

Memorandum of Understanding ("MOU") San Antonio Pets Alive!

Roque Salinas, MPA
Executive Director
City Council Meeting
April 1, 2025

Purpose

- Presentation, Discussion and Possible Action Authorizing the City Manager to Enter into a Memorandum of Understanding ("MOU") with San Antonio Pets Alive!, to Intake Dogs from the City of Leon Valley.

Options:

1. Approval
2. Denial
3. Modify

Summary and Background

- The City does not have a proper facility to serve as an animal shelter.
- When asked at the town hall residents were unwilling to increase taxes for an animal care facility.
- The City impounded 41 dogs in FY 2024.
- Without a proper animal care facility and with no desire to build one soon, the City must seek other options to address impounded dogs.

City options

- The City is required to hold a dog for 72 hours per state law. After the 72 hours, the city has the following options.
 - Return to owner
 - Boarding facility(City pays for boarding cost)
 - Adoption/Foster
 - 13 adoptions happened last year, 7 by city staff, 8 by vets who took in the dogs while treating, 0 by the public.
 - Euthanasia (Very last option)

SA Pets Alive!

- San Antonio Pets Alive's mission is to provide the programs and services needed to eliminate the killing of at-risk animals due to lack of space, adopter or foster.
- They have agreed to intake up to 25 dogs over the next 12 months to assist the City's current dog problems.
- SAPA agrees to intake a dog within 10 days after the expiration of the State's minimum 72 hour required holding period. (14th day after initial pick up from City of Leon Valley staff).

City responsibility

1. The City will provide full veterinary care for each dog prior to transfer. The City will only seek services from the City of Converse Animal Care Facility as the two municipalities have an interlocal agreement for services. The City will provide veterinary services for each dog to include the following
 - a. Vaccinations
 - i. DHPP
 - ii. Rabies
 - b. Spaying/Neutering
 - i. Spaying/neutering of dogs will be completed within 30 days of intake by the City of Leon Valley, subject to availability.
 - ii. SAPA agrees to intake the dog while waiting for the Spaying/Neutering appointment.
 - iii. If the City is unable to get the dog Spayed/ Neuter within 30 days of intake by the City, then it is the responsibility of the of SAPA to conduct the operation at cost to SAPA.

Fiscal impact

- The City also agrees to pay SAPA a flat fee of \$10,000.
 - This payment will be split between fiscal year 24 and 25.
 - \$5,000 for each fiscal year.
 - If services are termed, a pro-rata refund will be required for services per day.

Fiscal impact cont.

- The city currently uses boarding services to avoid Euthanasia.
- The City is only given 5 spots at the boarding facility at one time and it is subject to availability.
- Rate is \$105 per week per dog.
- \$5,715 was spent in FY 24 to board 5 dogs. This does not include the cost of vaccinating the dog, which is required.
- Boarding does not transfer ownership. The City is still responsible for the dog.

Item	Cost	Dog Count	Total	Comment
DHPP	10	25	250	
Rabies	10	25	250	
Spaying/ Neutering	150	25	3750	Highest price- based on weight
Total	170	25	\$ 4,250	

Recommendation

- The staff emphasizes that SAPA will not serve as the City's primary animal care facility under this MOU. This is a temporary, short-term solution with a one-year term.
- Either party may terminate the contract with a 30-day notice. The MOU will be used only as a last resort.
- The City will not accept surrendered, ill, or injured dogs from individuals. When possible, staff will pursue prosecution for dog abandonment.
- Staff recommends approval of this request. The final decision is at the City Council's discretion

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