of this request. The final decision is at the City Council's discretion

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