



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, March 18, 2025 at 6:30 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 2 Betty Heyl
Mayor Pro-Tem, Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Will Bradshaw

EXCUSED

Council Place 1 Benny Martinez

Mayor Chris Riley called the meeting to order at 6:30 PM and confirmed that a quorum of the City Council was present in the Council Chambers.

Mayor Riley asked Mayor Pro Tem, Council Place 3, Campos, to lead the Pledge of Allegiance.

2. Citizens to be Heard - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

None

3. Presentations

1. **Presentation to Albert San Miguel for 39 Years of Service to the City of Leon Valley - Mayor Chris Riley**

Mayor Chris Riley presented an award and a token of appreciation to Albert San Miguel for his 39 years of service to the City of Leon Valley's Public Works Department.

2. **Presentation and Discussion on AMI Water Meter System Funding Alternative - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director, presented the AMI Water Meter System funding alternative.

Chip Woods and Kyle Leonard from Performance Services gave a brief presentation.

3. **Presentation, Discussion, and Direction on Grant for Safety Camera Installation at Specific Locations within the City of Leon Valley - D. Gonzalez, Police Chief**

David Gonzalez, Police Chief, gave a presentation on a grant for the installation of safety cameras.

There was a consensus among City Council members to move forward with the project if the City received the grant, with the caveat that signs be posted stating that video recording is in progress.

4. **Presentation, Discussion and Direction to Staff to Include Possible Action on Huebner Creek Erosion Control Project - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director, presented the item.

A motion was made by Council Place 5, Bradshaw, to revert to Option 4, allowing the floodplain to move through the Natural Area to preserve more heritage trees and eliminate the need for additional erosion projects. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 4 Orozco, Council Place 5 Bradshaw

Voting Nay: Mayor Riley, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos

The motion failed.

A motion was made by Mayor Pro Tem, Council Place 3, Campos, to pause the project pending further discussions with Bexar County and the San Antonio River Authority (SARA), after which it would be reconsidered. The motion was seconded by Council Place 2, Heyl.

Voting Yea: Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco

Voting Nay: Council Place 5 Bradshaw

The motion passed.

5. Presentation, Discussion, and Possible Action on Proposed Capital Plans FY 2026 - Dr. Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented the Proposed Capital Plans for Fiscal Year 2026. She concluded her presentation by requesting direction on the silos on Huebner. City Council requested a cost estimate for decorative enhancements to the silos and the surrounding 0.5 acres of land.

Next, regarding the AMI service, there was a consensus among City Council members to pause the project for now.

6. Presentation, Discussion and Direction on the 2025 July 4th Celebration - C. Miranda, Community Relations Director

Crystal Miranda, Community Relations Director, presented options for the 2025 July 4th Celebration. There was a consensus to eliminate the postcard this year and instead rely on The Lion's Roar and other media to inform the public about the event. City Council also requested a report on the City's expenditures for the 5K.

7. Presentation Regarding the 2025 Swimming Pool Season Schedule - D. Dimaline, Assistant Public Works Director

David Dimaline, Assistant Public Works Director, presented the proposed schedule for the 2025 swimming pool season.

- 4. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

5. City Manager's Report

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

She also reminded everyone that the library will be closed the first week of April due to construction and congratulated Andy Greco (LVPD) on his promotion to Corporal in the Patrol Division.

1. Upcoming Important Events:

- Regular City Council Meeting, Tuesday, April 01, 2025, at 6:30 PM, in City Council Chambers.
- Library Volunteer Party, Wednesday, April 23, 2025, from 5:00 PM to 7:00 PM, at the Leon Valley Public Library.
- Last Day to Register to Vote for the May 03, 2025 General Election, Thursday, April 03, 2025.
- Last Day to Register to Apply for a Mail Ballot for the May 03, 2025 General Election, Tuesday, April 22, 2025.
- Coffee with the Mayor and City Council, Saturday, April 26, 2025, from 9:00 AM to 11:00 AM, at the Leon Valley Conference Center.
- Early Voting in Personal Appearance, Tuesday, April 22-Tuesday, April 29, 2025.
- General Election, Saturday, May 03, 2025, voting from 7:00 AM to 7:00 PM, at the Leon Valley Conference Center.
- Annual City-Wide Garage Sale, Saturday, May 24, 2025, from 8:00 AM to 6:00 PM.
- City Council Retreat with City Manager, Saturday, May 31, 2025, at 9:00 AM.
- Miscellaneous other events and announcements.

6. Consent Agenda - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 4, Orozco, to approve the Consent Agenda as presented. The motion was seconded by Mayor Pro Tem, Council Place 3, Campos.

Voting Yea: Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

1. Discussion and Possible Action Approving of the Following City Council Minutes:

- a. 03-04-2025 Regular City Council Meeting Minutes**
- 2. Presentation and Discussion of the Monthly Financial Report Ending February 28, 2025 - C. Goering, Finance Director**
- 3. Discussion and Possible Action on an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 12 Traffic and Vehicles, Article 12.03 Parking, Stopping and Standing, Section 12.03.006, Parking Restrictions on Specific Streets, to Prohibit Parking Along Thistle Dr. (1st Read was Held on 03-04-2025) - D. Gonzalez, Police Chief**
- 4. Discussion and Possible Action of an Ordinance Authorizing a Budget Adjustment for Fiscal Year 2025 Red Light Camera Fund Budget in the Amount of \$27,847 for the Purpose of Increasing the Traffic and Safety Department Budget to Provide Funding for the Purchase and Installation of an Intersection Conflict Warning System (ICWS) at the intersection of Evers Rd. and Adair Dr. (1st Read was Held on 03-04-2025) - D. Dimaline, Assistant Public Works Director**

5. Presentation and Discussion on the Leon Valley Police Department Racial Profiling Report for 2024 - D. Gonzalez, Police Chief

7. Regular Agenda

1. Presentation, Discussion, and Possible Action of a Resolution Adopting the 2025 Parks, Recreation, Trails, and Open Space Master Plan - M. Moritz, Public Works Director

Melinda Moritz, Public Works Director, and Roger Christiansen, Park Commission Chair presented.

Also present was Ardurra who presented the 2025 Parks, Recreation, Trails, and Open Space Master Plan.

A motion was made by Council Place 4, Orozco to adopt the 2025 Parks, Recreation, Trails, and Open Space Master Plan as presented. The motion was seconded by Mayor Pro Tem, Council Place 3, Campos.

Voting Yea: Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

2. Presentation and Discussion on a Request for Variance to the Leon Valley Code of Ordinances, Chapter 3 Building Regulations, Article 3.04 – Signs, Section 3.04.012(c)1– Off-premises Signs, to Allow a New Off-premises Sign (Billboard) to be located at 0 Northwest Industrial Drive, Lot 1, Block 1, CB 4428F, Northwest Industrial Park Subdivision, on Approximately .34 Acres - S. Huerta, Planning and Zoning Director

Susana Huerta, Planning and Zoning Director, presented a variance request for City Council consideration.

The applicant and his attorney, Rob Killen, were present to provide additional details.

A motion was made by Council Place 5, Bradshaw, to approve the variance as requested. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

3. Presentation and Discussion of an Ordinance Authorizing a Budget Adjustment for Fiscal Year 2025 from the General Fund Reserve in the Amount of \$35,000 for the Purpose of Increasing the Public Works Department Budget to Provide Funding for the Demolition of the Leon Valley Swimming Pool Facility (1st Read as Required by City Charter) - M. Moritz, Public Works Director

David Dimaline, Assistant Public Works Director, presented this item for a first reading.

This item will be brought back to City Council for a second reading on the April 1, 2025, Consent Agenda.

8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

Mayor Chris Riley requested an item to add the word 'Senior' to the Community Center name, making it the Irene Baldrige Senior Community Center. Dr. Crystal Caldera, City Manager, responded that she would add it but is also seeking clarification on the reasoning for this change.

Council Place 4, Orozco, requested that an item be brought back to address increasing penalties for the dumping of animals in Leon Valley.

9. Adjournment

Mayor Riley announced that the meeting adjourned at 10:02 PM.

These minutes were approved by the Leon Valley City Council on the 1st of April, 2025.

APPROVED

CHRIS RILEY
MAYOR

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY