

Discussion, Consideration & Possible Action  
on an In-Kind Grant Request by John  
Marshall Orchestra Band

City Council Meeting

April 1, 2025

Crystal Miranda

Community Relations Director

# Purpose

- John Marshall Orchestra Band is requesting use of the Leon Valley Conference Center to host their banquet.
- The banquet request date is Saturday, May 17, 2025, from 3 p.m. – 10p.m.
- This event is hosted for John Marshall Orchestra Members.

# Background

- This is the first time the John Marshall Orchestra Band has submitted an In-Kind Grant Application for the use of the Conference Center.

# Background

- On September 4, 2018, the City Council voted to, “require a deposit, no longer waive cleanup cost, no longer waive security, and add a setup fee which would be same as the cleanup fee and do not waive the fee at the discretion of each application coming to Council.”
- **However, JMOB is requesting a waiver of all fees at City Councils discretion.**

# Fiscal Impact

- If approved, the grant would waive the following fees:

- Banquet

• Building	\$696	
• Cleaning	\$145	
• Security	\$192.50	(\$27.50x7hrs.)
• <u>Deposit</u>	<u>\$400</u>	* (refundable)
Total Fees Waived	\$1,433.50	

# Recommendation

- The In-Kind Grant Committee reviewed the two requests and forwards to Council an average score of 14.3 out of 24. The points required for approval is a minimum of 18.
- City Council's discretion to waive fees requested.