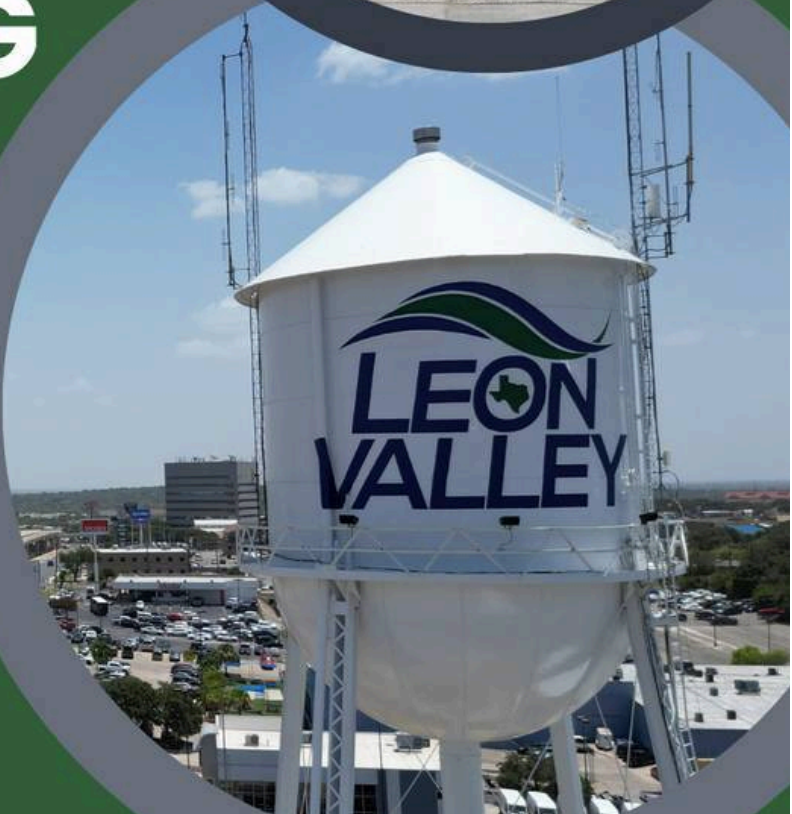




# PROPOSED ANNUAL OPERATING BUDGET FY 2026



**City of Leon Valley, Texas  
Proposed Annual Operating Budget  
Fiscal Year 2025-2026**

*Due to the passage of H.B 3195, Section 102.005 of the Texas Local Government Code was amended to require that the following information be included as the cover page for a proposed budget document:*

This budget will raise more total property taxes than last year's budget by an amount of \$84,512 or 1.48%, and of that amount \$27,954 is tax revenue to be raised from new property added to the tax roll this year.

Fiscal year 2026 City debt obligations secured by property taxes are \$5,160,000.



# LEON VALLEY CITY COUNCIL



MAYOR  
CHRIS RILEY



PLACE 1  
DANIELLE BOLTON



MAYOR PRO-TEM  
BETTY HEYL



PLACE 3  
PHILIP CAMPOS



PLACE 4  
REY OROZCO



PLACE 5  
BETH MURSCH



# CITY OF LEON VALLEY MISSION STATEMENT

The City of Leon Valley is committed to protecting the quality of life, safety, and liberty for all its citizens while prioritizing fiscal responsibility, resiliency, sustainability, and economic development

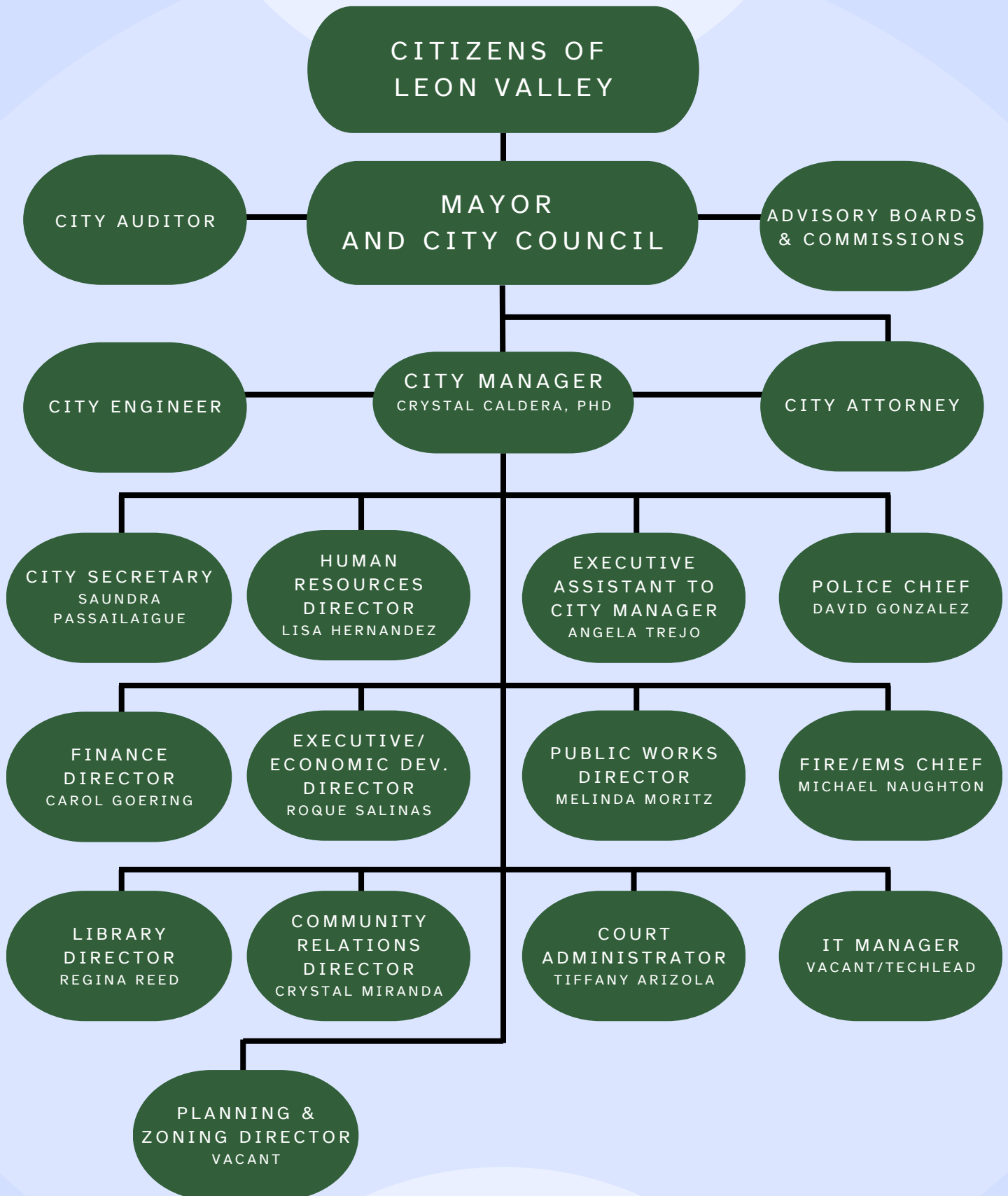
## CITY OF LEON VALLEY VISION STATEMENT

The City of Leon Valley strives to foster a community that is resilient to challenges, sustainable for future generations, and economically dynamic, ensuring a prosperous and harmonious future for all.

### GOALS:

01. Economic Development
02. Safety and Security
03. Transportation
04. Infrastructure/Capital Plan
05. Environmental Sustainability
06. Citizen Involvement
07. Parks, Recreational Green Space and Cultural Opportunities

# ORGANIZATIONAL CHART

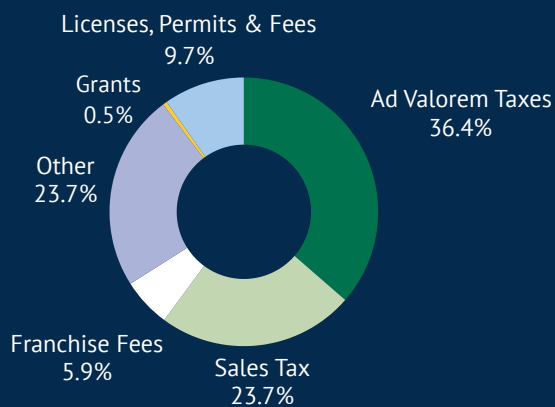






# FY 2025 Year in Review

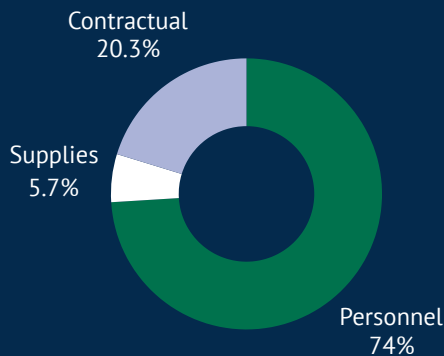
In FY 2025, the City of Leon Valley maintained a balanced budget while investing in infrastructure, public safety, and community quality of life. Revenues exceeded forecasts, enabling the completion of key capital projects and improved service delivery across departments.



## \$15,831,866

### Total Revenue

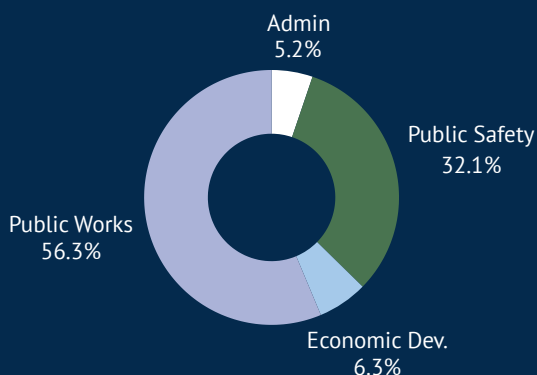
The City of Leon Valley collected a total of \$15.8 million in FY 2025 revenues. The largest sources included Ad Valorem Taxes (36.4%), Sales Tax (23.7%), and Other Revenues (23.7%), reflecting a healthy mix of property- and consumption-based income. Revenues exceeded projections supporting expanded services and infrastructure investment.



## \$14,993,140

### Total Expenditures

Operating expenditures for FY 2025 totaled approximately \$15.0 million, with the majority allocated to Personnel Services (74%), followed by Contractual Services (20.3%) and Supplies (5.7%). Spending remained in line with strategic goals focused on service delivery, staffing, and operational efficiency.



## \$662,541

### Total Capital Outlay

The City invested over \$662,000 in capital projects during FY 2025. The largest share supported Public Works (56%), including critical infrastructure maintenance. Notable investments were also made in Public Safety (32%), Economic Development, and Administrative equipment, aligning with long-term capital improvement priorities.

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# General Fund Expenditures

In FY 2025, the City of Leon Valley allocated the majority of its General Fund to Public Safety (51%), followed by Public Works (20%) and Administrative Services (17%). Personnel costs made up 71% of total spending, reflecting the City's investment in essential staffing and operations. Contractual services and capital outlay combined for nearly a quarter of total expenditures, funding key projects and service agreements.

**\$8,021,355 (51%)**

## Public Safety

Supports Police and Fire services, ensuring community safety and emergency response readiness.

**\$3,142,495 (20%)**

## Public Works

Covers street maintenance, infrastructure repairs, and facility upkeep to maintain city services.

**\$2,601,322 (17%)**

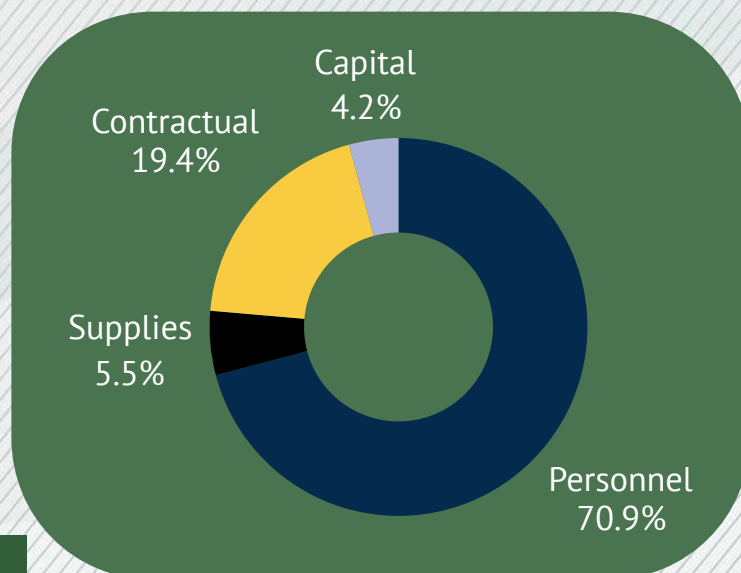
## Administrative Services

Includes Finance, City Management, IT, and support services that keep city operations running smoothly.

**\$860,418 (5%)**

## Planning & Zoning

Land development, inspections and permitting for residential and commercial property.



## Spend Analysis

As shown in the chart, most of the City's FY 2025 General Fund was spent on personnel costs (71%), with additional allocations to contractual services, capital improvements, and operating supplies. These investments reflect Leon Valley's priority on maintaining service levels and funding operational needs across departments.

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Municipal Court Expenditures Summary

The Municipal Court Office is responsible for the day-to-day receipt and processing of all City revenue. Fairly and impartially serving the public within the functions of the Municipal Court.

**\$315,693**

## Personnel

Supports the salaries and benefits of court staff who manage daily operations, case processing, and customer service.

**\$11,241**

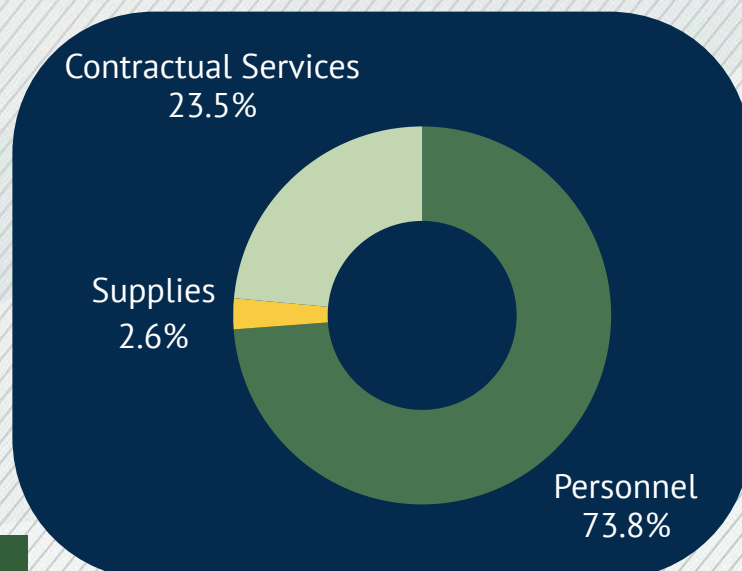
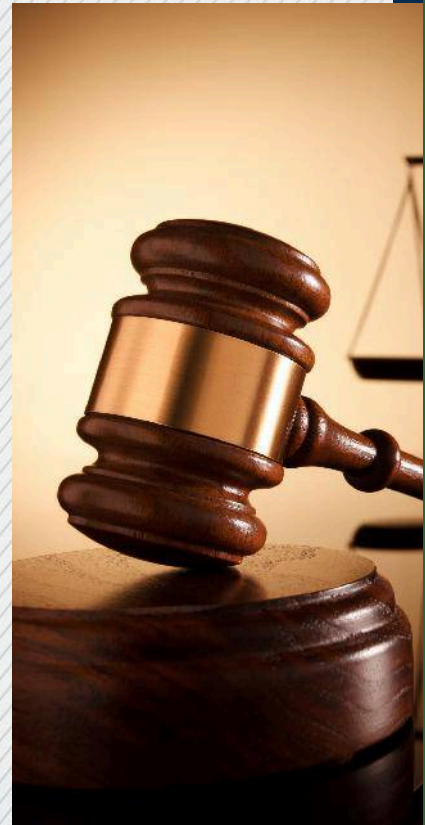
## Supplies

Covers operational materials such as forms, envelopes, mailing supplies, and software-related costs.

**\$100,708**

## Contractual Services

Provides for interpreter services, legal support (e.g., court-appointed attorneys), and software maintenance contracts.



## Spend Analysis

\$427,642 (Approx. 3% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Finance Expenditures Summary

The Finance Department is responsible for managing the City's financial operations, including budgeting, accounting, financial reporting, accounts payable. The department ensures fiscal transparency, compliance with regulations, and strategic stewardship of public funds.

**\$410,534**

## Personnel

Covers salaries and benefits for finance staff who oversee accounting, budgeting, and financial planning functions.

**\$7,700**

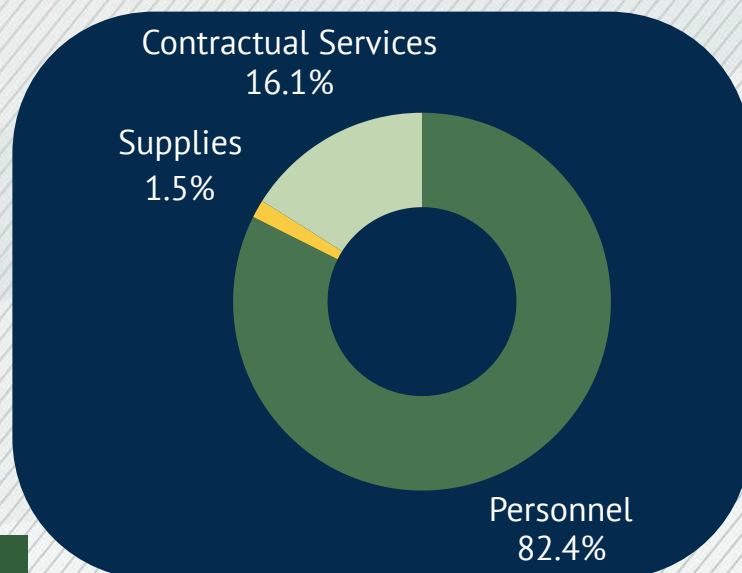
## Supplies

Funds essential office and operational supplies such as check stock, filing materials, and printing needs.

**\$79,970**

## Contractual Services

Provides for auditing services, financial software support, bank fees, and other external financial consulting needs.



## Spend Analysis

\$498,204 (Approx. 3% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# City Manager & Council Expenditures Summary

The City Manager's Office provides executive leadership and operational oversight for all City departments, ensuring efficient service delivery, fiscal responsibility, and alignment with the strategic direction set by the City Council. The City Council is responsible for policymaking, legislative actions, and representing the interests of Leon Valley residents through transparent governance.

**\$672,174**

## Personnel

Covers compensation for the City Manager and administrative staff who lead city operations, manage department performance, and support Council initiatives.

**\$21,150**

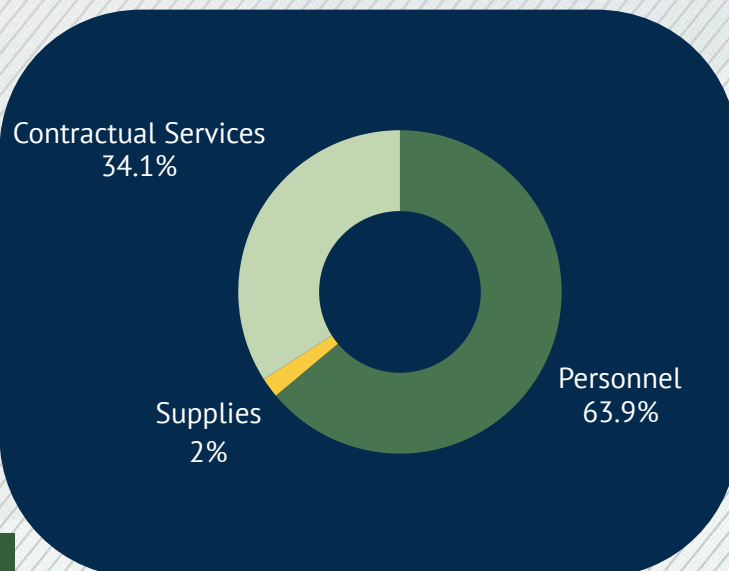
## Supplies

Supports general office needs, including meeting materials, technology accessories, and communications supplies.

**\$358,281**

## Contractual Services

Funds legal services, strategic consulting, legislative support, and other professional service contracts.



## Spend Analysis

\$1,051,605 (Approx. 7% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Information Technology Expenditures Summary

The Information Technology Department is responsible for maintaining and securing the City's technology infrastructure, including computer networks, servers, communications systems, cybersecurity, and technical support. IT plays a vital role in ensuring operational efficiency, data integrity, and uninterrupted service delivery across all departments.

**\$124,163**

## Personnel

Funds IT staff who manage day-to-day technology operations, user support, and citywide system administration.

**\$28,500**

## Supplies

Covers computer accessories, network cables, office IT equipment, and general technology-related materials.

**\$261,611**

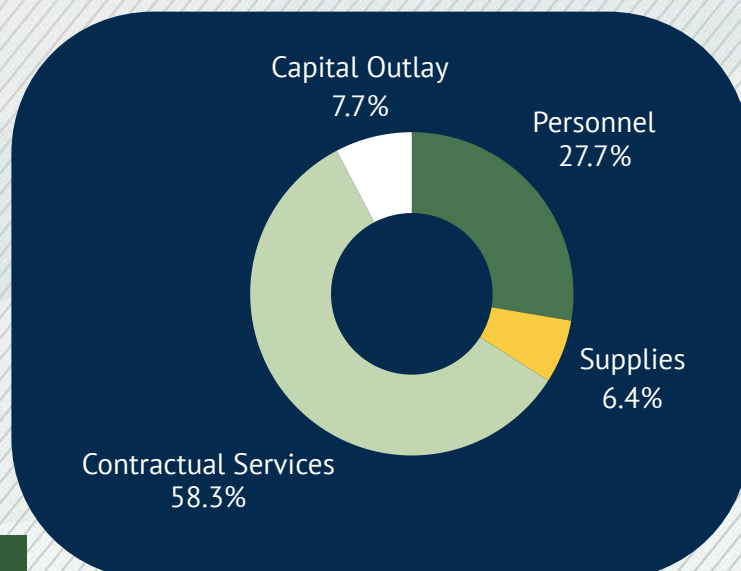
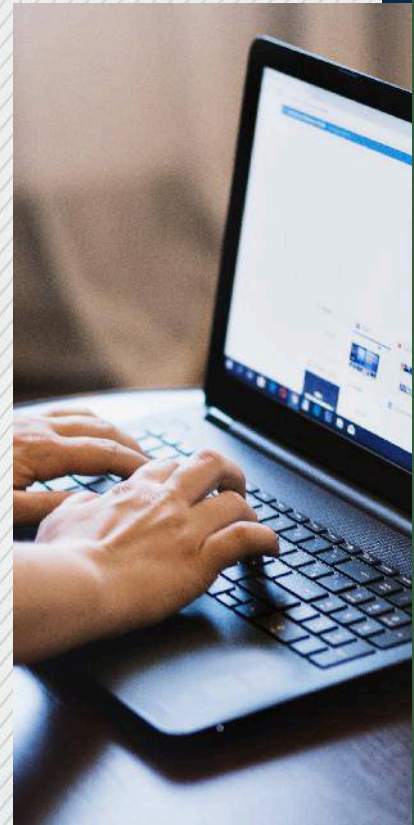
## Contractual Services

Supports network management, cybersecurity services, software licensing, cloud storage, and third-party tech support.

**\$34,500**

## Capital Outlay

Infrastructure upgrades, and other long-term technology improvements.



## Spend Analysis

\$448,774 (Approx. 3% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Police Expenditures Summary

The Leon Valley Police Department (LVPD) is committed to safeguarding the lives and property of residents through community-focused law enforcement, emergency response, and crime prevention efforts. The department also provides animal control services and dispatch operations to ensure timely, professional public safety support.

**\$3,382,607**

## Personnel

Funds police officers, dispatchers, and support staff, including salaries, benefits, and overtime for patrol, investigations, and community policing.

**\$117,300**

## Supplies

Supports critical law enforcement equipment such as uniforms, ammunition, vehicle supplies, and communication gear.

**\$269,203**

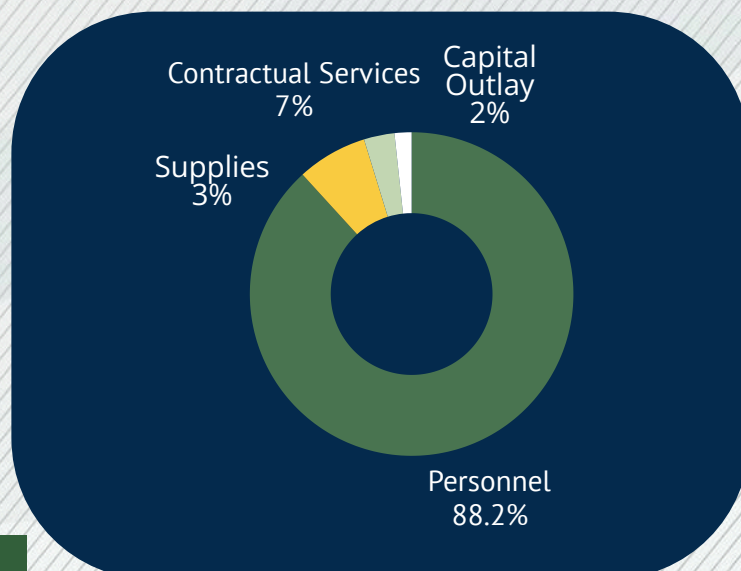
## Contractual Services

Covers dispatch system support, training programs, law enforcement databases, and animal care services.

**\$65,000**

## Capital Outlay

Used for vehicle replacement.



## Spend Analysis

\$3,834,110 (Approx. 24% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Impound Lot Expenditures Summary

The Impound Lot is responsible for the secure storage and management of vehicles towed or seized by law enforcement. In FY 2025, the City successfully completed the development of a new impound facility, improving operational capacity, security, and service efficiency for vehicle processing and retrieval.

**\$127,548**

## Personnel

Funds staff responsible for vehicle intake, and inventory tracking.

**\$3,300**

## Supplies

Covers office supplies, safety equipment, and tools used for day-to-day lot operations.

**\$10,072**

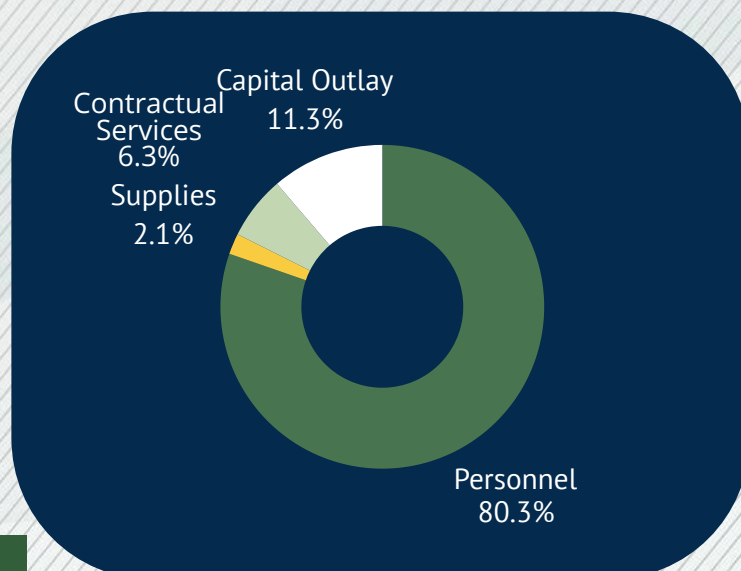
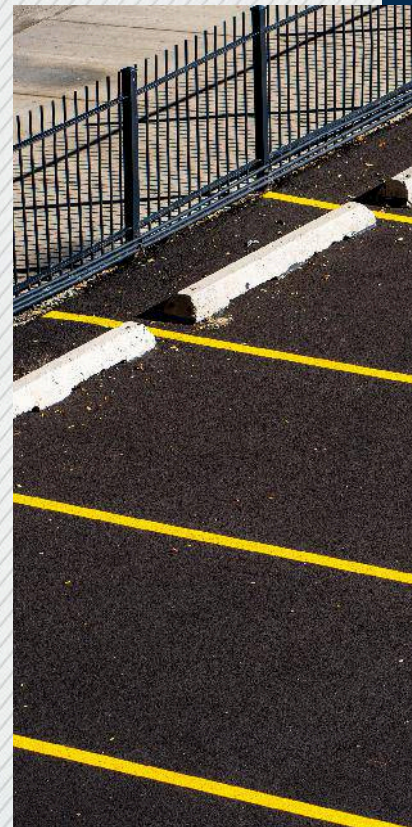
## Contractual Services

Includes towing service agreements and security monitoring.

**\$17,898**

## Capital Outlay

Invested in infrastructure and equipment for the new impound facility, including fencing and lighting.



## Spend Analysis

\$158,818 (Approx. 1% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Fire Expenditures Summary

The Leon Valley Fire Department provides emergency response services including fire suppression, EMS, rescue operations, and fire prevention. The department is committed to protecting lives and property while ensuring rapid response and professional service. In FY 2025, the department continued to invest in equipment, staffing, and infrastructure to meet the growing needs of the community.

**\$3,329,494**

## Personnel

Funds firefighter/EMS salaries, benefits, and overtime for 24/7 emergency operations.

**\$227,500**

## Supplies

Supports medical supplies, protective gear, uniforms, station essentials, and firefighting tools.

**\$341,434**

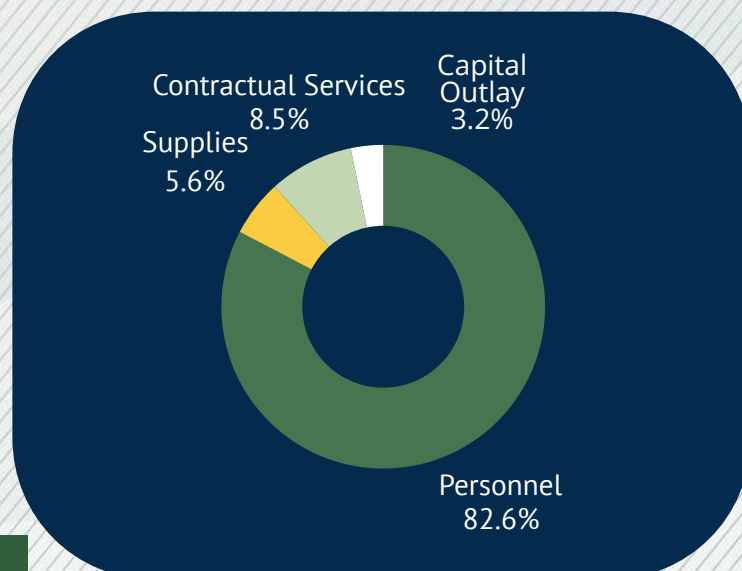
## Contractual Services

Covers ambulance billing services, specialized training, medical oversight, and maintenance contracts.

**\$130,000**

## Capital Outlay

Invested in equipment replacement



## Spend Analysis

\$4,028,428 (Approx. 26% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Public Works Expenditures Summary

The Public Works Department oversees the maintenance and improvement of the City's infrastructure, including streets, drainage systems, city facilities, and fleet services. In FY 2025, Public Works continued its commitment to operational efficiency and long-term asset management, while also investing in capital improvements to support growing service demands.

**\$1,855,393**

## Personnel

Covers salaries and benefits for field crews, supervisors, and support staff responsible for streets, facility maintenance operations.

**\$139,540**

## Supplies

Includes materials for road patching, tools, safety gear, vehicle fluids, and general operations.

**\$490,568**

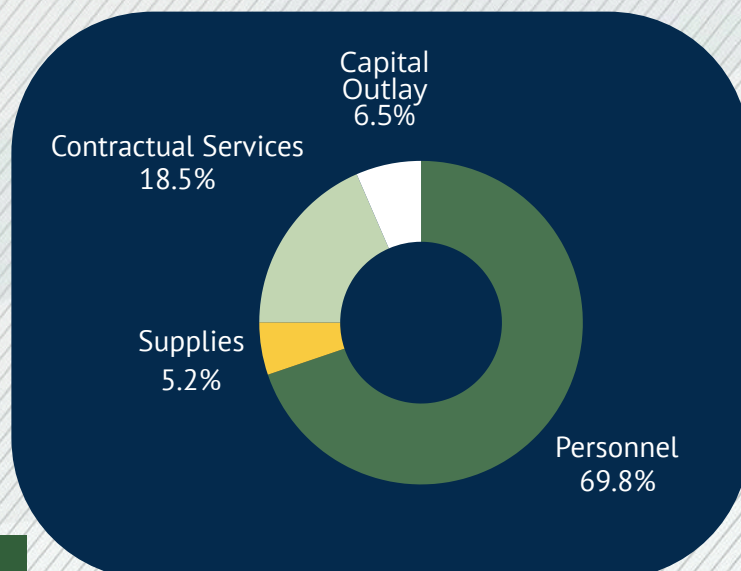
## Contractual Services

Includes vendor services such as HVAC, plumbing, street sweeping, pest control, heavy equipment rental, and debris removal.

**\$173,143**

## Capital Outlay

Supports infrastructure projects, vehicle replacements, and major equipment purchases.



## Spend Analysis

\$2,658,644 (Approx. 17% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Planning & Zoning Expenditures Summary

The Planning & Zoning Department manages land use, zoning compliance, and community development efforts. The department ensures orderly growth, guides development decisions, and maintains alignment with the City's Comprehensive Plan. In FY 2025, the department continued to support strategic land use planning and permit review activities across residential, and commercial developments.

**\$220,162**

## Personnel

Supports salaries for planning staff responsible for permit processing, zoning enforcement, and land use review.

**\$7,300**

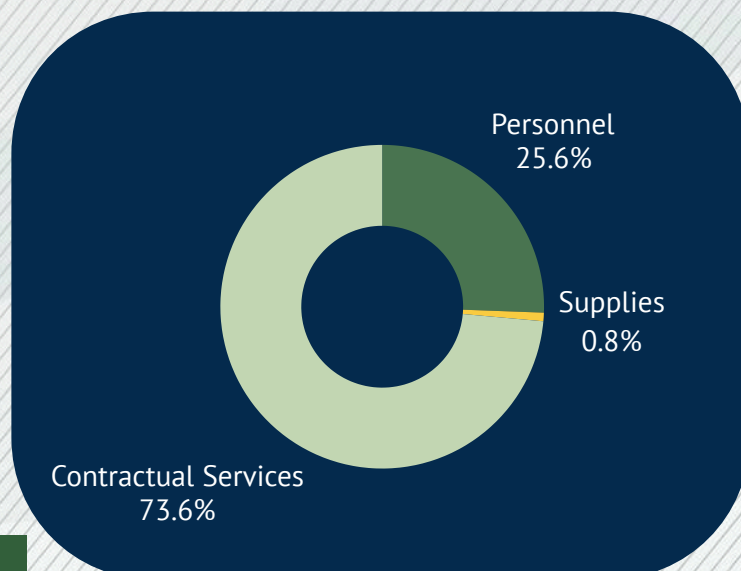
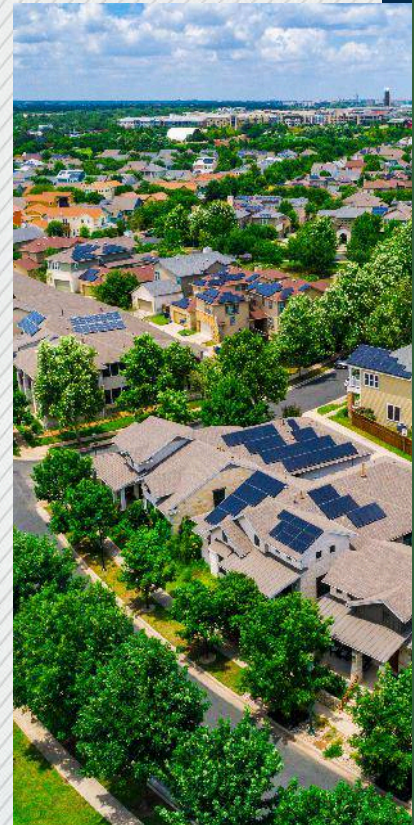
## Supplies

Funds office materials, printing of zoning maps and notices, and other planning-related resources.

**\$632,956**

## Contractual Services

Covers consulting services for zoning code updates, legal support, planning studies, GIS services, and comprehensive plan work.



## Spend Analysis

\$860,418 (Approx. 5% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Economic Development Expenditures Summary

The Economic Development Department supports business growth, and revitalization efforts to strengthen Leon Valley's local economy. The department works to attract and retain businesses, and administer incentive programs. In FY 2025, the department advanced key initiatives supporting small business engagement.

**\$182,781**

## Personnel

Covers salaries and benefits for staff leading business outreach, and program development.

**\$13,475**

## Supplies

Includes marketing materials, office supplies, and public engagement tools for events and outreach.

**\$236,768**

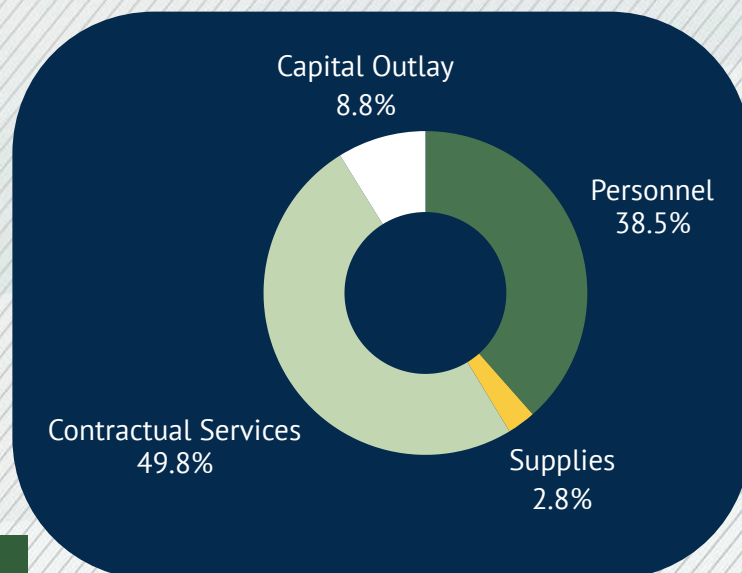
## Contractual Services

Funds consulting, branding campaigns, market analysis, and administration of development agreements and incentives.

**\$42,000**

## Capital Outlay

Used for vehicle replacement.



## Spend Analysis

\$475,024 (Approx. 3% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Special Events Expenditures Summary

The Special Events Program fosters community connection and civic pride through inclusive, city-sponsored gatherings for residents and staff. In FY 2025, Leon Valley hosted several signature events that brought the community together and recognized public service, including:

-  Volunteer Appreciation Dinner
-  Fourth of July Celebration
-  Christmas Tree Lighting Ceremony
-  Earthwise Living Day – promoting sustainable living and environmental awareness
-  Movies in the Park
-  Employee Appreciation Luncheon

These events reflect the City's commitment to building a vibrant, connected community.

**\$50,937**

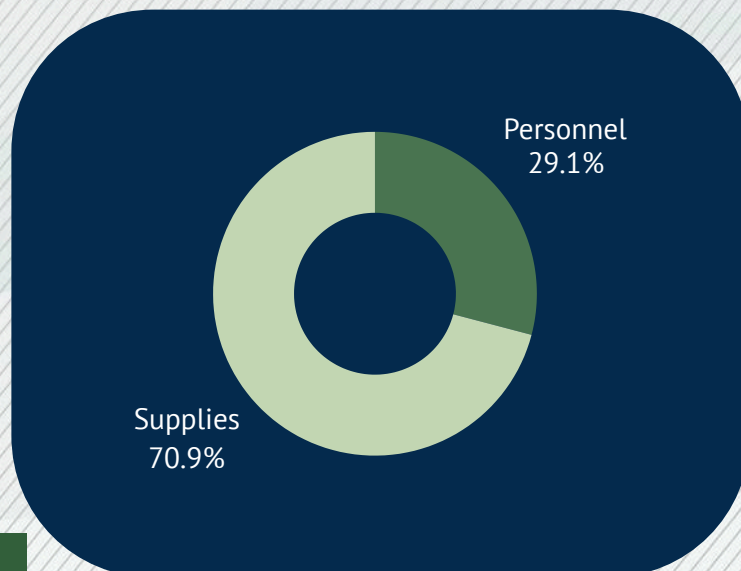
## Personnel

Covers staff overtime for event setup, operation, public safety, and breakdown. Events often require support from multiple departments outside normal hours.

**\$124,160**

## Supplies

Includes decorations, lighting, AV equipment, rentals, food and beverage, signage, and other logistics-related purchases.



## Spend Analysis

\$175,097 (Approx. 1% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Parks & Recreation Expenditures Summary

The Parks & Recreation Department supports outdoor recreation, community wellness, and the maintenance of public green spaces. The department is responsible for overseeing parks, trails, playgrounds, and amenities that enhance the quality of life in Leon Valley.

In FY 2025, the department continued work on the Hike and Bike Trail Phase II, a key project aimed at expanding access to pedestrian and bicycle routes. Although construction was not completed by year-end, progress continued through planning, infrastructure, and site preparation efforts.

**\$80,600**

## Supplies

Funds maintenance equipment, landscaping materials, playground supplies, and park furnishings.

**\$203,251**

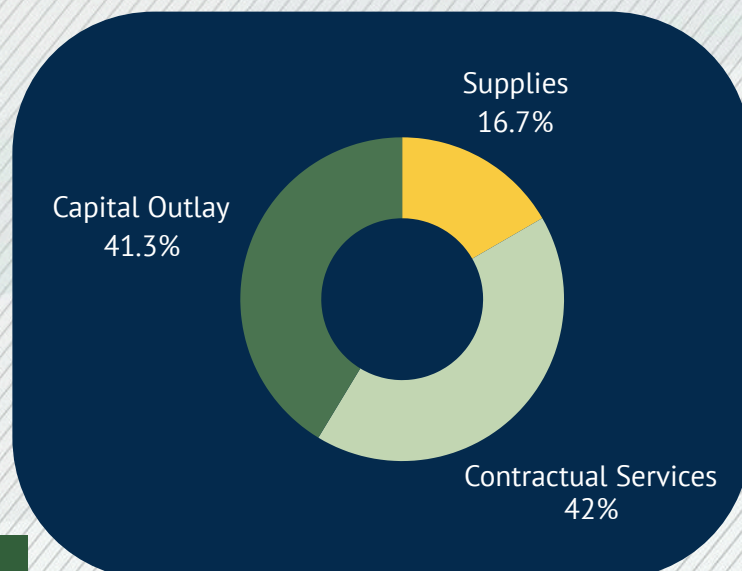
## Contractual Services

Covers landscaping contractors, irrigation services, trail design support, and facility upkeep.

**\$200,000**

## Capital Outlay

Supports construction activities, equipment installation, and infrastructure investment related to Hike and Bike Trail Phase II.



## Spend Analysis

\$483,851 (Approx. 3% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Library Expenditures Summary

The Leon Valley Public Library provides free access to information, literacy programs, and community learning. Services include circulation, public computers/Wi-Fi, reference support, children's and adult programming, and digital resources.

**\$426,985**

## Personnel

Covers salaries and benefits for staff who manage circulation, programming, and public services.

**\$51,832**

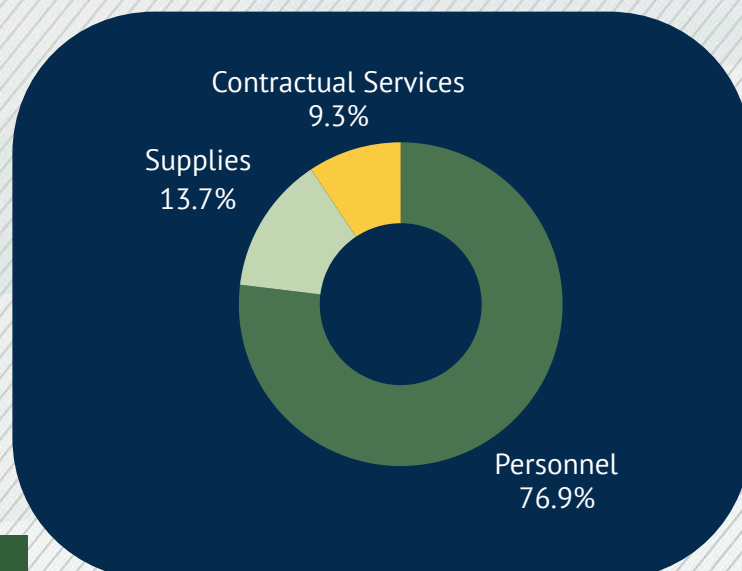
## Contractual Services

Supports software licensing, building maintenance, cleaning services, and specialized program partnerships.

**\$76,250**

## Supplies

Funds books and media, program materials, office/technical supplies, and minor equipment.



## Spend Analysis

\$555,067 (Approx. 4% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# FY 2025 Overview

## Our Year in Focus

FY 2025 marked a year of progress and impact. From infrastructure enhancements to community engagement, departments worked to deliver on our mission with efficiency and integrity.



## FY 2025 Highlights

### 01. Capital Improvements for Water Rate Evaluation

Completed key capital improvements that will support upcoming water rate structure assessments.

### 02. Public Safety Facility Expansions

Completed construction of the new impound lot and installed new dog kennels to support animal control services.

### 03. Fire Department Technology Upgrade

Improved emergency response reliability through updates to fire department systems.

### 04. Community Engagement Events

Hosted citywide events including Earthwise Living, 4th of July, Volunteer Appreciation Dinner, and the Christmas Tree Lighting.

### 05. Future Park Connectivity Projects

Completed the design phase of the Hike & Bike Trail II. Construction is set to begin in FY 2026.



# Proposed Annual Operating Budget: FY 2026

The FY 2026 Budget represents the City's continued commitment to responsible stewardship of public funds.

This document outlines our financial plan for the upcoming year, supporting core services, advancing community priorities, and maintaining transparency and accountability to our residents.



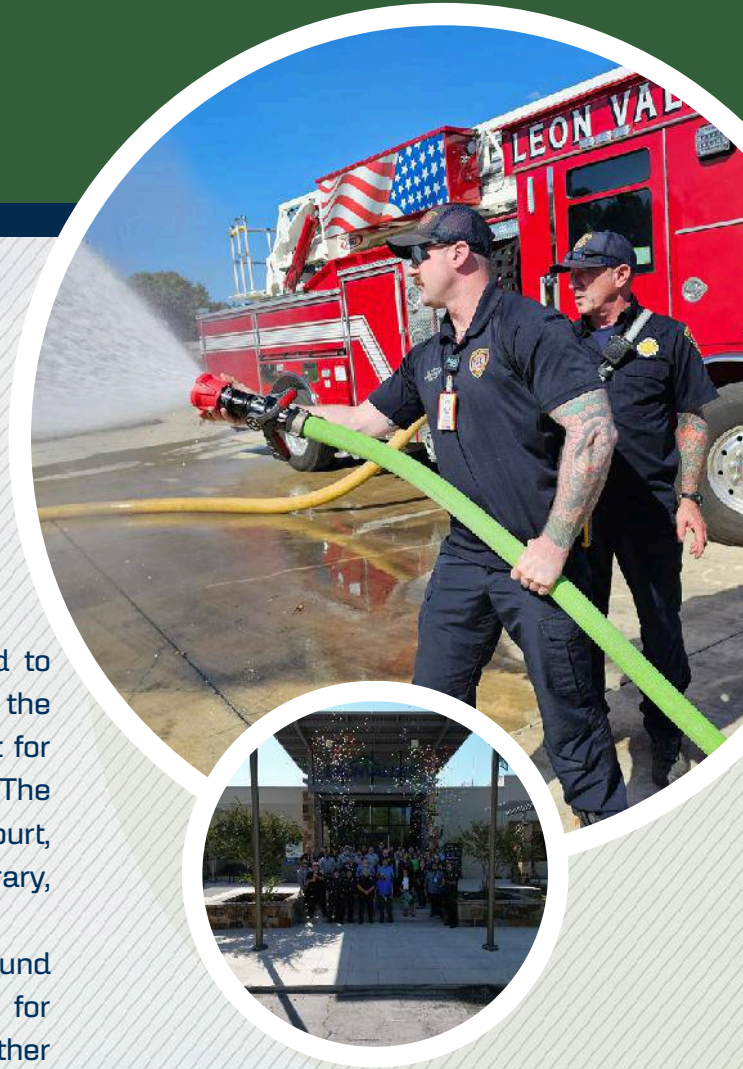


# GENERAL FUND

The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities except for those in which a separate fund has been established. The General Fund contains such services as municipal court, finance, city manager and council, police, fire, EMS, library, streets, parks, and planning and zoning.

In addition to property and sales taxes, the General Fund also includes revenues derived from fines, fees for services, franchise fees, payments from other governments, and miscellaneous revenue sources.

The General Fund has the following departments:





**GENERAL FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

|                                        | ACTUAL<br>2023-2024  | BUDGET<br>2024-2025  | ESTIMATED<br>2024-2025 | BUDGET<br>2025-2026  |
|----------------------------------------|----------------------|----------------------|------------------------|----------------------|
| <b>BEGINNING FUND BALANCE</b>          | <b>\$ 5,337,667</b>  | <b>\$ 6,595,449</b>  | <b>\$ 6,595,449</b>    | <b>\$ 6,771,634</b>  |
| <b>Revenues</b>                        |                      |                      |                        |                      |
| Ad Valorem Taxes                       | 5,432,273            | 5,761,580            | 5,761,580              | 5,846,092            |
| Sales Taxes                            | 3,800,065            | 3,752,505            | 3,752,505              | 3,827,643            |
| Franchise Fees                         | 938,741              | 998,900              | 936,525                | 940,450              |
| Licenses, Permits, Fees, Fines         | 1,474,893            | 1,590,635            | 1,543,165              | 1,599,340            |
| Grants                                 | 358,662              | 1,342,068            | 81,756                 | 1,337,312            |
| Other                                  | 968,030              | 877,641              | 1,984,691              | 895,273              |
| <b>Total Revenues</b>                  | <b>12,972,665</b>    | <b>14,323,329</b>    | <b>14,060,222</b>      | <b>14,446,110</b>    |
| <b>Other Funding Sources</b>           |                      |                      |                        |                      |
| Transfer in-ARP Funds                  | -                    | 360,286              | -                      | 265,125              |
| Transfer-Personnel Shared Services     | 1,803,954            | 1,729,644            | 1,729,644              | 1,687,817            |
| Contractual Shared Services            | 138,129              | -                    | -                      | -                    |
| Peg Fund Balance                       | -                    | 229,000              | 42,000                 | 4,000                |
| Tree Mitigation Fds (Sprinkler System) | -                    | -                    | -                      | -                    |
| <b>Total Other Financing Sources</b>   | <b>1,942,083</b>     | <b>2,318,930</b>     | <b>1,771,644</b>       | <b>1,956,942</b>     |
| <b>TOTAL RESOURCES</b>                 | <b>\$ 14,914,748</b> | <b>\$ 16,642,259</b> | <b>\$ 15,831,866</b>   | <b>\$ 16,403,052</b> |
| <b>Expenditures</b>                    |                      |                      |                        |                      |
| Personnel Services                     | 9,438,024            | 11,098,470           | 11,098,470             | 11,471,175           |
| Supplies                               | 752,488              | 858,016              | 858,016                | 630,692              |
| Contractual Services                   | 2,654,656            | 3,236,698            | 3,036,654              | 2,763,871            |
| Capital Outlay                         | 418,331              | 3,322,789            | 662,541                | 2,613,022            |
| <b>Total Expenditures</b>              | <b>13,263,499</b>    | <b>18,515,973</b>    | <b>15,655,681</b>      | <b>17,478,760</b>    |
| <b>Other Financing Uses</b>            |                      |                      |                        |                      |
| Transfer to Enterprise Fund            | 316,863              | -                    | -                      | -                    |
| Transfer to Street Maintenance Fund    | 76,603               | -                    | -                      | -                    |
| <b>Total Other Financing Uses</b>      | <b>393,466</b>       | <b>-</b>             | <b>-</b>               | <b>-</b>             |
| <b>TOTAL EXPENDITURES</b>              | <b>\$ 13,656,965</b> | <b>\$ 18,515,973</b> | <b>\$ 15,655,681</b>   | <b>\$ 17,478,760</b> |
| <b>ENDING FUND BALANCE</b>             | <b>\$ 6,595,449</b>  | <b>\$ 4,721,735</b>  | <b>\$ 6,771,634</b>    | <b>\$ 5,695,926</b>  |



**ASSIGNED FUND BALANCE****Future Capital Purchase**

|                                             |   |   |   |                |
|---------------------------------------------|---|---|---|----------------|
| Ambulance                                   | - | - | - | 200,000        |
| Dedicated Grant - Pool                      | - | - | - | 200,000        |
| SCBA                                        | - | - | - | 75,000         |
| <b>FUTURE CAPITAL PURCHASE FUND BALANCE</b> | - | - | - | <b>475,000</b> |

**TOTAL ENDING FUND BALANCE**

|                     |                     |                     |                     |
|---------------------|---------------------|---------------------|---------------------|
| <b>\$ 6,595,449</b> | <b>\$ 4,721,735</b> | <b>\$ 6,771,634</b> | <b>\$ 5,220,926</b> |
|---------------------|---------------------|---------------------|---------------------|



**GENERAL FUND**  
**SCHEDULE OF REVENUES BY SOURCE**

|                                 | ACTUAL           | BUDGET           | ESTIMATED        | BUDGET           |
|---------------------------------|------------------|------------------|------------------|------------------|
|                                 | 2023-2024        | 2024-2025        | 2024-2025        | 2025-2026        |
| <b>Ad Valorem Taxes</b>         |                  |                  |                  |                  |
| Current                         | 5,418,901        | 5,711,580        | 5,711,580        | 5,796,092        |
| Delinquent                      | (15,896)         | 25,000           | 25,000           | 25,000           |
| Penalty and Interest            | 29,268           | 25,000           | 25,000           | 25,000           |
| <b>Total Ad Valorem Taxes</b>   | <b>5,432,273</b> | <b>5,761,580</b> | <b>5,761,580</b> | <b>5,846,092</b> |
| <b>Sales Taxes</b>              |                  |                  |                  |                  |
| City Sales Tax                  | 3,323,491        | 3,289,054        | 3,289,054        | 3,354,836        |
| Alcoholic Beverage Sales Tax    | 29,030           | 27,365           | 27,365           | 28,500           |
| Economic Development Sales Tax  | 415,380          | 411,086          | 411,086          | 419,307          |
| Vehicle Inventory Tax           | 32,164           | 25,000           | 25,000           | 25,000           |
| <b>Total Sales Taxes</b>        | <b>3,800,065</b> | <b>3,752,505</b> | <b>3,752,505</b> | <b>3,827,643</b> |
| <b>Franchise Fees</b>           |                  |                  |                  |                  |
| City Public Service             | 740,825          | 803,800          | 740,825          | 745,000          |
| Telecommunication Fees          | -                | -                | -                | -                |
| Node Pole Rental                | -                | 500              | 500              | 250              |
| ROW Fees                        | 10,862           | 11,900           | 10,500           | 10,500           |
| San Antonio Water System        | 1,320            | -                | -                | -                |
| Sanitation                      | 67,604           | 65,000           | 67,000           | 67,000           |
| PEG Fees                        | 16,124           | 18,700           | 18,700           | 18,700           |
| Cable Franchise Fees            | 96,491           | 95,000           | 95,000           | 95,000           |
| Grey Forest Utilities           | 5,515            | 4,000            | 4,000            | 4,000            |
| <b>Total Franchise Fees</b>     | <b>938,741</b>   | <b>998,900</b>   | <b>936,525</b>   | <b>940,450</b>   |
| <b>Licenses, Fees and Fines</b> |                  |                  |                  |                  |
| Building Department             | 222,162          | 474,045          | 474,045          | 384,000          |
| Tree Mitigation                 | 160,150          | -                | -                | -                |
| Contractor's Registration       | -                | -                | -                | -                |
| Animal Licenses and Tags        | 235              | 100              | 230              | 100              |
| Animal Control Fees             | -                | 50               | 50               | -                |
| Property Room Fee               | 1,750            | 1,500            | 1,500            | 1,500            |
| Property Room Auctions          | 293              | 1,000            | 500              | 500              |
| Special and Solicitors          | 100              | -                | -                | -                |
| Co-Reinspection Fee             | 22,203           | 4,200            | 18,000           | 18,000           |
| Zoning and Board of Adjustment  | 35,844           | 5,200            | 25,000           | 25,000           |
| Subdivision Platting Fees       | 3,131            | 4,000            | 4,000            | -                |



**GENERAL FUND**  
**SCHEDULE OF REVENUES BY SOURCE**

|                                       | <b>ACTUAL</b>    | <b>BUDGET</b>    | <b>ESTIMATED</b> | <b>BUDGET</b>    |
|---------------------------------------|------------------|------------------|------------------|------------------|
|                                       | <b>2023-2024</b> | <b>2024-2025</b> | <b>2024-2025</b> | <b>2025-2026</b> |
| Occupation, Liquor, and Food          | 40,985           | 30,000           | 40,000           | 45,000           |
| Time Payment Reimbursement Fee        | 3,164            | 1,600            | 3,600            | 4,000            |
| Warrant Fees                          | 40,832           | 45,000           | 45,000           | 45,000           |
| Municipal Court Fines                 | 339,240          | 420,000          | 335,000          | 335,000          |
| Impound Lot Fees                      | 101,079          | 118,700          | 101,000          | 101,000          |
| Impound Lot Auctions                  | 102,713          | 106,000          | 102,000          | 102,000          |
| Recreation Fee                        | 28,725           | 25,500           | 28,000           | 28,000           |
| Fire Recovery                         | 5,881            | 13,200           | 5,000            | 5,000            |
| Fire Inspection Fees                  | 3,407            | 100              | 100              | 100              |
| EMS Fees                              | 362,826          | 340,300          | 360,000          | 505,000          |
| Book Fines                            | 173              | 140              | 140              | 140              |
| <b>Total Licenses, Fees and Fines</b> | <b>1,474,893</b> | <b>1,590,635</b> | <b>1,543,165</b> | <b>1,599,340</b> |
| <b>Grants</b>                         |                  |                  |                  |                  |
| PD Grants                             | 20,902           | 25,000           | 25,000           | 25,000           |
| Fire Grants                           | 11,001           | 50,000           | 50,000           | 50,000           |
| Library Grants                        | 3,610            | 6,756            | 6,756            | 2,000            |
| ARP                                   | 286,172          | -                | -                | -                |
| Criminal Justice Grant                | -                | -                | -                | -                |
| Hike and Bike                         | 36,977           | 1,260,312        | -                | 1,260,312        |
| <b>Total Grants</b>                   | <b>358,662</b>   | <b>1,342,068</b> | <b>81,756</b>    | <b>1,337,312</b> |
| <b>Other</b>                          |                  |                  |                  |                  |
| Interest Income                       | 475,458          | 410,000          | 410,000          | 410,000          |
| EDCD Interest                         | 24,139           | 20,313           | 20,313           | 20,313           |
| T-Mobile Tower Lease                  | 17,133           | 17,500           | 17,500           | 16,800           |
| Pool Revenue                          | 40,930           | 35,000           | 35,000           | 35,000           |
| Credit Card Processing Fees           | 47,442           | 42,950           | 55,000           | 55,000           |
| Parks Bucks Program                   | 694              | 733              | 733              | 685              |
| Miscellaneous                         | 155,226          | 100,000          | 100,000          | 100,000          |
| Library Non Resident Users            | 2,760            | 2,280            | 2,280            | 2,350            |
| Library Memorial Donations            | 106              | 1,000            | 1,000            | 1,000            |
| Sale of Surplus Property              | 32,025           | 10,000           | 1,105,000        | 10,000           |
| Towing Contract                       | 7,700            | 2,000            | 2,000            | 3,500            |
| Special Events                        | 81,885           | 50,825           | 50,825           | 50,825           |
| EDC - Community Events                | -                | 30,000           | 30,000           | 50,000           |
| Blue Santa                            | 9,632            | 4,800            | 4,800            | 4,800            |
| Café Lease                            | 18,766           | 26,640           | 26,640           | 26,400           |



**GENERAL FUND  
SCHEDULE OF REVENUES BY SOURCE**

|                       | <b>ACTUAL</b>        | <b>BUDGET</b>        | <b>ESTIMATED</b>     | <b>BUDGET</b>        |
|-----------------------|----------------------|----------------------|----------------------|----------------------|
|                       | <b>2023-2024</b>     | <b>2024-2025</b>     | <b>2024-2025</b>     | <b>2025-2026</b>     |
| City Hall Annex Lease | 1,800                | -                    | -                    | -                    |
| ASSPP                 | -                    | 20,000               | 20,000               | 20,000               |
| DEA Reimbursement     | -                    | 50,000               | 50,000               | 35,000               |
| FOIA Fees             | 2,051                | 3,600                | 3,600                | 3,600                |
| Insurance Proceeds    | 50,283               | 50,000               | 50,000               | 50,000               |
| <b>Total Other</b>    | 968,030              | 877,641              | 1,984,691            | 895,273              |
| <b>TOTAL REVENUES</b> | <b>\$ 12,972,665</b> | <b>\$ 14,323,329</b> | <b>\$ 14,060,222</b> | <b>\$ 14,446,110</b> |



**GENERAL FUND  
SCHEDULE OF EXPENDITURES BY DEPARTMENT**

|                           | <b>ACTUAL</b>        | <b>BUDGET</b>        | <b>ESTIMATED</b>     | <b>BUDGET</b>        |
|---------------------------|----------------------|----------------------|----------------------|----------------------|
|                           | <b>2023-2024</b>     | <b>2024-2025</b>     | <b>2024-2025</b>     | <b>2025-2026</b>     |
| Municipal Court           | 389,990              | 427,642              | 427,642              | 498,548              |
| Finance                   | 448,479              | 498,204              | 498,204              | 469,456              |
| City Manager & Council    | 1,030,233            | 1,051,605            | 1,051,605            | 916,377              |
| Information Technology    | 315,818              | 448,774              | 448,774              | 304,038              |
| Police                    | 3,147,038            | 3,834,110            | 3,834,110            | 3,714,526            |
| Impound Lot               | 182,576              | 158,818              | 158,818              | 156,480              |
| Fire                      | 3,496,621            | 4,293,553            | 4,028,428            | 4,415,016            |
| Public Works              | 2,250,937            | 2,658,644            | 2,658,644            | 2,466,884            |
| Planning & Zoning         | 528,788              | 1,060,462            | 860,418              | 767,179              |
| Economic Development      | 289,313              | 664,359              | 475,024              | 439,620              |
| Code & Animal Control     | -                    | -                    | -                    | 194,373              |
| Special Events            | 143,306              | 175,097              | 175,097              | 20,752               |
| Parks & Recreation        | 558,594              | 2,689,639            | 483,851              | 2,565,666            |
| Library                   | 481,806              | 555,067              | 555,067              | 549,845              |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 13,263,499</b> | <b>\$ 18,515,973</b> | <b>\$ 15,655,681</b> | <b>\$ 17,478,760</b> |



# MUNICIPAL COURT



The Municipal Court Office is responsible for the day-to-day receipt and processing of all City revenue. Fairly and impartially serving the public within the functions of the Municipal Court.

The mission of the Municipal Court is to demonstrate the highest standards of professionalism and work ethic in compliance with the governing rules and regulations. Provide excellent service to all customers. Support the community by providing efficient services through the promotion of justice.

## **OBJECTIVES FOR FY 2025-2026**

- Continue upgrades to court documents for clarification of information to the defendant.
- Complete the transition of court complaints to auto-generate for each offense.
- Maintain accurate court records in accordance with established policies and procedures.
- Continue to dismiss, close, purge aged and uncollectible cases per statute.
- Work cooperatively with city staff and Prosecutor to efficiently expedite the disposition of court cases.
- Promote Traffic Safety.
- To participate in Municipal Court Week and Jury Appreciation Week.
- Collaborate with staff to ensure goals and objectives are met.
- Continue to build positive relationships with the citizens that encounter the court.
- Continue to work collaboratively with the Police Department with impound auction events.
- Continue to cross train court clerks to ensure the functionality of the court.
- Maintain the accuracy of record keeping as required by Office of Court Administration (OCA).



## COURT EXPENDITURES

|                                   | ACTUAL<br>2023-2024 | BUDGET<br>2024-2025 | ESTIMATED<br>2024-2025 | BUDGET<br>2025-2026 |
|-----------------------------------|---------------------|---------------------|------------------------|---------------------|
| <b>PERSONNEL SERVICES</b>         |                     |                     |                        |                     |
| Salaries                          | 193,412             | 214,435             | 214,435                | 220,352             |
| Retirement Plan                   | 38,448              | 41,858              | 41,858                 | 44,335              |
| Group Insurance                   | 24,891              | 40,593              | 40,593                 | 43,710              |
| Worker Compensation               | 357                 | 380                 | 380                    | 4,141               |
| Social Security                   | 14,903              | 16,404              | 16,404                 | 16,857              |
| Overtime                          | 439                 | -                   | -                      | -                   |
| Longevity Pay                     | 1,866               | 2,023               | 2,023                  | 1,767               |
| <b>Total Personnel Services</b>   | <b>274,316</b>      | <b>315,693</b>      | <b>315,693</b>         | <b>331,162</b>      |
| <b>SUPPLIES</b>                   |                     |                     |                        |                     |
| Office Supplies                   | 2,197               | 1,500               | 1,500                  | 1,500               |
| Operating Supplies                | 6,480               | 7,465               | 7,465                  | 2,900               |
| Misc. Supplies                    | 1,279               | 2,276               | 2,276                  | 1,496               |
| <b>Total Supplies</b>             | <b>9,956</b>        | <b>11,241</b>       | <b>11,241</b>          | <b>5,896</b>        |
| <b>CONTRACTUAL SERVICES</b>       |                     |                     |                        |                     |
| Professional Services             | 32,171              | 42,258              | 42,258                 | 82,738              |
| Contractual Services              | 960                 | 1,300               | 1,300                  | 1,300               |
| Utilities - Telephone             | -                   | -                   | -                      | 150                 |
| Utilities - Gas, Water, Electric  | 10,830              | 12,000              | 12,000                 | 9,525               |
| Printing                          | 600                 | 700                 | 700                    | 700                 |
| Advertising                       | -                   | 600                 | 600                    | 600                 |
| Travel                            | 1,223               | 3,300               | 3,300                  | 3,300               |
| Membership, Dues & Licenses       | 118                 | 350                 | 350                    | 370                 |
| Subscriptions to Publications     | -                   | 200                 | 200                    | 200                 |
| Credit Card Processing Fee        | 59,816              | 40,000              | 40,000                 | 60,000              |
| Liability Insurance               | -                   | -                   | -                      | 2,607               |
| <b>Total Contractual Services</b> | <b>105,718</b>      | <b>100,708</b>      | <b>100,708</b>         | <b>161,490</b>      |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 389,990</b>   | <b>\$ 427,642</b>   | <b>\$ 427,642</b>      | <b>\$ 498,548</b>   |



# FINANCE



The purpose of the finance department is to optimally manage the City's finances through its accounting, purchasing and billing functions in order to ensure the proper safeguarding and preservation of City assets. The Finance Department accomplishes this mission by ensuring all the financial operations and transactions of the City which include accounts payable, cash management, grant administration, internal audit and purchasing, are adequately managed and accounted for in accordance with Generally Accepted Accounting Principles, Governmental Accounting Standards Board Pronouncements and other legally mandated standards as required by Federal, State and City laws. The Finance Department assists the City Manager with developing and compiling the City's annual operating budget and is also responsible for compiling the City's financial statements and Annual Comprehensive Financial Report (ACFR).

## **OBJECTIVES FOR FY 2025-2026**

- Prepare and submit fiscal year 2024 ACFR to GFOA for Certificate of Achievement for Excellence in Financial Reporting Program.
- Continue to improve information reporting, budgeting and forecasting.
- Continue to review and update internal controls.
- Assist City Manager with preparation of annual budget.
- Continue to prepare salary and benefit costs for budget preparation.
- Coordinate and assist external auditor with annual audit.
- Continue to ensure time frames are met with regard to timely preparation and presentation of the annual audit.
- Continue to prepare schedules for the ACFR.
- Continue to train the Assistant Finance Director.
- Continue to explore ways to make the functions of the Finance Department more efficient.



## FINANCE EXPENDITURES

|                                   | ACTUAL<br>2023-2024 | BUDGET<br>2024-2025 | ESTIMATED<br>2024-2025 | BUDGET<br>2025-2026 |
|-----------------------------------|---------------------|---------------------|------------------------|---------------------|
| <b>PERSONNEL SERVICES</b>         |                     |                     |                        |                     |
| Salaries                          | 278,753             | 298,235             | 298,235                | 273,224             |
| Retirement Plan                   | 43,551              | 58,215              | 58,215                 | 54,973              |
| Group Insurance                   | 23,164              | 30,445              | 30,445                 | 32,782              |
| Worker Compensation               | -                   | 528                 | 528                    | 3,106               |
| Social Security                   | 21,663              | 22,815              | 22,815                 | 20,902              |
| Longevity Pay                     | 3,176               | 295                 | 295                    | 490                 |
| <b>Total Personnel Services</b>   | <b>370,307</b>      | <b>410,534</b>      | <b>410,534</b>         | <b>385,476</b>      |
| <b>SUPPLIES</b>                   |                     |                     |                        |                     |
| Office Supplies                   | 2,982               | 3,000               | 3,000                  | 2,500               |
| Operating Supplies                | 2,326               | 3,700               | 3,700                  | 4,210               |
| Misc. Supplies                    | 86                  | 1,000               | 1,000                  | -                   |
| <b>Total Supplies</b>             | <b>5,394</b>        | <b>7,700</b>        | <b>7,700</b>           | <b>6,710</b>        |
| <b>CONTRACTUAL SERVICES</b>       |                     |                     |                        |                     |
| Professional Services             | 52,188              | 57,421              | 57,421                 | 58,649              |
| Contractual Services              | 520                 | -                   | -                      | -                   |
| Utilities - Telephone             | 285                 | 285                 | 285                    | 286                 |
| Utilities - Gas, Water, Electric  | 10,830              | 11,000              | 11,000                 | 9,858               |
| Printing                          | 797                 | 800                 | 800                    | 1,000               |
| Advertising                       | 900                 | 1,200               | 1,200                  | 1,200               |
| Travel                            | 1,425               | 3,000               | 3,000                  | 2,870               |
| Membership, Dues & Licenses       | 833                 | 450                 | 450                    | 800                 |
| Liability Insurance               | 5,000               | 5,814               | 5,814                  | 2,607               |
| <b>Total Contractual Services</b> | <b>72,778</b>       | <b>79,970</b>       | <b>79,970</b>          | <b>77,270</b>       |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 448,479</b>   | <b>\$ 498,204</b>   | <b>\$ 498,204</b>      | <b>\$ 469,456</b>   |



# CITY MANAGER & COUNCIL



The City Manager's Office partners with the Mayor and City Council in achieving the goals and objectives set forth for the City of Leon Valley. To this end, a key factor is the identification of priorities and the establishment of management procedures that develops and effectively utilizes City resources. As the City's Chief Administrative Officer, the City Manager's responsibilities include organizational management; fiscal management; program development and City service evaluation. The City Manager must be aware of new methods as they apply to City services. New developments in the area of public policy are researched and analyzed to organize a process of program planning in anticipation of future City needs.

The Office of the City Secretary is responsible for a multitude of duties that support, facilitate and strengthen the Leon Valley governmental process by assisting the City Manager, City Council and City Staff in fulfilling their duties and responsibilities, publishing required legal notices in the official newspaper of the City as dictated by state law, as well as preparing and archiving the minutes of the meetings, coordinating the various boards and commissions and the appointment process of new members, safeguarding and improving the public access to records, documents and files of the City, including responding to requests for information, coordinating and conducting all City elections, managing and updating the Leon Valley Code of Ordinances, and for the maintenance schedule of City Hall and all City departments.

The Department of Human Resources is responsible for providing administrative and management support to the City's policies and procedures. To set programs, policies, and procedures to meet the City's needs for recruitment, retention, risk management, training, and benefit programs; management of workers' compensation, property and liability claims and workforce planning.

## **OBJECTIVES FOR FY 2025-2026**

- Continue "green" communication efforts to keep the public and employees informed with the use of electronic messaging through updated website, emails, Leon Valley ENews, and timely messages on the local business marquee that have been made available to the City.



# CITY MANAGER & COUNCIL



## OBJECTIVES FOR FY 2025-2026 (Continued)

- Continue to implement Physical Assessments of staffing as established by their essential job functions.
- Continue to provide guidance to staffing needs, using a multi-source approach using third party agencies, contractors, temp hires, and direct hires to ensure timely response to staffing vacancies and keeping within budget.
- Continue to provide excellent customer service to all internal and external customers.
- Continue to promote efficient and effective training and current safety programs to all departments with the goal of reducing insurance claims: health, workers' compensation, property/liability claims, and keeping you with safety regulations.
- Maintain up to date employment policies to ensure compliance with applicable Federal, State, and local laws – FMLA policy, driving, drug and alcohol, electronic communications, and new health program mandates.
- Human Resources to continue educational development with professional associations to ensure employment policies and methods of best practices are following federal, state, and local laws; and maintain achieved certifications.
- Research payroll timekeeping systems that will interface with Incode while ensuring FLSA compliance and accuracy of employee's time and pay.
- Continue to scan records to store them electronically and conduct record destructions in accordance with the Record Management Program.
- Develop a Disaster Recovery Plan for Municipal Records.
- Continue to process open record requests with all departments and to make information more readily available to the public using the City website and MuniDocs.
- Continue the implementation of the Contract Management Program.



# CITY MANAGER & COUNCIL



## **OBJECTIVES FOR FY 2025-2026 (Continued)**

- Maintain the Leon Valley City Code of Ordinances through quarterly Supplements.
- Oversee legal requirements for all City elections, promoting communications to keep voters informed and coordinating joint elections with Bexar County Elections Department.
- Continue training in the Texas Municipal Clerks Certification Program to maintain certification as a Texas Registered Municipal Clerk (TRMC).
- Maintain the Texas Municipal Clerk's Association, Inc. Municipal Clerk's Office Achievement of Excellence Award.
- Conduct an inventory of City deeds, studies, and other archives.



**CITY MANAGER & COUNCIL  
EXPENDITURES**

|                                   | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>ESTIMATED</b>    | <b>BUDGET</b>     |
|-----------------------------------|---------------------|---------------------|---------------------|-------------------|
|                                   | <b>2023-2024</b>    | <b>2024-2025</b>    | <b>2024-2025</b>    | <b>2025-2026</b>  |
| <b>PERSONNEL SERVICES</b>         |                     |                     |                     |                   |
| Salaries                          | 427,638             | 457,622             | 457,622             | 472,979           |
| Retirement Plan                   | 91,190              | 95,872              | 95,872              | 101,909           |
| Group Insurance                   | 34,740              | 40,593              | 40,593              | 43,710            |
| Worker Compensation               | -                   | 870                 | 870                 | 4,141             |
| Unemployment Compensation         | 210                 | -                   | -                   | -                 |
| Social Security                   | 33,147              | 37,573              | 37,573              | 38,748            |
| Car Allowance                     | 6,000               | 6,000               | 6,000               | 6,000             |
| Other Benefits                    | 24,267              | 27,526              | 27,526              | 27,526            |
| Longevity Pay                     | 5,457               | 6,119               | 6,119               | 5,653             |
| <b>Total Personnel Services</b>   | <b>622,649</b>      | <b>672,174</b>      | <b>672,174</b>      | <b>700,665</b>    |
| <b>SUPPLIES</b>                   |                     |                     |                     |                   |
| Office Supplies                   | 238                 | -                   | -                   | -                 |
| Operating Supplies                | 16,217              | 16,350              | 16,350              | 11,952            |
| Misc. Supplies                    | 378                 | -                   | -                   | -                 |
| Employee Award Program            | 3,853               | 4,800               | 4,800               | -                 |
| <b>Total Supplies</b>             | <b>20,686</b>       | <b>21,150</b>       | <b>21,150</b>       | <b>11,952</b>     |
| <b>CONTRACTUAL SERVICES</b>       |                     |                     |                     |                   |
| Professional Services             | 29,212              | 21,882              | 21,882              | 19,694            |
| Contractual Services              | 222,593             | 169,839             | 169,839             | 70,535            |
| Utilities - Telephone             | 16,646              | 17,000              | 17,000              | 13,470            |
| Utilities - Gas, Water, Electric  | 11,446              | 12,000              | 12,000              | 10,500            |
| Printing                          | 37,420              | 52,250              | 52,250              | 42,400            |
| Advertising                       | 3,710               | 5,000               | 5,000               | 3,950             |
| Travel                            | 17,629              | 35,850              | 35,850              | 32,700            |
| Membership, Dues & Licenses       | 5,293               | 8,795               | 8,795               | 7,124             |
| Subscriptions to Publications     | 150                 | 780                 | 780                 | 780               |
| Liability Insurance               | 30,000              | 34,885              | 34,885              | 2,607             |
| <b>Total Contractual Services</b> | <b>374,099</b>      | <b>358,281</b>      | <b>358,281</b>      | <b>203,760</b>    |
| <b>CAPITAL OUTLAY</b>             |                     |                     |                     |                   |
| Other Machinery & Equipment       | 12,799              | -                   | -                   | -                 |
| <b>Total Capital Outlay</b>       | <b>12,799</b>       | <b>-</b>            | <b>-</b>            | <b>-</b>          |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 1,030,233</b> | <b>\$ 1,051,605</b> | <b>\$ 1,051,605</b> | <b>\$ 916,377</b> |



# INFORMATION TECHNOLOGY



The Technology Department develops and implements the strategy to keep all city departments up to date with current technology and information security based on industry best practices. Personnel in all departments within the city rely on various levels of technology to perform their duties. It is the mission of the Information Technology department to maintain all these systems at their peak both operationally and securing them from threats. Strategic goals, such as evolving the city into a “Smart City” with more information needed and available to residents this, and future, budgets will be tailored to this need.

## **OBJECTIVES FOR FY 2025-2026**

- Continue to move more of the city’s critical platforms and storage to a Software-as-a-Service model. This “In the Cloud” model will reduce the overall cost in hardware and resources to the city. Security and portability will also be increased.
- Continue to streamline processes for efficiency using automated processes, software, and procedures to decrease the time it takes to accomplish repetitive tasks. An example of this would be to improve the wiring in the main server room and create a map of the network that shows where each device connects to the network.
- Continue to strengthen the Cybersecurity stance of the city’s technology infrastructure.
- Create and test an Emergency Action Plan for the department to cover events related to Cybersecurity and natural disasters.



## INFORMATION TECHNOLOGY EXPEDITURES

|                                             | ACTUAL<br>2023-2024 | BUDGET<br>2024-2025 | ESTIMATED<br>2024-2025 | BUDGET<br>2025-2026 |
|---------------------------------------------|---------------------|---------------------|------------------------|---------------------|
| <b>PERSONNEL SERVICES</b>                   |                     |                     |                        |                     |
| Salaries                                    | 85,849              | 89,456              | 89,456                 | -                   |
| Retirement Plan                             | 16,891              | 17,462              | 17,462                 | -                   |
| Group Insurance                             | 8,686               | 10,148              | 10,148                 | -                   |
| Worker Compensation                         | 153                 | 158                 | 158                    | -                   |
| Social Security                             | 5,860               | 6,843               | 6,843                  | -                   |
| Longevity Pay                               | -                   | 95                  | 95                     | -                   |
| <b>Total Personnel Services</b>             | <b>117,439</b>      | <b>124,163</b>      | <b>124,163</b>         | <b>-</b>            |
| <b>SUPPLIES</b>                             |                     |                     |                        |                     |
| Office Supplies                             | 434                 | 1,500               | 1,500                  | 1,500               |
| Operating Supplies                          | 6,625               | 23,500              | 23,500                 | 37,500              |
| Repairs & Maintenance - Internal            | 4,122               | 3,500               | 3,500                  | 4,750               |
| <b>Total Supplies</b>                       | <b>11,181</b>       | <b>28,500</b>       | <b>28,500</b>          | <b>43,750</b>       |
| <b>CONTRACTUAL</b>                          |                     |                     |                        |                     |
| Contractual Services                        | 167,893             | 252,461             | 252,461                | 247,274             |
| Utilities - Telephone                       | 1,084               | 1,800               | 1,800                  | 500                 |
| Utilities - Gas, Water, Electric            | 292                 | 350                 | 350                    | 300                 |
| Repairs and Maintenance-External (Peg Fund) | 15,981              | 4,000               | 4,000                  | 4,000               |
| Travel                                      | 1,655               | 2,000               | 2,000                  | 2,000               |
| Memberships, Dues & Licenses                | 293                 | 1,000               | 1,000                  | 1,000               |
| Liability Insurance                         | -                   | -                   | -                      | 5,214               |
| <b>Total Contractual Services</b>           | <b>187,198</b>      | <b>261,611</b>      | <b>261,611</b>         | <b>260,288</b>      |
| <b>CAPITAL OUTLAY</b>                       |                     |                     |                        |                     |
| Other Machinery & Equipment                 | -                   | 34,500              | 34,500                 | -                   |
| <b>Total Capital Outlay</b>                 | <b>-</b>            | <b>34,500</b>       | <b>34,500</b>          | <b>-</b>            |
| <b>TOTAL EXPENDITURES</b>                   | <b>\$ 315,818</b>   | <b>\$ 448,774</b>   | <b>\$ 448,774</b>      | <b>\$ 304,038</b>   |



# POLICE



The Leon Valley Police Department operates across three primary sections: Administration, Patrol, and Criminal Investigations, each with specialized functions that contribute to the overall mission of maintaining public safety and fostering community well-being.

The Administrative Section supports law enforcement efforts through the Red-Light Camera Program, which oversees photographic traffic enforcement, issuing notices, scheduling, and conducting hearings. Additionally, the Impound Lot manages vehicles seized due to violations, ensuring proper processing and handling of vehicles. This division is also responsible for ensuring public trust and collaboration by engaging with the community, resolving disputes, and implementing crime deterrence programs.

Patrol Officers respond promptly to calls for service, enforce laws, safeguard citizens' rights, and maintain peace throughout the community. Through proactive policing, they seek to prevent crime, respond to emergencies, and assist residents and businesses.

The Criminal Investigations Division (CID) comprises skilled detectives who focus on all aspects of criminal investigations. Working closely with local, state, and federal agencies, they gather evidence, conduct interviews, and prepare criminal case files for prosecution. They work to ensure the apprehension of offenders, successful prosecution, and community safety.

Through these integrated efforts, the Leon Valley Police Department is dedicated to protecting and serving the community, ensuring a safe and secure environment for all residents.

## **OBJECTIVES FOR FY 2025-2026**

- Continue aligning policies and procedures with Texas Police Chiefs Association best practices to ensure consistency and excellence.
- Increase patrols in high-traffic neighborhoods to enhance safety and strengthen community trust.
- Expand Neighborhood Watch Programs to boost resident involvement in crime prevention.
- Maintain enforcement against drug-related crimes through investigations and community collaboration.
- Sustain public outreach through crime prevention education and awareness efforts.



# POLICE



## **OBJECTIVES FOR FY 2025-2026 (continued)**

- Advance Community Policing strategies focused on collaboration and problem-solving.
- Seek additional grant funding to support equipment needs, staffing, and program expansion.
- Strengthen property crime reduction initiatives using data and community input.
- Recruit, train, and retain qualified officers to strengthen departmental capacity and service delivery.
- Enhance traffic enforcement in neighborhoods and school zones in response to community concerns.
- Expand criminal investigations and proactive efforts to prevent and reduce crime.
- Strengthen partnerships with local and regional law enforcement to ensure effective case resolution and prosecution.
- Refine Criminal Investigations Division processes to improve efficiency and outcomes.
- Provide advanced training for detectives to stay current with investigative practices and legal standards.
- Ensure efficient management of the Impound Lot and proper handling of seized vehicles while maintaining compliance with regulations.



**POLICE  
EXPENDITURES**

|                                    | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>ESTIMATED</b>    | <b>BUDGET</b>       |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                    | <b>2023-2024</b>    | <b>2024-2025</b>    | <b>2024-2025</b>    | <b>2025-2026</b>    |
| <b>PERSONNEL SERVICES</b>          |                     |                     |                     |                     |
| Salaries                           | 1,742,272           | 2,120,420           | 2,120,420           | 2,116,940           |
| Retirement Plan                    | 391,014             | 460,282             | 460,282             | 470,633             |
| Group Insurance                    | 181,889             | 314,597             | 314,597             | 316,896             |
| Worker Compensation                | 49,399              | 53,759              | 53,759              | 30,024              |
| Overtime                           | 125,695             | 95,000              | 95,000              | 95,000              |
| Social Security                    | 148,126             | 180,387             | 180,387             | 178,943             |
| Clothing Allowance                 | 27,581              | 30,000              | 30,000              | 28,000              |
| Standby                            | 9,360               | 15,600              | 15,600              | 15,600              |
| Special Pay                        | 5,220               | 13,650              | 13,650              | 10,530              |
| Certification Pay                  | 47,375              | 83,330              | 83,330              | 73,060              |
| Longevity Pay                      | 21,750              | 15,582              | 15,582              | 13,250              |
| <b>Total Personnel Services</b>    | <b>2,749,681</b>    | <b>3,382,607</b>    | <b>3,382,607</b>    | <b>3,348,876</b>    |
| <b>SUPPLIES</b>                    |                     |                     |                     |                     |
| Office Supplies                    | 2,964               | 5,850               | 5,850               | 5,850               |
| Operating Supplies                 | 80,383              | 77,200              | 77,200              | 83,800              |
| Misc. Supplies                     | 40,740              | 29,450              | 29,450              | 29,750              |
| Blue Santa                         | 3,454               | 4,800               | 4,800               | 4,800               |
| <b>Total Supplies</b>              | <b>127,541</b>      | <b>117,300</b>      | <b>117,300</b>      | <b>124,200</b>      |
| <b>CONTRACTUAL SERVICES</b>        |                     |                     |                     |                     |
| Professional Services              | 10,115              | 11,876              | 11,876              | 18,376              |
| Contractual Services               | 84,242              | 74,428              | 74,428              | 68,663              |
| Utilities - Telephone              | 11,472              | 14,000              | 14,000              | 30,288              |
| Utilities - Gas, Water, Electric   | 10,829              | 14,000              | 14,000              | 9,525               |
| Printing                           | -                   | 2,500               | 2,500               | 2,500               |
| Repairs and Maintenance - External | 55,044              | 38,000              | 38,000              | 25,000              |
| Travel                             | 6,137               | 5,000               | 5,000               | 16,000              |
| Membership, Dues & Licenses        | 1,347               | 2,500               | 2,500               | 2,500               |
| Subscriptions to Publications      | 190                 | 500                 | 500                 | 500                 |
| Grant Expense                      | 20,440              | 25,000              | 25,000              | 25,000              |
| Liability Insurance                | 70,000              | 81,399              | 81,399              | 36,498              |
| <b>Total Contractual Services</b>  | <b>269,816</b>      | <b>269,203</b>      | <b>269,203</b>      | <b>234,850</b>      |
| <b>CAPITAL OUTLAY</b>              |                     |                     |                     |                     |
| Vehicles                           | -                   | 65,000              | 65,000              | -                   |
| Other Machinery & Equipment        | -                   | -                   | -                   | 6,600               |
| <b>Total Capital Outlay</b>        | <b>-</b>            | <b>65,000</b>       | <b>65,000</b>       | <b>6,600</b>        |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 3,147,038</b> | <b>\$ 3,834,110</b> | <b>\$ 3,834,110</b> | <b>\$ 3,714,526</b> |



# IMPOUND LOT



The Impound Lot Program, part of the Administrative Division of the Leon Valley Police Department, manages all towed vehicles within the city. Overseen by a sworn detective, the program ensures proper intake, release, and secure storage of impounded vehicles in compliance with local and state regulations.

Focused on efficiency and accountability, the program conducts regular vehicle auctions to lawfully dispose of abandoned or unclaimed vehicles. It strictly follows legal notification procedures, ensuring vehicle owners and lien holders are properly informed. All documentation is accurately maintained and filed with the State of Texas to meet regulatory standards.

This program supports public safety, ensures legal compliance, and promotes effective vehicle management in the Leon Valley community.

## **OBJECTIVES FOR FY 2025-2026**

- Strengthen vehicle security to prevent damage, theft, or tampering.
- Maintain full compliance with all legal requirements, including timely notifications to owners and lien holders.
- Conduct regular auctions or explore alternative methods to remove vehicles efficiently and maximize lot space.
- Improve communication with all stakeholders by providing timely updates on impounded vehicles.
- Ensure accurate documentation of all vehicle activity, meeting legal and regulatory standards.
- Continue delivering professional, responsive customer service throughout the impound process.
- Review and enhance operational procedures to boost efficiency and service quality.



## IMPOUND LOT EXPENDITURES

|                                   | ACTUAL            | BUDGET            | ESTIMATED         | BUDGET            |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                   | 2023-2024         | 2024-2025         | 2024-2025         | 2025-2026         |
| <b>PERSONNEL SERVICES</b>         |                   |                   |                   |                   |
| Salaries                          | 74,366            | 79,122            | 79,122            | 86,832            |
| Retirement Plan                   | 16,909            | 16,909            | 16,909            | 18,980            |
| Group Insurance                   | 8,683             | 10,148            | 10,148            | 10,927            |
| Worker Compensation               | 1,918             | 1,995             | 1,995             | 1,035             |
| Social Security                   | 6,214             | 6,627             | 6,627             | 7,216             |
| Clothing Allowance                | -                 | 1,000             | 1,000             | 1,000             |
| Standby                           | -                 | 3,120             | 3,120             | 3,120             |
| Special Pay                       | 3,120             | -                 | -                 | -                 |
| Certification Pay                 | 3,250             | 3,380             | 3,380             | 3,380             |
| Longevity Pay                     | 5,115             | 5,247             | 5,247             | 4,410             |
| <b>Total Personnel Services</b>   | <b>119,575</b>    | <b>127,548</b>    | <b>127,548</b>    | <b>136,901</b>    |
| <b>SUPPLIES</b>                   |                   |                   |                   |                   |
| Office Supplies                   | 240               | 800               | 800               | 800               |
| Operating Supplies                | 1,277             | 2,500             | 2,500             | 2,500             |
| Misc. Supplies                    | 160               | -                 | -                 | -                 |
| <b>Total Supplies</b>             | <b>1,677</b>      | <b>3,300</b>      | <b>3,300</b>      | <b>3,300</b>      |
| <b>CONTRACTUAL SERVICES</b>       |                   |                   |                   |                   |
| Professional Services             | 2,031             | 2,072             | 2,072             | 2,072             |
| Contractual Services              | 6,021             | 5,000             | 5,000             | 6,000             |
| Utilities - Gas, Water, Electric  | 165               | -                 | -                 | 1,600             |
| Advertising                       | 3,902             | 3,000             | 3,000             | 4,000             |
| Liability Insurance               | -                 | -                 | -                 | 2,607             |
| <b>Total Contractual Services</b> | <b>12,119</b>     | <b>10,072</b>     | <b>10,072</b>     | <b>16,279</b>     |
| <b>CAPITAL OUTLAY</b>             |                   |                   |                   |                   |
| Improvements                      | 49,205            | 17,898            | 17,898            | -                 |
| <b>Total Capital Outlay</b>       | <b>49,205</b>     | <b>17,898</b>     | <b>17,898</b>     | <b>-</b>          |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 182,576</b> | <b>\$ 158,818</b> | <b>\$ 158,818</b> | <b>\$ 156,480</b> |



# FIRE



The Fire Department is divided into two functional sections, Administrative Section and Operations Section.

The mission of the Administrative section is to manage the City's multifaceted all-risk emergency services including fire suppression, investigation and prevention, emergency management, rescue, hazardous materials, weapons of mass destruction and emergency medical services. The administration of the Fire Department works with the City Manager to establish levels of service, propose innovative programs or improvements, and formulate budget requests.

The mission of the City's Emergency Management Program is to provide action plans for City emergencies, maintains emergency warning equipment, and governs overall disaster responses and mitigation capabilities for the City.

The Fire Chief, Assistant Fire Chief, and Deputy Fire Marshal are trained to respond to "all risks" and maintain certifications in structural firefighting, Emergency Medical Services, multiple types of technical rescue, hazardous materials/WMD, and arson investigation. The Fire Chief, Assistant Fire Chief and Deputy Fire Marshal must also maintain certification as Peace Officers and credentials in Emergency Management.

The Fire Chief, Assistant Fire Chief, and Deputy Fire Marshal personnel work 40-hour work weeks and are subject to recall during emergencies. The Operations Section is responsible for the suppressing fires, providing rescue services, providing emergency medical services, promoting public safety, providing fire prevention service and education. Operation personnel are trained as certified Texas Firefighters, certified Texas basic emergency medical technicians or paramedics and are trained to manage basic hazardous material operations. The Operations Sections is always staffed 24/7/365 by a minimum of six personnel. Staffing is broken down into three shifts working 48/96-hour shifts. Each shift consists of a Captain (1), Lieutenant (1), Engineer (1) and Firefighters (5). All personnel are certified by the Texas Department of State Health Service as an EMT or Paramedic.

To provide a fire department based full-service Emergency Medical Service with advanced life support capabilities. Strive to maintain superior services at reasonable costs with quality patient care as our number one goal.



# FIRE



The Emergency Medical Services staff is the same staff utilized and assigned in the Operations Division. All the staff are trained Emergency Medical Technician, and most are trained to the Paramedic level. Paramedics receive training in Advanced Cardiac Life Support (ACLS), Pediatric Cardiac Life Support (PALS), Basis Life Support (BLS), Basic Trauma Life Support (BTLS), Pediatric Pre-hospital Provider Course (PPPC) and other EMS specialty classes.

## **OBJECTIVES FOR FY 2025-2026**

- Increase on-duty staff to accommodate for greater demand for services, especially EMS services.
- Continue to provide quality customer service to our residents and visitors.
- Remain highly visible in our community and remain a source for assistance and support for residents and visitors
- Promote a highly motivated and well-trained workforce by providing staff with the opportunity to improve and excel in their position.
- Strive to maintain an average response time of under 5 minutes.
- Cultivate and strengthen relationships with stakeholders, governing bodies, and our residents throughout the community.
- Initiate revised fire prevention and life safety programs.
- Continue to apply for grants to improve fire prevention programs.
- Continue to implement practices that meet the TFMA (Texas Fire Marshals Association) Best Practices model.
- Seek to improve operational efficiency and effectiveness by shaping, enhancing, and adapting to changing circumstances.
- Seek to maintain/improve our current ISO rating of three.
- Continue to apply for grants through FEMA, AFG, TIFMAS and STRAC
- Work to decrease the number of times the fire department has no personnel available to respond to calls due to call volume.
- Continue preparing for the return of the CERT program through BCOEM.



# FIRE



## **OBJECTIVES FOR FY 2025-2026 (continued)**

- Continue to implement practices that meet the TFCA (Texas Fire Chiefs Association) Best Practices model.
- Continue to participate and received funds from the ASSPP (Ambulance Service Supplemental Payment Program)
- Maintain the use and collection of funds from Fire Recovery Services.
- Maintain the lowest possible fire loss rates.

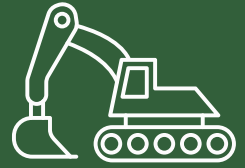


## FIRE EXPENDITURES

|                                    | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                    | 2023-2024           | 2024-2025           | 2024-2025           | 2025-2026           |
| <b>PERSONNEL SERVICES</b>          |                     |                     |                     |                     |
| Salaries                           | 1,663,791           | 2,013,339           | 2,013,339           | 2,195,094           |
| Retirement Plan                    | 402,253             | 452,751             | 452,751             | 502,870             |
| Group Insurance                    | 216,432             | 284,152             | 284,152             | 305,968             |
| Worker Compensation                | 50,821              | 60,320              | 60,320              | 28,989              |
| Physical Examinations              | 14,475              | 16,000              | 16,000              | 16,000              |
| Overtime                           | 253,057             | 140,000             | 140,000             | 140,000             |
| Social Security                    | 150,601             | 177,436             | 177,436             | 191,201             |
| Clothing Allowance                 | 18,442              | 21,000              | 21,000              | 21,000              |
| Other Benefits                     | 800                 | -                   | -                   | -                   |
| Certification Pay                  | 117,475             | 145,080             | 145,080             | 143,260             |
| Longevity Pay                      | 17,373              | 19,418              | 19,418              | 20,058              |
| <b>Total Personnel Services</b>    | <b>2,905,520</b>    | <b>3,329,494</b>    | <b>3,329,494</b>    | <b>3,564,440</b>    |
| <b>SUPPLIES</b>                    |                     |                     |                     |                     |
| Office Supplies                    | 2,810               | 4,000               | 4,000               | 4,000               |
| Operating Supplies                 | 105,960             | 128,700             | 128,700             | 115,700             |
| Repairs & Maintenance - Internal   | 4,323               | 12,000              | 12,000              | 12,000              |
| Misc. Supplies                     | 377                 | -                   | -                   | -                   |
| EMS Supplies                       | 75,750              | 82,800              | 82,800              | 88,400              |
| <b>Total Supplies</b>              | <b>189,220</b>      | <b>227,500</b>      | <b>227,500</b>      | <b>220,100</b>      |
| <b>CONTRACTUAL SERVICES</b>        |                     |                     |                     |                     |
| Professional Services              | 484                 | 2,160               | 2,160               | 2,160               |
| Contractual Services               | 45,455              | 82,300              | 82,300              | 79,000              |
| Utilities - Telephone              | 11,635              | 14,160              | 14,160              | 11,820              |
| Utilities - Gas, Water, Electric   | 27,279              | 30,000              | 30,000              | 33,180              |
| Printing                           | 538                 | 500                 | 500                 | 500                 |
| Advertising                        | 3,280               | 3,000               | 3,000               | 2,000               |
| Repairs and Maintenance - External | 155,935             | 70,000              | 70,000              | 100,000             |
| Travel                             | 13,322              | 25,000              | 25,000              | 35,000              |
| Membership, Dues & Licenses        | 11,116              | 16,450              | 16,450              | 16,450              |
| Subscriptions to Publications      | -                   | 1,350               | 1,350               | 1,350               |
| Grant Expense                      | 3,106               | 50,000              | 50,000              | 50,000              |
| Liability Insurance                | 40,000              | 46,514              | 46,514              | 33,891              |
| <b>Total Contractual Services</b>  | <b>312,150</b>      | <b>341,434</b>      | <b>341,434</b>      | <b>365,351</b>      |
| <b>CAPITAL OUTLAY</b>              |                     |                     |                     |                     |
| Vehicles                           | 64,875              | 265,125             | -                   | 265,125             |
| Other Machinery & Equipment        | 24,856              | 130,000             | 130,000             | -                   |
| <b>Total Capital Outlay</b>        | <b>89,731</b>       | <b>395,125</b>      | <b>130,000</b>      | <b>265,125</b>      |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 3,496,621</b> | <b>\$ 4,293,553</b> | <b>\$ 4,028,428</b> | <b>\$ 4,415,016</b> |



# PUBLIC WORKS



The mission of this department is to construct, operate, maintain and repair the City's infrastructure including streets, sidewalks, curbs, drains, rights-of-way, traffic control systems and signage, marquees, buildings and other facilities and to provide support services to other City departments and to the public. Included is the operation of environmental activities such as solid waste disposal, used oil recycling, drought management, right-of-way mowing, street sweeping and mosquito control. Also included is supervision of franchised utilities, telecommunication companies and developer construction of public infrastructure.

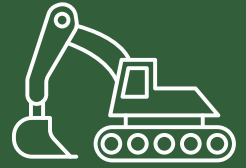
This department provides personnel and support facilities for activities such as subdivision and building plan review, code enforcement lot cleaning, janitorial services, vehicle maintenance, traffic counts and special activities (Christmas, Neighborhood Renewal Program, Earthwise Living, Community Center, Fourth of July, etc.). This department also administers grant projects through the Texas Department of Transportation and Bexar County Community Development Block Grant programs.

## **OBJECTIVES FOR FY 2025-2026**

- Continue to monitor EPA Plume Project and well testing.
- Complete the Christian Village Drainage Improvement Project.
- Provide staff support to Community Advisory Group.
- Conduct Spring and Fall trash and large item pickup.
- Repair/replace various street signs through the city.
- Maintenance to clear debris, mow grass, trim and maintain all city buildings, creeks, drainage ditches and right of ways.
- Assist Police and Fire Departments, Library and City Hall as needed.
- Continue energy savings program, lights, filters, water, reseal windows, etc.
- Repair erosion damage along Huebner Creek and low water crossings.
- Continue accreditation efforts for Public Works.
- Continue to support environmental initiatives by creation of new policies and procedures for carbon reduction.
- Propose electric vehicle stations at various city facilities.



# PUBLIC WORKS



## **OBJECTIVES FOR FY 2025-2026 (continued)**

- Continue to apply for grants through Bexar County CDBG.
- Manage Street Maintenance Program using sales tax revenue funds throughout City.
- Perform Year 8 Street Maintenance Project.
- Repair and maintain curbs and sidewalks.
- Remove fallen trees, trim overgrown for emergency vehicle clearance.
- Provide support services for city events.
- Investigate grants for public infrastructure.
- Replace dead trees and other vegetation in public areas.
- Continue supervision of telecommunications contractors.
- Apply for grants for infrastructure rehabilitation where appropriate.
- Assure the continued maintenance programs for all city property.



**PUBLIC WORKS  
EXPENDITURES**

|                                    | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>ESTIMATED</b>    | <b>BUDGET</b>       |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                    | <b>2023-2024</b>    | <b>2024-2025</b>    | <b>2024-2025</b>    | <b>2025-2026</b>    |
| <b>PERSONNEL SERVICES</b>          |                     |                     |                     |                     |
| Salaries                           | 962,762             | 1,177,414           | 1,177,414           | 1,261,306           |
| Retirement Plan                    | 198,520             | 244,918             | 244,918             | 268,515             |
| Group Insurance                    | 138,268             | 213,114             | 213,114             | 229,476             |
| Worker Compensation                | 24,125              | 25,725              | 25,725              | 21,742              |
| Overtime                           | 15,568              | 60,000              | 60,000              | 60,000              |
| Social Security                    | 75,386              | 95,985              | 95,985              | 102,094             |
| Special Pay                        | 310                 | -                   | -                   | -                   |
| Certification Pay                  | 18,245              | 17,290              | 17,290              | 13,260              |
| Longevity Pay                      | 19,252              | 20,947              | 20,947              | 19,334              |
| <b>Total Personnel Services</b>    | <b>1,452,436</b>    | <b>1,855,393</b>    | <b>1,855,393</b>    | <b>1,975,727</b>    |
| <b>SUPPLIES</b>                    |                     |                     |                     |                     |
| Office Supplies                    | 4,014               | 3,000               | 3,000               | 3,000               |
| Operating Supplies                 | 97,385              | 75,540              | 75,540              | 62,910              |
| Repairs & Maintenance - Internal   | 40,473              | 28,500              | 28,500              | 16,000              |
| Misc. Supplies                     | 10,542              | 32,500              | 32,500              | 15,000              |
| <b>Total Supplies</b>              | <b>152,414</b>      | <b>139,540</b>      | <b>139,540</b>      | <b>96,910</b>       |
| <b>CONTRACTUAL SERVICES</b>        |                     |                     |                     |                     |
| Professional Services              | 77,040              | 100,420             | 100,420             | 42,920              |
| Contractual Services               | 70,097              | 130,825             | 130,825             | 87,415              |
| Utilities - Telephone              | 5,973               | 4,000               | 4,000               | 10,008              |
| Utilities - Gas, Water, Electric   | 76,108              | 70,000              | 70,000              | 71,800              |
| Printing                           | 9,095               | 6,000               | 6,000               | 6,000               |
| Advertising                        | -                   | 5,000               | 5,000               | 5,000               |
| Repairs and Maintenance - External | 210,540             | 70,000              | 70,000              | 70,000              |
| Single Audit                       | 4,500               | -                   | -                   | -                   |
| Equipment Rental                   | 6,244               | 1,000               | 1,000               | 3,000               |
| Travel                             | 2,945               | 15,000              | 15,000              | 15,000              |
| Membership, Dues & Licenses        | 7,784               | 5,000               | 5,000               | 10,000              |
| Liability Insurance                | 71,655              | 83,323              | 83,323              | 39,104              |
| <b>Total Contractual Services</b>  | <b>541,981</b>      | <b>490,568</b>      | <b>490,568</b>      | <b>360,247</b>      |
| <b>CAPITAL OUTLAY</b>              |                     |                     |                     |                     |
| Vehicles                           | -                   | -                   | -                   | 15,000              |
| Other Machinery & Equipment        | 104,106             | 87,929              | 87,929              | 19,000              |
| Buildings                          | -                   | 35,000              | 35,000              | -                   |
| Improvements                       | -                   | 50,214              | 50,214              | -                   |
| <b>Total Capital Outlay</b>        | <b>104,106</b>      | <b>173,143</b>      | <b>173,143</b>      | <b>34,000</b>       |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 2,250,937</b> | <b>\$ 2,658,644</b> | <b>\$ 2,658,644</b> | <b>\$ 2,466,884</b> |



# PLANNING & ZONING



To promote and foster a wholesome, active, community environment and to protect the health, safety, and welfare of citizens in a proactive and neighborhood-based formula, through public education and positive behavior reinforcement.

The Planning and Zoning Department is a multi-faceted team tasked with the responsibilities of the creation of a City Comprehensive Master Plan, zoning, planning, platting, permits, subdivision administration, tree preservation, building inspections, health inspections, workshops, and public information.

## **OBJECTIVES FOR FY 2025-2026**

- Finalize revisions to the Zoning Code.
- Further revision and analysis of the Code of Ordinances used by this department.
- Update the City's Comprehensive Master Plan.
- Hold public hearings and zoning and related cases.
- Further customizing permitting software and facilitate the issuance of all building and related permits.
- Continue to update zoning map to include assigning all zoning, platting, and Board of Adjustment cases to each property.
- Continue training for staff.
- Act as staff liaison to the Planning and Zoning Commission and Board of Adjustment.



**PLANNING & ZONING  
EXPENDITURES**

|                                   | <b>ACTUAL</b>     | <b>BUDGET</b>       | <b>ESTIMATED</b>  | <b>BUDGET</b>     |
|-----------------------------------|-------------------|---------------------|-------------------|-------------------|
|                                   | <b>2023-2024</b>  | <b>2024-2025</b>    | <b>2024-2025</b>  | <b>2025-2026</b>  |
| <b>PERSONNEL SERVICES</b>         |                   |                     |                   |                   |
| Salaries                          | 186,165           | 156,694             | 156,694           | 179,450           |
| Retirement Plan                   | 36,676            | 30,587              | 30,587            | 36,105            |
| Group Insurance                   | 26,058            | 20,297              | 20,297            | 21,855            |
| Worker Compensation               | 357               | 278                 | 278               | 2,071             |
| Social Security                   | 14,312            | 11,987              | 11,987            | 13,728            |
| Longevity Pay                     | 200               | 320                 | 320               | 285               |
| <b>Total Personnel Services</b>   | <b>263,768</b>    | <b>220,162</b>      | <b>220,162</b>    | <b>253,494</b>    |
| <b>SUPPLIES</b>                   |                   |                     |                   |                   |
| Office Supplies                   | 1,251             | 2,000               | 2,000             | 1,500             |
| Operating Supplies                | 2,980             | 4,300               | 4,300             | 5,135             |
| Repairs & Maintenance - Internal  | -                 | 500                 | 500               | -                 |
| Misc. Supplies                    | 284               | 500                 | 500               | -                 |
| <b>Total Supplies</b>             | <b>4,515</b>      | <b>7,300</b>        | <b>7,300</b>      | <b>6,635</b>      |
| <b>CONTRACTUAL SERVICES</b>       |                   |                     |                   |                   |
| Professional Services             | 221,310           | 527,260             | 327,216           | 462,216           |
| Contractual Services              | 20,773            | 280,000             | 280,000           | 20,000            |
| Utilities - Telephone             | 1,092             | 1,940               | 1,940             | 1,320             |
| Utilities - Gas, Water, Electric  | 12,324            | 13,000              | 13,000            | 10,800            |
| Printing                          | 843               | 1,500               | 1,500             | 1,500             |
| Advertising                       | 2,286             | 2,300               | 2,300             | 2,000             |
| Travel                            | 1,411             | 5,000               | 5,000             | 1,500             |
| Membership, Dues & Licenses       | 466               | 1,500               | 1,500             | 2,000             |
| Subscriptions to Publications     | -                 | 500                 | 500               | 500               |
| Liability Insurance               | -                 | -                   | -                 | 5,214             |
| <b>Total Contractual Services</b> | <b>260,505</b>    | <b>833,000</b>      | <b>632,956</b>    | <b>507,050</b>    |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 528,788</b> | <b>\$ 1,060,462</b> | <b>\$ 860,418</b> | <b>\$ 767,179</b> |



# ECONOMIC DEVELOPMENT



The Economic Development Department (EDD) serves as the City of Leon Valley's business arm. EDD focuses on three areas of activity: 1) promote the development and expansion of new and existing business enterprises within Leon Valley; 2) serve as the City liaison with the Leon Valley business community; and 3) develop and coordinate partnerships with various government agencies and business groups to develop and retain local businesses.

The mission of the Economic Development Department is to facilitate economic development activities that assist in developing and sustaining businesses to create a strong local economy, in an effort to provide a better quality of life for the citizens of Leon Valley; as well as focusing on redevelopment to enhance the community, revitalize the Bandera Road corridor, and increase sales tax revenue.

## **OBJECTIVES FOR FY 2025-2026**

- Continue with redevelopment projects, by supporting business and properties owners to attract new businesses to Leon Valley.
- Serve as an economic resource to local businesses by providing them with valuable assets and tools to help their businesses. Examples include providing free Placer AI reports to local businesses and continuing to be point of contact between businesses and the City of Leon Valley.
- Development for property in Leon Valley to increase ad valorem taxes as well as sales tax.
- Continue to promote the City of Leon Valley as a destination for businesses both small and large to open here.



## ECONOMIC DEVELOPMENT EXPENDITURES

|                                   | ACTUAL            | BUDGET            | ESTIMATED         | BUDGET            |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                   | 2023-2024         | 2024-2025         | 2024-2025         | 2025-2026         |
| <b>PERSONNEL SERVICES</b>         |                   |                   |                   |                   |
| Salaries                          | 106,592           | 133,445           | 133,445           | 121,495           |
| Retirement Plan                   | 21,221            | 26,048            | 26,048            | 24,445            |
| Group Insurance                   | 10,854            | 12,685            | 12,685            | 13,659            |
| Worker Compensation               | 280               | 236               | 236               | 1,035             |
| Social Security                   | 8,112             | 10,209            | 10,209            | 9,294             |
| Special Pay                       | 1,200             | -                 | -                 | -                 |
| Longevity Pay                     | 79                | 158               | 158               | 239               |
| <b>Total Personnel Services</b>   | <b>148,338</b>    | <b>182,781</b>    | <b>182,781</b>    | <b>170,168</b>    |
| <b>SUPPLIES</b>                   |                   |                   |                   |                   |
| Office Supplies                   | 782               | 650               | 650               | 650               |
| Operating Supplies                | 10,164            | 12,825            | 12,825            | 3,825             |
| <b>Total Supplies</b>             | <b>10,946</b>     | <b>13,475</b>     | <b>13,475</b>     | <b>4,475</b>      |
| <b>CONTRACTUAL SERVICES</b>       |                   |                   |                   |                   |
| Professional Services             | 7,017             | 90                | 90                | 1,590             |
| Contractual Services              | 31,501            | 57,925            | 57,925            | 43,186            |
| Utilities - Telephone             | 285               | 500               | 500               | 300               |
| Utilities - Gas, Water, Electric  | 292               | 500               | 500               | 300               |
| Advertising                       | 5,224             | 7,750             | 7,750             | 5,000             |
| Repairs & Maintenance - External  | 1,281             | 300               | 300               | 750               |
| Travel                            | 953               | 6,695             | 6,695             | 3,070             |
| Membership, Dues & Licenses       | 822               | 1,346             | 1,346             | 1,346             |
| Subscriptions to Publications     | 144               | 1,625             | 1,625             | 1,625             |
| Project Funding                   | 50,510            | 127,711           | 127,711           | 202,596           |
| 4th of July Funding               | 30,000            | 30,000            | 30,000            | -                 |
| Liability Insurance               | 2,000             | 2,326             | 2,326             | 5,214             |
| <b>Total Contractual Services</b> | <b>130,029</b>    | <b>236,768</b>    | <b>236,768</b>    | <b>264,977</b>    |
| <b>CAPITAL OUTLAY</b>             |                   |                   |                   |                   |
| Peg Funds                         | -                 | 225,000           | 42,000            | -                 |
| Improvements                      | -                 | 6,335             | -                 | -                 |
| <b>Total Capital Outlay</b>       | <b>-</b>          | <b>231,335</b>    | <b>42,000</b>     | <b>-</b>          |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 289,313</b> | <b>\$ 664,359</b> | <b>\$ 475,024</b> | <b>\$ 439,620</b> |



# CODE & ANIMAL CONTROL



The Code Compliance Department is committed to preserving the health, safety, and appearance of Leon Valley by enforcing city codes and ordinances. Our team works to address property maintenance issues, zoning violations, and other code-related concerns to ensure a clean, safe, and vibrant community. Through proactive inspections, education, and enforcement, we help maintain the high quality of life that residents and businesses expect.

The Animal Control Department is dedicated to ensuring the safety and well-being of both animals and residents in Leon Valley. We enforce local animal ordinances, respond to animal-related concerns, and promote responsible pet ownership. Our team works to protect public health, prevent animal neglect, and reunite lost pets with their owners while fostering a humane and safe environment for all.

## **OBJECTIVES FOR FY 2025-2026**

- Continue with redevelopment projects, by supporting business and properties owners to attract new businesses to Leon Valley.
- Serve as an economic resource to local businesses by providing them with valuable assets and tools to help their businesses. Examples include providing free Placer AI reports to local businesses and continuing to be point of contact between businesses and the City of Leon Valley.
- Development for property in Leon Valley to increase ad valorem taxes as well as sales tax.
- Continue to promote the City of Leon Valley as a destination for businesses both small and large to open here.



## CODE & ANIMAL CONTROL EXPENDITURES

|                                   | ACTUAL      | BUDGET      | ESTIMATED   | BUDGET            |
|-----------------------------------|-------------|-------------|-------------|-------------------|
|                                   | 2023-2024   | 2024-2025   | 2024-2025   | 2025-2026         |
| <b>PERSONNEL SERVICES</b>         |             |             |             |                   |
| Salaries                          | -           | -           | -           | 93,754            |
| Retirement Plan                   | -           | -           | -           | 19,266            |
| Group Insurance                   | -           | -           | -           | 21,855            |
| Worker Compensation               | -           | -           | -           | 2,071             |
| Liability Insurance               | -           | -           | -           | -                 |
| Social Security                   | -           | -           | -           | 7,325             |
| Clothing Allowance                | -           | -           | -           | 2,000             |
| Special Pay                       | -           | -           | -           | -                 |
| Longevity Pay                     | -           | -           | -           | 145               |
| <b>Total Personnel Services</b>   | -           | -           | -           | 146,416           |
| <b>SUPPLIES</b>                   |             |             |             |                   |
| Office Supplies                   | -           | -           | -           | 1,000             |
| Operating Supplies                | -           | -           | -           | 8,750             |
| <b>Total Supplies</b>             | -           | -           | -           | 9,750             |
| <b>CONTRACTUAL SERVICES</b>       |             |             |             |                   |
| Professional Services             | -           | -           | -           | 5,000             |
| Contractual Services              | -           | -           | -           | 24,600            |
| Utilities - Telephone             | -           | -           | -           | 600               |
| Utilities - Gas, Water, Electric  | -           | -           | -           | 300               |
| Printing                          | -           | -           | -           | 350               |
| Repairs & Maintenance - External  | -           | -           | -           | 2,500             |
| Travel                            | -           | -           | -           | 1,500             |
| Membership, Dues & Licenses       | -           | -           | -           | 750               |
| Liability Insurance               | -           | -           | -           | 2,607             |
| <b>Total Contractual Services</b> | -           | -           | -           | 38,207            |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 194,373</b> |



# SPECIAL EVENTS



The City of Leon Valley, through the Community Relations Department, organizes and sponsors a variety of special events designed to engage and enrich the community. These events include the Annual July 4th Celebration, Holiday Tree Lighting Ceremony, Volunteer Appreciation Dinner, Movies in the Park, and Earthwise Living Day.

The mission of the Special Events Program is to foster a strong sense of community, provide recreational and cultural opportunities, and offer quality entertainment that enhances the overall well-being of Leon Valley residents. In addition, the program seeks to attract visitors and promote the City as a vibrant and welcoming destination, thereby supporting local tourism and economic growth.

## **OBJECTIVES FOR FY 2025-2026**

- Continue to provide quality events.
- Purchase more structures for the Holiday Lighting event including additional tree rings.
- Work on promoting events with new trending videos.
- Collaborate with another organization to provide recreational and cultural opportunities.

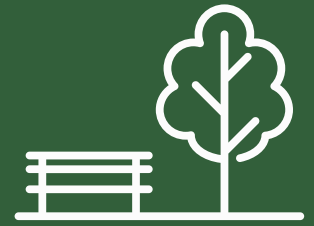


## SPECIAL EVENTS EXPENDITURES

|                                 | ACTUAL            | BUDGET            | ESTIMATED         | BUDGET           |
|---------------------------------|-------------------|-------------------|-------------------|------------------|
|                                 | 2023-2024         | 2024-2025         | 2024-2025         | 2025-2026        |
| <b>PERSONNEL SERVICES</b>       |                   |                   |                   |                  |
| Retirement Plan                 | 8,759             | 8,308             | 8,308             | 2,098            |
| Overtime                        | 23,000            | 39,600            | 39,600            | 10,000           |
| Social Security                 | 3,309             | 3,029             | 3,029             | 765              |
| <b>Total Personnel Services</b> | <b>35,068</b>     | <b>50,937</b>     | <b>50,937</b>     | <b>12,863</b>    |
| <b>SUPPLIES</b>                 |                   |                   |                   |                  |
| Advertising                     | 831               | 3,000             | 3,000             | -                |
| Concerts                        | -                 | -                 | -                 | -                |
| Volunteer Appreciation Dinner   | 2,781             | 4,000             | 4,000             | -                |
| Fourth of July                  | 96,347            | 100,000           | 100,000           | -                |
| Christmas Tree Lighting         | 2,711             | 4,800             | 4,800             | 4,800            |
| Earthwise Living Day            | 3,333             | 5,200             | 5,200             | 2,700            |
| Legion                          | -                 | -                 | -                 | 389              |
| Arbor Day                       | 120               | -                 | -                 | -                |
| Movies in the Park              | 2,115             | 2,160             | 2,160             | -                |
| Employee Luncheon               | -                 | 5,000             | 5,000             | -                |
| <b>Total Supplies</b>           | <b>108,238</b>    | <b>124,160</b>    | <b>124,160</b>    | <b>7,889</b>     |
| <b>TOTAL EXPENDITURES</b>       | <b>\$ 143,306</b> | <b>\$ 175,097</b> | <b>\$ 175,097</b> | <b>\$ 20,752</b> |



# PARKS & RECREATION



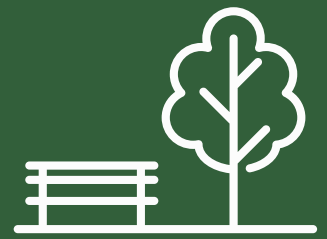
The goal of the Parks and Recreation Department is to provide excellent parks, recreational green space, and cultural opportunities. The mission of the Parks and Recreation Department is to monitor and revise the Parks Master Plan, encourage development of new recreational programs, continue to improve park spaces, continue to develop the hike & bike trail system, develop a program to encourage residents to take advantage of outside amenities, and to provide cultural opportunities to our citizens and guests. The Department will enhance the citizens quality of life by providing safe, well-maintained parks and public places; preserving open space and historic resources; caring for people; strengthening the bonds of community; and creating opportunities for enrichment. This department works with the Reservation Clerk for rentals in the park and provides staff support to the Park Commission.

## **OBJECTIVES FOR FY 2025-2026**

- Continue to support activities at the Community Garden area and encourage citizens to participate.
- Provide management and program oversight to City pools contractor.
- Work with Park Commission to create programs for citizen participation at the parks.
- Rehabilitate Park amenities as needed at all parks, mow grass, creeks and trim trees, and repair sidewalks and walkways.
- Continue to support City events.
- Plant and maintain new trees in all parks
- Repair athletic field surface and irrigation system.
- Apply for an NOP grant for the Huebner Creek Hike & Bike Trail Segment III.
- Construct the Huebner Creek Greenway Hike & Bike Trail Segment II.
- Provide maintenance and upkeep of the Huebner Creek Greenway Hike and Bike Trail Segment I.
- Provide staff support and assistance to the Park Commission.
- Complete improvements to the pedestrian path at the Linkwood-Pavona Place walking trail.



# PARKS & RECREATION



## OBJECTIVES FOR FY 2025-2026 (continued)

- Decommission the Leon Valley Community Pool.
- Remodel the Forest Oaks Community Pool.
- Continue development of Steurethaler-Silo, Old Mill and The Ridge parks, and the Hetherington Trail.
- Continue maintenance of Huebner Creek LC-17 Flood Control project land areas.
- Replace Raymond Rimkus Park restroom with ADA compliant restroom.



**PARK & RECREATION  
EXPENDITURES**

|                                    | <b>ACTUAL</b>     | <b>BUDGET</b>       | <b>ESTIMATED</b>  | <b>BUDGET</b>       |
|------------------------------------|-------------------|---------------------|-------------------|---------------------|
|                                    | <b>2023-2024</b>  | <b>2024-2025</b>    | <b>2024-2025</b>  | <b>2025-2026</b>    |
| <b>PERSONNEL SERVICES</b>          |                   |                     |                   |                     |
| Salaries                           | -                 | -                   | -                 | -                   |
| Retirement Plan                    | -                 | -                   | -                 | -                   |
| Group Insurance                    | -                 | -                   | -                 | -                   |
| Worker Compensation                | -                 | -                   | -                 | -                   |
| Social Security                    | -                 | -                   | -                 | -                   |
| Longevity Pay                      | -                 | -                   | -                 | -                   |
| <b>Total Personnel Services</b>    | -                 | -                   | -                 | -                   |
| <b>SUPPLIES</b>                    |                   |                     |                   |                     |
| Office Supplies                    | -                 | 300                 | 300               | -                   |
| Operating Supplies                 | 24,838            | 39,300              | 39,300            | 27,000              |
| Repairs & Maintenance - Internal   | 20,024            | 29,500              | 29,500            | 10,500              |
| Misc. Supplies                     | 4,992             | 11,500              | 11,500            | 4,000               |
| <b>Total Supplies</b>              | 49,854            | 80,600              | 80,600            | 41,500              |
| <b>CONTRACTUAL SERVICES</b>        |                   |                     |                   |                     |
| Professional Services              | 48,979            | 15,000              | 15,000            | 5,000               |
| Contractual Services               | 165,670           | 105,000             | 105,000           | 124,975             |
| Utilities - Telephone              | 3,447             | 3,000               | 3,000             | 1,850               |
| Utilities - Gas, Water, Electric   | 33,769            | 40,000              | 40,000            | 30,030              |
| Printing                           | -                 | 5,000               | 5,000             | 2,000               |
| Advertising                        | -                 | 2,600               | 2,600             | -                   |
| Repairs and Maintenance - External | 89,590            | 25,000              | 25,000            | 40,000              |
| Equipment Rental                   | 695               | -                   | -                 | 6,800               |
| Travel                             | -                 | 2,000               | 2,000             | -                   |
| Membership, Dues & Licenses        | 100               | 1,000               | 1,000             | 1,000               |
| Liability Insurance                | 4,000             | 4,651               | 4,651             | 5,214               |
| <b>Total Contractual Services</b>  | 346,250           | 203,251             | 203,251           | 216,869             |
| <b>CAPITAL OUTLAY</b>              |                   |                     |                   |                     |
| Other Machinery & Equipment        | -                 | 40,000              | 40,000            | 35,000              |
| Improvements                       | 162,490           | 2,365,788           | 160,000           | 2,272,297           |
| <b>Total Capital Outlay</b>        | 162,490           | 2,405,788           | 200,000           | 2,307,297           |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 558,594</b> | <b>\$ 2,689,639</b> | <b>\$ 483,851</b> | <b>\$ 2,565,666</b> |



# LIBRARY



The Leon Valley Public Library is the city's friendly gateway to the worlds of learning, imagination, creativity, and community interaction. The primary mission of the Leon Valley Public Library is to provide quality educational and information resources, historical and cultural opportunities, and recreational activities enriching the entire community.

## **OBJECTIVES FOR FY 2025-2026**

- Continue to digitize the Archives Collection.
- Continue working with IT and the Library Advisory Board to develop a Technology Plan outlining future updates, replacements, and improved technology for library patrons and staff.
- Continue looking for and applying for grants to help us enhance programming and update the Library's appearance.
- Continue to increase availability and access to workforce development resources.
- Continue to increase availability and access to parenting resources.
- Increase outreach with Northside ISD, preschools, and local charter schools.
- Publish self-guided technology courses on website.



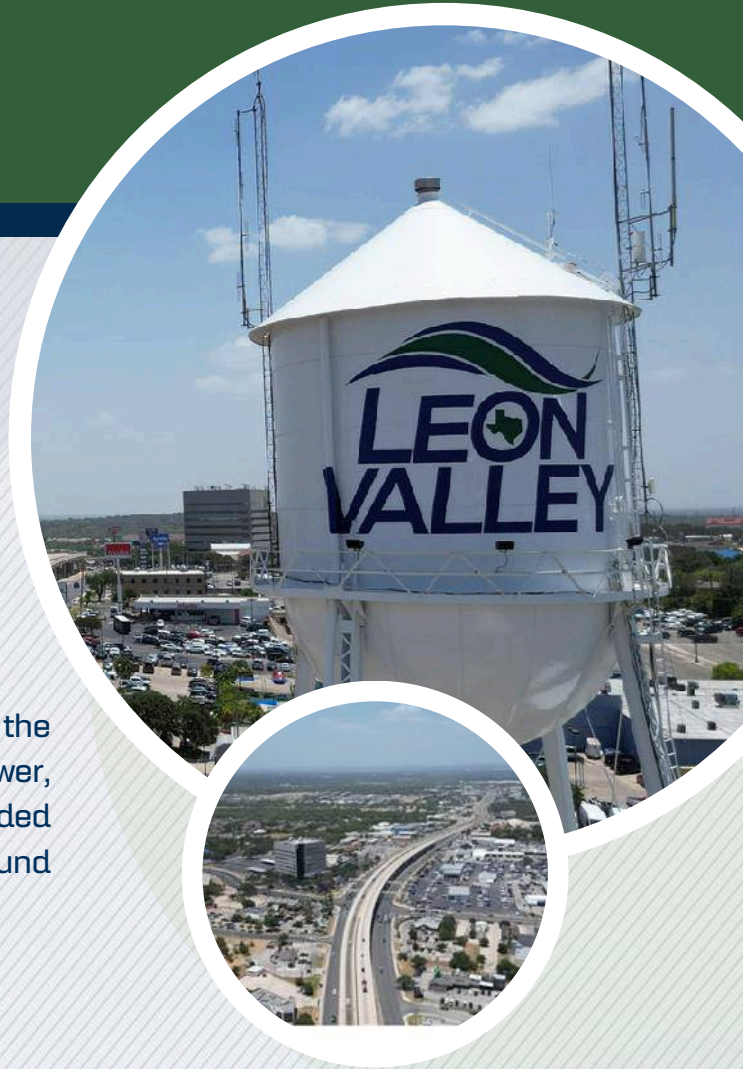
## LIBRARY EXPENDITURES

|                                    | ACTUAL            | BUDGET            | ESTIMATED         | BUDGET            |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                    | 2023-2024         | 2024-2025         | 2024-2025         | 2025-2026         |
| <b>PERSONNEL SERVICES</b>          |                   |                   |                   |                   |
| Salaries                           | 277,644           | 291,168           | 291,168           | 304,965           |
| Retirement Plan                    | 48,599            | 56,836            | 56,836            | 61,359            |
| Group Insurance                    | 26,088            | 50,741            | 50,741            | 43,710            |
| Worker Compensation                | 747               | 692               | 692               | 7,247             |
| Social Security                    | 21,661            | 22,274            | 22,274            | 23,330            |
| Longevity Pay                      | 4,188             | 5,273             | 5,273             | 4,376             |
| <b>Total Personnel Services</b>    | <b>378,927</b>    | <b>426,985</b>    | <b>426,985</b>    | <b>444,987</b>    |
| <b>SUPPLIES</b>                    |                   |                   |                   |                   |
| Office Supplies                    | 738               | 1,350             | 1,350             | 1,100             |
| Operating Supplies                 | 9,408             | 41,600            | 41,600            | 14,525            |
| Repairs & Maintenance - Internal   | -                 | 1,000             | 1,000             | 1,000             |
| Misc. Supplies                     | 11,041            | -                 | -                 | -                 |
| Library Supplies                   | 39,679            | 31,300            | 31,300            | 30,000            |
| Gifts and Memorials                | -                 | 1,000             | 1,000             | 1,000             |
| <b>Total Supplies</b>              | <b>60,866</b>     | <b>76,250</b>     | <b>76,250</b>     | <b>47,625</b>     |
| <b>CONTRACTUAL SERVICES</b>        |                   |                   |                   |                   |
| Professional Services              | 532               | 1,338             | 1,338             | 300               |
| Contractual Services               | 18,026            | 17,244            | 17,244            | 22,474            |
| Utilities - Telephone              | 4,280             | 3,000             | 3,000             | 3,095             |
| Utilities - Gas, Water, Electric   | 11,198            | 12,000            | 12,000            | 12,900            |
| Printing                           | 138               | 750               | 750               | 750               |
| Repairs and Maintenance - External | -                 | 3,000             | 3,000             | 1,500             |
| Travel                             | 2,626             | 3,000             | 3,000             | 3,000             |
| Membership, Dues & Licenses        | 1,688             | 3,000             | 3,000             | 4,000             |
| Subscriptions to Publications      | 3,525             | 3,500             | 3,500             | 4,000             |
| Liability Insurance                | -                 | 5,000             | 5,000             | 5,214             |
| Grant Expenses                     | -                 | -                 | -                 | -                 |
| <b>Total Contractual Services</b>  | <b>42,013</b>     | <b>51,832</b>     | <b>51,832</b>     | <b>57,233</b>     |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 481,806</b> | <b>\$ 555,067</b> | <b>\$ 555,067</b> | <b>\$ 549,845</b> |



# ENTERPRISE FUND

The Enterprise Fund's function is to account for the management and operation of the City's water, sewer, and stormwater Systems. All operations are intended to be self-supporting through user charges. The fund has three departments:



Water



Sewer



Stormwater



**WATER, SEWER AND STORMWATER  
SUMMARY OF REVENUES AND EXPENSES**

|                                                                     | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|---------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                                                     | 2023-2024           | 2024-2025           | 2024-2025           | 2025-2026           |
| <b>OPERATING REVENUES</b>                                           |                     |                     |                     |                     |
| Water Sales                                                         | \$ 2,007,835        | \$ 2,119,100        | \$ 2,119,100        | \$ 2,069,950        |
| Sewer Sales                                                         | 2,650,915           | 2,508,000           | 2,508,000           | 2,649,085           |
| Stormwater Fees                                                     | 540,758             | 564,000             | 564,000             | 569,500             |
| Customer Penalties                                                  | 58,361              | 59,500              | 59,500              | 62,750              |
| Tapping Fees                                                        | 30,642              | 10,000              | 10,000              | 20,000              |
| Connection & Platting                                               | 2,450               | 2,250               | 2,250               | -                   |
| <b>TOTAL OPERATING REVENUES</b>                                     | <b>5,290,961</b>    | <b>5,262,850</b>    | <b>5,262,850</b>    | <b>5,371,285</b>    |
| <b>OPERATING EXPENSES</b>                                           |                     |                     |                     |                     |
| Water System                                                        | 828,558             | 1,191,607           | 1,191,607           | 1,235,650           |
| Sewer System                                                        | 1,896,996           | 2,275,650           | 2,275,650           | 1,890,442           |
| Stormwater                                                          | 211,994             | 184,800             | 184,800             | 239,352             |
| Depreciation                                                        | 395,785             | -                   | -                   | -                   |
| <b>TOTAL OPERATING EXPENSES</b>                                     | <b>3,333,333</b>    | <b>3,652,058</b>    | <b>3,652,058</b>    | <b>3,365,444</b>    |
| <b>NET OPERATING INCOME (LOSS)</b>                                  | <b>1,957,628</b>    | <b>1,610,792</b>    | <b>1,610,792</b>    | <b>2,005,841</b>    |
| <b>NON-OPERATING REVENUES (EXPENSES)</b>                            |                     |                     |                     |                     |
| Interest Income                                                     | 207,415             | 171,666             | 171,666             | 175,099             |
| Grants                                                              | 245,726             | -                   | -                   | -                   |
| Miscellaneous and Other                                             | 189,575             | 1,300,500           | 500                 | 9,500               |
| Water Supply Fee Reserve                                            | -                   | -                   | 834,263             | -                   |
| Transfers In from Other Funds                                       | 316,863             | -                   | -                   | -                   |
| Transfer out to Debt Service                                        | (51,065)            | (107,863)           | (107,863)           | (106,075)           |
| Transfer Out Shared Personnel Services                              | (1,380,647)         | (1,253,538)         | (1,253,538)         | (1,301,355)         |
| <b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>                      | <b>(472,133)</b>    | <b>110,765</b>      | <b>(354,972)</b>    | <b>(1,222,831)</b>  |
| <b>NET INCOME (LOSS)</b>                                            | <b>1,485,496</b>    | <b>1,721,557</b>    | <b>1,255,820</b>    | <b>783,010</b>      |
| <b>CHANGES IN WORKING CAPITAL SOURCES (USES) OF WORKING CAPITAL</b> |                     |                     |                     |                     |
| Additions to Fixed Assets                                           | -                   | 3,773,438           | 1,700,000           | 1,419,000           |
| <b>TOTAL SOURCES (USES) OF WORKING CAPITAL</b>                      | <b>-</b>            | <b>3,773,438</b>    | <b>1,700,000</b>    | <b>1,419,000</b>    |
| <b>NET INCREASE (DECREASE) IN WORKING CAPITAL</b>                   | <b>1,485,496</b>    | <b>(2,051,881)</b>  | <b>(444,180)</b>    | <b>(635,990)</b>    |
| BEGINNING FUND BALANCE                                              | 2,704,275           | 4,189,771           | 4,189,771           | 3,745,591           |
| *ENDING FUND BALANCE                                                | <b>\$ 4,189,771</b> | <b>\$ 2,137,890</b> | <b>\$ 3,745,591</b> | <b>\$ 3,109,601</b> |



**WATER AND SEWER FUND**  
**SCHEDULE OF OPERATING REVENUES BY SOURCE**

|                                 | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                 | 2023-2024           | 2024-2025           | 2024-2025           | 2025-2026           |
| <b>OPERATING REVENUES</b>       |                     |                     |                     |                     |
| <b>Water Sales</b>              |                     |                     |                     |                     |
| Metered Water                   | 1,692,773           | 1,800,000           | 1,800,000           | 1,718,739           |
| Edwards Aquifer Fee             | 163,459             | 170,000             | 170,000             | 177,417             |
| Bulk Water                      | 13,512              | 3,000               | 3,000               | 20,000              |
| Water - Surcharge               | -                   | -                   | -                   | 5,000               |
| Water Supply Fee                | 131,900             | 140,000             | 140,000             | 142,694             |
| TCEQ Public Health Fee          | 6,191               | 6,100               | 6,100               | 6,100               |
| <b>Total Water Sales</b>        | <b>2,007,835</b>    | <b>2,119,100</b>    | <b>2,119,100</b>    | <b>2,069,950</b>    |
| <b>Sewer Sales</b>              |                     |                     |                     |                     |
| City Service (SAWS)             | 2,642,077           | 2,500,000           | 2,500,000           | 2,640,085           |
| City Surcharge                  | 8,838               | 8,000               | 8,000               | 9,000               |
| <b>Total Sewer Sales</b>        | <b>2,650,915</b>    | <b>2,508,000</b>    | <b>2,508,000</b>    | <b>2,649,085</b>    |
| <b>Storm Water</b>              |                     |                     |                     |                     |
| Storm Water Fees                | 396,659             | 380,000             | 380,000             | 380,000             |
| Storm Water Fee-SAWS Billing    | 139,112             | 180,000             | 180,000             | 185,000             |
| Storm Water Penalties           | 4,987               | 4,000               | 4,000               | 4,500               |
| <b>Total Storm Water Fees</b>   | <b>540,758</b>      | <b>564,000</b>      | <b>564,000</b>      | <b>569,500</b>      |
| <b>Connection Fees</b>          |                     |                     |                     |                     |
| Connection Fees                 | 2,450               | 2,250               | 2,250               | -                   |
| <b>Total Connection Fees</b>    | <b>2,450</b>        | <b>2,250</b>        | <b>2,250</b>        | <b>-</b>            |
| <b>Customer Fees</b>            |                     |                     |                     |                     |
| Customer Penalties              | 51,011              | 51,500              | 51,500              | 54,750              |
| Customer Disconnection Fees     | 7,350               | 8,000               | 8,000               | 8,000               |
| <b>Total Customer Fees</b>      | <b>58,361</b>       | <b>59,500</b>       | <b>59,500</b>       | <b>62,750</b>       |
| <b>Tapping Fees</b>             |                     |                     |                     |                     |
| Water Tap Fees                  | 30,642              | 10,000              | 10,000              | 20,000              |
| Sewer Tap Fees                  | -                   | -                   | -                   | -                   |
| <b>Total Tapping Fees</b>       | <b>30,642</b>       | <b>10,000</b>       | <b>10,000</b>       | <b>20,000</b>       |
| <b>TOTAL OPERATING REVENUES</b> | <b>\$ 5,290,961</b> | <b>\$ 5,262,850</b> | <b>\$ 5,262,850</b> | <b>\$ 5,371,285</b> |



**WATER AND SEWER FUND**  
**SCHEDULE OF NON-OPERATING REVENUES (EXPENSES)**

|                                                | ACTUAL              | BUDGET             | ESTIMATED           | BUDGET                |
|------------------------------------------------|---------------------|--------------------|---------------------|-----------------------|
|                                                | 2023-2024           | 2024-2025          | 2024-2025           | 2025-2026             |
| <b>Non-Operating Revenues</b>                  |                     |                    |                     |                       |
| Interest Income                                | 207,415             | 171,666            | 171,666             | 175,099               |
| Impact Fees                                    | 71,882              | -                  | -                   | -                     |
| Miscellaneous Income                           | 16,923              | 500                | 500                 | 500                   |
| SAWS Water Lease                               | -                   | -                  | 9,000               | 9,000                 |
| Water Supply Fee Reserve                       | -                   | -                  | 834,263             | -                     |
| Bexar County Reimbursement                     | 100,770             | 1,300,000          | -                   | -                     |
| CDBG Reimbursement                             | 245,726             | -                  | -                   | -                     |
| Transfer In from Other Funds                   | 316,863             | -                  | -                   | -                     |
| <b>Total Non-Operating Revenues</b>            | <b>959,579</b>      | <b>1,472,166</b>   | <b>1,015,429</b>    | <b>184,599</b>        |
| <b>Non-Operating Expenses</b>                  |                     |                    |                     |                       |
| Transfer Out to Debt Service                   | (51,065)            | (107,863)          | (107,863)           | (106,075)             |
| Transfer Out Shared Personnel Services         | (1,380,647)         | (1,253,538)        | (1,253,538)         | (1,301,355)           |
| <b>Total Non-Operating Expenses</b>            | <b>(1,431,712)</b>  | <b>(1,361,401)</b> | <b>(1,361,401)</b>  | <b>(1,407,430)</b>    |
| <b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b> | <b>\$ (472,133)</b> | <b>\$ 110,765</b>  | <b>\$ (345,972)</b> | <b>\$ (1,222,831)</b> |



**WATER AND SEWER FUND**  
**SCHEDULE OF SOURCES (USES) OF WORKING CAPIT**

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|                                        | ACTUAL      | BUDGET              | ESTIMATED           | BUDGET              |
|----------------------------------------|-------------|---------------------|---------------------|---------------------|
|                                        | 2023-2024   | 2024-2025           | 2024-2025           | 2025-2026           |
| <b>Additions to Fixed Assets</b>       |             |                     |                     |                     |
| Water System                           | -           | 2,175,000           | 1,450,000           | 643,000             |
| Sewer System                           | -           | 937,633             | 150,000             | 500,000             |
| Storm Water                            | -           | 660,805             | 100,000             | 276,000             |
| <b>Total Additions to Fixed Assets</b> | <b>\$ -</b> | <b>\$ 3,773,438</b> | <b>\$ 1,700,000</b> | <b>\$ 1,419,000</b> |



# WATER



The department provides management and administration to water system operations and provides policy guidance and procedures for distributing potable water to the City's water customers in accordance with the requirements of the State and other regulatory agencies.

This department provides 24-hour support for operations and maintenance of the Leon Valley public water supply and distribution system. The mission is to deliver adequate supplies of potable water to approximately 2,600 customers in accordance with the Texas Commission on Environmental Quality (TCEQ) and State Fire Insurance Commission regulations, and to plan for future water needs. Included is the maintenance of records, reports, and support for the water system and billing department in the reading of meters, customer actions, and new meter installations. The Department conducts meter repair and replacement; water storage tank rehabilitation and well maintenance; water main, fire hydrant, curb stop, valve, and lateral replacement activities. The department is also responsible for finding and correcting unaccounted water loss through an on-going leak detection and repair program. Personnel are also responsible for Edwards Aquifer Authority (EAA) critical period management plan operations.

## **OBJECTIVES FOR FY 2025-2026**

- Replace portions of water and sewer mains as identified in the Capital Improvements Plan.
- Obtain 12-acre feet of water rights.
- Maintain and conduct annual inspections of the three elevated and one ground storage tanks.
- Update the water and sewer GIS mapping.
- Continue to assist developers with water and sewer service for any new residential or commercial development.
- Continue the water meter repair/replacement program.
- Replace fire hydrants as needed with newer "quick-connect" type hydrants.
- Install replacement meters to upgraded touch read meters for meter replacement program.
- Install replacement curb stops.



# WATER



## **OBJECTIVES FOR FY 2025-2026 (continued)**

- Test backflow prevention device for Recycled Water System.
- Maintain the Grass Hill and Huebner Chlorine control system.
- Conduct annual TCEQ tank inspection.
- Conduct water sampling for analysis per the TCEQ. Perform all required reporting.
- Repair any reported leaks under driveways, sidewalks, etc. and replace materials as needed.
- Continue to monitor water and sewer mains and rank for replacement.
- Continue to monitor water rates and identify methods to fund water main replacement.
- Replace fire hydrants in the Pavona, Linkwood, and Grass Valley neighborhoods.
- Maintain irrigation systems at Rimkus Park, Conference and Community Centers, Library and City Hall.

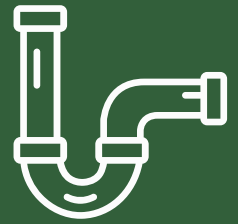


## WATER EXPENSES

|                                    | ACTUAL            | BUDGET              | ESTIMATED           | BUDGET              |
|------------------------------------|-------------------|---------------------|---------------------|---------------------|
|                                    | 2023-2024         | 2024-2025           | 2024-2025           | 2025-2026           |
| <b>PERSONNEL SERVICES</b>          |                   |                     |                     |                     |
| Salaries                           | 202,996           | 220,292             | 220,292             | 228,680             |
| Retirement Plan                    | (100,635)         | 45,395              | 45,395              | 50,947              |
| Group Insurance                    | 34,165            | 40,593              | 40,593              | 43,710              |
| Worker Compensation                | 4,382             | 4,521               | 4,521               | 3,106               |
| Overtime                           | 21,855            | 8,000               | 8,000               | 8,000               |
| Social Security                    | 17,496            | 17,791              | 17,791              | 19,371              |
| Standby                            | 10,882            | -                   | -                   | 13,000              |
| Certification Pay                  | -                 | 4,264               | 4,264               | 3,536               |
| Longevity Pay                      | 7,610             | 8,066               | 8,066               | 3,602               |
| <b>Total Personnel Services</b>    | <b>198,751</b>    | <b>348,921</b>      | <b>348,921</b>      | <b>373,951</b>      |
| <b>SUPPLIES</b>                    |                   |                     |                     |                     |
| Office Supplies                    | 368               | 2,000               | 2,000               | 2,500               |
| Operating Supplies                 | 34,132            | 50,550              | 50,550              | 84,200              |
| Repairs & Maintenance - Internal   | 53,970            | 140,000             | 140,000             | 122,500             |
| Misc. Supplies                     | 7,566             | 15,000              | 15,000              | 7,000               |
| Water Conservation Program         | -                 | 2,000               | 2,000               | 2,000               |
| <b>Total Supplies</b>              | <b>96,036</b>     | <b>209,550</b>      | <b>209,550</b>      | <b>218,200</b>      |
| <b>CONTRACTUAL SERVICES</b>        |                   |                     |                     |                     |
| Professional Services              | 59,469            | 24,501              | 24,501              | 43,401              |
| Contractual Services               | 219,866           | 282,250             | 282,250             | 302,113             |
| Utilities - Telephone              | 136               | 17,000              | 17,000              | 140                 |
| Utilities - Gas, Water, Electric   | 106,175           | 100,000             | 100,000             | 113,175             |
| Printing                           | 3,542             | 3,000               | 3,000               | 4,000               |
| Advertising                        | -                 | 10,000              | 10,000              | 3,600               |
| Repairs and Maintenance - External | 106,656           | 145,000             | 145,000             | 140,000             |
| Equipment Rental                   | 4,532             | 8,000               | 8,000               | 5,000               |
| Travel                             | 2,121             | 7,000               | 7,000               | 5,000               |
| Membership, Dues & Licenses        | 1,274             | 1,500               | 1,500               | 1,000               |
| Liability Insurance                | 30,000            | 34,885              | 34,885              | 26,070              |
| <b>Total Contractual Services</b>  | <b>533,771</b>    | <b>633,136</b>      | <b>633,136</b>      | <b>643,499</b>      |
| <b>CAPITAL OUTLAY</b>              |                   |                     |                     |                     |
| Water Rights                       | -                 | 1,350,000           | 1,350,000           | 143,000             |
| Improvements                       | -                 | 825,000             | 100,000             | 500,000             |
| <b>Total Capital Outlay</b>        | <b>-</b>          | <b>2,175,000</b>    | <b>1,450,000</b>    | <b>643,000</b>      |
| <b>TOTAL EXPENSES</b>              | <b>\$ 828,558</b> | <b>\$ 3,366,607</b> | <b>\$ 2,641,607</b> | <b>\$ 1,878,650</b> |



# SEWER



The department provides management and administration to water, sewer, and stormwater system operations, provides policy guidance and procedures for distributing potable water to the City's water customers in accordance with requirements of the State and other regulatory agencies, provides direction for operations and maintenance of City-wide sanitary sewer collection system, and provides direction and administration to the Stormwater System in accordance with MS4 permitting regulations.

This department provides 24-hour personnel for operations and maintenance of the sanitary sewer collection system. Included in the responsibilities is the reconstruction of existing sewer mains and services, preparation of required reports, development of long range plans for system replacements, supervision of new construction by developers, support of Finance Department billing operations, clearance of sewer blockages, sewer main cleaning, and providing support of other utility operations.

## **OBJECTIVES FOR FY 2025-2026**

- Apply for CDBG funding to construct a new sewer main on Locker Lane.
- Televisive video of sewer mains; commercial and residential.
- Run sewer camera for video and sewer jet machine to clear lines.
- Maintain sewer lines, point repairs, line replacements and install clean outs.
- Replace damaged sewer mains, identified from videotaped footage.
- Continue low-flow toilet replacement program.
- Perform sewer cleaning activities.
- Continue to monitor sewer rates and identify methods to fund sewer main replacement.



## SEWER EXPENSES

|                                    | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                    | 2023-2024           | 2024-2025           | 2024-2025           | 2025-2026           |
| <b>PERSONNEL SERVICES</b>          |                     |                     |                     |                     |
| Salaries                           | 50,227              | 55,073              | 55,073              | 57,170              |
| Retirement Plan                    | 10,245              | 12,495              | 12,495              | 13,290              |
| Group Insurance                    | 8,541               | 10,148              | 10,148              | 10,927              |
| Worker Compensation                | 1,207               | 1,244               | 1,244               | 2,071               |
| Overtime                           | -                   | 8,000               | 8,000               | 8,000               |
| Social Security                    | 3,795               | 4,897               | 4,897               | 5,053               |
| Certification Pay                  | -                   | 936                 | 936                 | 884                 |
| Longevity Pay                      | 1,902               | 2,016               | 2,016               | 900                 |
| <b>Total Personnel Services</b>    | <b>75,917</b>       | <b>94,809</b>       | <b>94,809</b>       | <b>98,296</b>       |
| <b>SUPPLIES</b>                    |                     |                     |                     |                     |
| Office Supplies                    | 3,251               | -                   | -                   | -                   |
| Operating Supplies                 | -                   | 8,152               | 8,152               | 3,000               |
| Repairs & Maintenance - Internal   | 1,441               | 17,500              | 17,500              | 13,000              |
| Misc. Supplies                     | -                   | 27,500              | 27,500              | 6,000               |
| <b>Total Supplies</b>              | <b>4,692</b>        | <b>53,152</b>       | <b>53,152</b>       | <b>22,000</b>       |
| <b>CONTRACTUAL SERVICES</b>        |                     |                     |                     |                     |
| Professional Services              | 22,334              | 59,285              | 59,285              | 33,113              |
| Contractual Services               | 1,765,088           | 1,980,276           | 1,980,276           | 1,636,763           |
| Advertising                        | 2,143               | 2,500               | 2,500               | 2,200               |
| Repairs and Maintenance - External | 4,600               | 60,000              | 60,000              | 60,000              |
| Liability Insurance                | 10,000              | 11,628              | 11,628              | 26,070              |
| Sewer Surcharge                    | 12,222              | 14,000              | 14,000              | 12,000              |
| <b>Total Contractual Services</b>  | <b>1,816,387</b>    | <b>2,127,689</b>    | <b>2,127,689</b>    | <b>1,770,146</b>    |
| <b>CAPITAL OUTLAY</b>              |                     |                     |                     |                     |
| Improvements                       | -                   | 937,633             | 150,000             | 500,000             |
| <b>Total Capital Outlay</b>        | <b>-</b>            | <b>937,633</b>      | <b>150,000</b>      | <b>500,000</b>      |
| <b>TOTAL EXPENSES</b>              | <b>\$ 1,896,996</b> | <b>\$ 3,213,283</b> | <b>\$ 2,425,650</b> | <b>\$ 2,390,442</b> |



# STORMWATER



The department provides management and administration to water, sewer, and stormwater system operations, provides policy guidance and procedures for distributing potable water to the City's water customers in accordance with requirements of the State and other regulatory agencies, provides direction for operations and maintenance of City-wide sanitary sewer collection system, and provides direction and administration to the Stormwater System in accordance with MS4 permitting regulations.

The goal of this program is to reduce the discharge of pollutants into drainage systems, creeks and streams to the maximum extent practicable, to protect water quality, and to satisfy the requirements of the Texas Commission on Environmental Quality (TCEQ) Phase II program under the provisions of Section 402 of the Clean Water Act (CWA) and Chapter 26 of the Texas Water Code (TWC). The program also identifies Leon Valley's legal authority to implement the general permit.

This program describes the manner in which the permit will be administered and provides the basis for the city's development of a budget and fee collection system. The city's authority is explicitly stated in Chapter 30 of the Texas Administrative Code 205.5(a), and Section 26.040 of the Texas Water Code for the Texas Storm Water Discharges from Small MS4s – TCEQ Docket No. 2006-0428-WO TPDES General Permit to Discharge Under the Texas Pollutant Discharge Elimination System TXR040000.

## **OBJECTIVES FOR FY 2025-2026**

- Create and fund a position for a Certified Stormwater Inspector.
- Continue mowing and de-silting program for both creeks.
- Submit a new 5-year Stormwater Management Program Plan to TCEQ.
- Develop maintenance program for public parking areas.
- Continue inspections of construction activity to ensure Best Management Practices.
- Complete Annual Report for MS4 Permit.
- Participate in the 2025 Basura Bash and Earthwise Living Day.
- Investigate funding for Huebner Creek erosion control project.
- Complete the Low Impact Development (LID) parking lot located at Shadow Mist Park.



# STORM WATER



## **OBJECTIVES FOR FY 2025-2026 (continued)**

- Continue street sweeping program, with neighborhood notification and scheduling.
- Conduct Stormwater public education.
- Continue maintenance of storm drains.
- Provide maintenance of existing LID parking lot at City Hall.
- Perform flood/drainage remediation at identified areas.
- Identify additional opportunities for the construction of a LID parking lot.
- Mow and maintain storm drain inlet/outlets.



## STORMWATER EXPENSES

|                                    | ACTUAL            | BUDGET            | ESTIMATED         | BUDGET            |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                    | 2023-2024         | 2024-2025         | 2024-2025         | 2025-2026         |
| <b>PERSONNEL SERVICES</b>          |                   |                   |                   |                   |
| Salaries                           | -                 | -                 | -                 | -                 |
| Retirement Plan                    | -                 | -                 | -                 | -                 |
| Group Insurance                    | -                 | -                 | -                 | -                 |
| Overtime                           | -                 | -                 | -                 | -                 |
| Social Security                    | -                 | -                 | -                 | -                 |
| Longevity Pay                      | -                 | -                 | -                 | -                 |
| <b>Total Personnel Services</b>    | -                 | -                 | -                 | -                 |
| <b>SUPPLIES</b>                    |                   |                   |                   |                   |
| Operating Supplies                 | 3,340             | 12,000            | 12,000            | 8,500             |
| Repairs & Maintenance - Internal   | 150               | 10,000            | 10,000            | 1,500             |
| Miscellaneous Supplies             | 4,288             | 6,000             | 6,000             | 3,600             |
| <b>Total Supplies</b>              | 7,778             | 28,000            | 28,000            | 13,600            |
| <b>Contractual Services</b>        |                   |                   |                   |                   |
| Professional Services              | 24,863            | 30,000            | 30,000            | 25,000            |
| Contractual Services               | 41,761            | 58,500            | 58,500            | 146,952           |
| Printing                           | 25                | 3,000             | 3,000             | 1,000             |
| Repairs and Maintenance - External | 127,143           | 50,000            | 50,000            | 50,000            |
| Travel                             | -                 | 5,000             | 5,000             | 2,500             |
| Membership, Dues & Licenses        | 424               | 300               | 300               | 300               |
| Liability Insurance                | 10,000            | 10,000            | 10,000            | -                 |
| <b>Total Contractual Services</b>  | 204,216           | 156,800           | 156,800           | 225,752           |
| <b>CAPITAL OUTLAY</b>              |                   |                   |                   |                   |
| Improvements                       | -                 | 660,805           | 100,000           | -                 |
| Other Machinery & Equipment        | -                 | -                 | -                 | 276,000           |
| <b>Total Capital Outlay</b>        | -                 | 660,805           | 100,000           | 276,000           |
| <b>TOTAL EXPENSES</b>              | <b>\$ 211,994</b> | <b>\$ 845,605</b> | <b>\$ 284,800</b> | <b>\$ 515,352</b> |



# RED LIGHT CAMERA FUND

The purpose of the Red Light Camera Fund is to provide oversight for the photographic traffic enforcement system throughout Leon Valley. Employees of this program observe, approve, and adjudicate civil traffic violations documented by our automated traffic control system. The goal of the program is traffic safety and reduction of injuries and property loss from traffic crashes throughout the City of Leon Valley.



Red Light Camera



Traffic Safety



**RED LIGHT CAMERA AND TRAFFIC SAFETY  
SUMMARY OF REVENUES AND EXPENDITURES**

|                                     | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>ESTIMATED</b>    | <b>BUDGET</b>       |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                     | <b>2023-2024</b>    | <b>2024-2025</b>    | <b>2024-2025</b>    | <b>2025-2026</b>    |
| <b>BEGINNING FUND BALANCE</b>       | <b>\$1,077,147</b>  | <b>\$944,823</b>    | <b>\$944,823</b>    | <b>\$329,920</b>    |
| <b>Revenues</b>                     |                     |                     |                     |                     |
| Red Light Camera Fines              | 2,116,767           | 2,080,051           | 1,650,041           | 1,884,258           |
| Red Light Camera Late Fees          | 187,588             | 200,000             | 200,000             | 200,000             |
| Interest                            | 42,329              | 37,740              | 37,000              | 45,000              |
| Miscellaneous                       | (1,436)             | -                   | -                   | -                   |
| <b>Total Revenue</b>                | <b>2,345,248</b>    | <b>2,317,791</b>    | <b>1,887,041</b>    | <b>2,129,258</b>    |
| <b>Other Funding Sources</b>        |                     |                     |                     |                     |
| ARP Funds                           | -                   | -                   | -                   | -                   |
| <b>Total Other Funding Sources</b>  | <b>-</b>            | <b>-</b>            | <b>-</b>            | <b>-</b>            |
| <b>TOTAL RESOURCES</b>              | <b>\$ 3,422,395</b> | <b>\$ 3,262,614</b> | <b>\$ 2,831,864</b> | <b>\$ 2,459,178</b> |
| <b>Expenditures</b>                 |                     |                     |                     |                     |
| Personnel Services                  | 787,991             | 881,984             | 881,984             | 919,463             |
| Supplies                            | 9,198               | 46,275              | 46,275              | 82,400              |
| Contractual Services                | 904,200             | 986,803             | 986,803             | 1,048,886           |
| Capital Outlay                      | 433,625             | 216,618             | 216,618             | -                   |
| <b>Total Expenditures</b>           | <b>2,135,014</b>    | <b>2,131,680</b>    | <b>2,131,680</b>    | <b>2,050,749</b>    |
| <b>Other Financing Uses</b>         |                     |                     |                     |                     |
| Shared Personnel Services to GF-RLC | 342,558             | 370,264             | 370,264             | 286,838             |
| <b>Total Other Financing Uses</b>   | <b>342,558</b>      | <b>370,264</b>      | <b>370,264</b>      | <b>286,838</b>      |
| <b>TOTAL EXPENDITURES</b>           | <b>\$ 2,477,572</b> | <b>\$ 2,501,944</b> | <b>\$ 2,501,944</b> | <b>\$ 2,337,587</b> |
| <b>ENDING FUND BALANCE</b>          | <b>\$ 944,823</b>   | <b>\$ 760,670</b>   | <b>\$ 329,920</b>   | <b>\$ 121,591</b>   |



# RED LIGHT CAMERA



The purpose of the Red-Light Camera Program is to provide oversight for the photographic traffic enforcement system throughout Leon Valley. Members of this program observe, approve, and adjudicate civil traffic violations documented by our automated traffic control system. The goal of the program is traffic safety and reduction of injuries and property loss from traffic crashes throughout the City of Leon Valley.

## **OBJECTIVES FOR FY 2025-2026**

- Continue refining operational procedures and internal guidelines to support the consistent evaluation, validation, and processing of civil red-light infractions captured by the automated enforcement system and confirmed by designated officers.
- Actively oversee and assess the functionality of all camera units to ensure that only verified violations are cited, maintaining fairness and accountability in enforcement.
- Leverage program-generated revenue to invest in additional traffic calming measures and infrastructure upgrades at high-risk intersections, based on data-driven assessments.



## RED LIGHT CAMERA EXPENDITURES

|                                   | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                   | 2023-2024           | 2024-2025           | 2024-2025           | 2025-2026           |
| <b>PERSONNEL SERVICES</b>         |                     |                     |                     |                     |
| Salaries                          | 388,347             | 432,204             | 432,204             | 460,481             |
| Retirement Plan                   | 82,550              | 89,927              | 89,927              | 98,616              |
| Group Insurance                   | 43,395              | 60,890              | 60,890              | 65,565              |
| Worker Compensation               | 10,280              | 10,606              | 10,606              | 6,212               |
| Unemployment Compensation         | -                   | -                   | -                   | -                   |
| Overtime                          | 3,738               | -                   | -                   | -                   |
| Social Security                   | 30,652              | 35,243              | 35,243              | 37,496              |
| Clothing Allowance                | 7,775               | 6,000               | 6,000               | 6,000               |
| Stand - By                        | 3,120               | 3,120               | 3,120               | 3,120               |
| Special Pay                       | 140                 | -                   | -                   | 1,170               |
| Certification Pay                 | 17,090              | 19,370              | 19,370              | 19,370              |
| Longevity Pay                     | 7,940               | 6,794               | 6,794               | 7,531               |
| <b>Total Personnel Services</b>   | <b>595,027</b>      | <b>664,154</b>      | <b>664,154</b>      | <b>705,561</b>      |
| <b>SUPPLIES</b>                   |                     |                     |                     |                     |
| Office Supplies                   | -                   | 200                 | 200                 | 200                 |
| Operating Supplies                | 1,781               | 8,350               | 8,350               | 18,450              |
| <b>Total Supplies</b>             | <b>1,781</b>        | <b>8,550</b>        | <b>8,550</b>        | <b>18,650</b>       |
| <b>CONTRACTUAL SERVICES</b>       |                     |                     |                     |                     |
| Professional Services             | 193                 | 820                 | 820                 | 920                 |
| Contractual Services              | 846,961             | 907,000             | 907,000             | 884,328             |
| Liability Insurance               | -                   | -                   | -                   | 26,070              |
| <b>Total Contractual Services</b> | <b>847,154</b>      | <b>907,820</b>      | <b>907,820</b>      | <b>911,318</b>      |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 1,443,962</b> | <b>\$ 1,580,524</b> | <b>\$ 1,580,524</b> | <b>\$ 1,635,529</b> |



# TRAFFIC SAFETY



Leon Valley's Traffic Safety Initiative uses data-driven strategies to reduce crashes and improve road safety. Traffic officers focus on high-risk areas based on crash reports, officer observations, and feedback from residents and businesses.

The goal is to lower traffic violations and collisions through targeted, proactive enforcement. By responding to problem areas and working with the community, the initiative helps make Leon Valley's roads safer and improves overall quality of life.

## **OBJECTIVES FOR FY 2025-2026**

- Maintain a proactive response to resident-reported traffic concerns by continuing to monitor, investigate, and address issues on streets and intersections throughout Leon Valley.
- Consistently assess and enhance internal protocols related to traffic enforcement, ensuring alignment with best practices and community expectations while promoting officer accountability and ongoing program improvement.



## TRAFFIC SAFETY EXPENDITURES

|                                    | ACTUAL            | BUDGET            | ESTIMATED         | BUDGET            |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                    | 2023-2024         | 2024-2025         | 2024-2025         | 2025-2026         |
| <b>PERSONNEL SERVICES</b>          |                   |                   |                   |                   |
| Salaries                           | 113,315           | 124,540           | 124,540           | 126,261           |
| Retirement Plan                    | 26,176            | 29,737            | 29,737            | 29,872            |
| Group Insurance                    | 15,961            | 20,297            | 20,297            | 21,855            |
| Worker Compensation                | 4,794             | 3,508             | 3,508             | 2,071             |
| Overtime                           | 18,724            | 18,000            | 18,000            | 18,000            |
| Social Security                    | 9,729             | 11,654            | 11,654            | 11,358            |
| Clothing Allowance                 | 360               | 2,000             | 2,000             | 2,000             |
| Special Pay                        | 455               | 650               | 650               | -                 |
| Certification Pay                  | 3,275             | 7,150             | 7,150             | 2,210             |
| Longevity Pay                      | 175               | 295               | 295               | 275               |
| <b>Total Personnel Services</b>    | <b>192,964</b>    | <b>217,831</b>    | <b>217,831</b>    | <b>213,902</b>    |
| <b>SUPPLIES</b>                    |                   |                   |                   |                   |
| Office Supplies                    | 56                | 500               | 500               | 700               |
| Operating Supplies                 | 6,861             | 19,900            | 19,900            | 40,200            |
| Misc. Supplies                     | 500               | 17,325            | 17,325            | 22,850            |
| <b>Total Supplies</b>              | <b>7,417</b>      | <b>37,725</b>     | <b>37,725</b>     | <b>63,750</b>     |
| <b>CONTRACTUAL SERVICES</b>        |                   |                   |                   |                   |
| Professional Services              | 603               | 1,216             | 1,216             | 1,216             |
| Contractual Services               | 44,476            | 67,767            | 67,767            | 98,282            |
| Repairs and Maintenance - External | 11,967            | 10,000            | 10,000            | 12,000            |
| Liability Insurance                | -                 | -                 | -                 | 26,070            |
| <b>Total Contractual Services</b>  | <b>57,046</b>     | <b>78,983</b>     | <b>78,983</b>     | <b>137,568</b>    |
| <b>CAPITAL OUTLAY</b>              |                   |                   |                   |                   |
| Vehicles                           | 152,898           | 187,102           | 187,102           | -                 |
| Other Machinery & Equipment        | 181,222           | -                 | -                 | -                 |
| Improvements other than Building   | 99,505            | 29,516            | 29,516            | -                 |
| <b>Total Capital Outlay</b>        | <b>433,625</b>    | <b>216,618</b>    | <b>216,618</b>    | <b>-</b>          |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 691,052</b> | <b>\$ 551,157</b> | <b>\$ 551,157</b> | <b>\$ 415,220</b> |



# DEBT FUND

The Debt Service Fund is used to account for the accumulation of resources for and the payment of principal and interest on general long-term debt of the City other than revenue bonds. An ad valorem property tax rate is calculated by the City annually. Property taxes are levied on January 1 each year on all taxable property within the City. The taxes become payable on October 1 following the levy date and delinquent on February 1 of the subsequent year. The annual tax levy must be sufficient in amount to meet current year debt payment requirements.



| Issue                           | Outstanding as of 09/30/2024 |
|---------------------------------|------------------------------|
| 2021 Refunding Bonds            | \$4,030,000                  |
| 2016 Certificates of Obligation | \$1,645,000                  |



# DEBT SERVICE

## SUMMARY OF REVENUES AND EXPENDITURES

|                                    | ACTUAL<br>2023-2024 | BUDGET<br>2024-2025 | ESTIMATED<br>2024-2025 | BUDGET<br>2025-2026 |
|------------------------------------|---------------------|---------------------|------------------------|---------------------|
| <b>BEGINNING FUND BALANCE</b>      | <b>\$428,334</b>    | <b>\$577,210</b>    | <b>\$577,210</b>       | <b>\$592,210</b>    |
| <b>Revenues</b>                    |                     |                     |                        |                     |
| Ad Valorem Taxes                   | 712,663             | 580,451             | 583,900                | 585,063             |
| Interest                           | 16,588              | 15,300              | 15,000                 | 15,300              |
| <b>Total Revenue</b>               | <b>729,251</b>      | <b>595,751</b>      | <b>598,900</b>         | <b>600,363</b>      |
| <b>Other Funding Sources</b>       |                     |                     |                        |                     |
| Transfers in from Other Funds      | -                   | 107,863             | 107,863                | 106,075             |
| <b>Total Other Funding Sources</b> | <b>-</b>            | <b>107,863</b>      | <b>107,863</b>         | <b>106,075</b>      |
| <b>TOTAL RESOURCES</b>             | <b>\$ 1,157,585</b> | <b>\$ 1,280,824</b> | <b>\$ 1,283,973</b>    | <b>\$ 1,298,648</b> |
| <b>Expenditures</b>                |                     |                     |                        |                     |
| Principal                          | 445,000             | 515,000             | 515,000                | 525,000             |
| Interest                           | 134,250             | 173,763             | 173,763                | 158,175             |
| Fees                               | 1,125               | 3,000               | 3,000                  | 3,000               |
| <b>Total Expenditures</b>          | <b>580,375</b>      | <b>691,763</b>      | <b>691,763</b>         | <b>686,175</b>      |
| <b>Other Financing Uses</b>        |                     |                     |                        |                     |
| Bond Refunding                     | -                   | -                   | -                      | -                   |
| <b>Total Other Financing Uses</b>  | <b>-</b>            | <b>-</b>            | <b>-</b>               | <b>-</b>            |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 580,375</b>   | <b>\$ 691,763</b>   | <b>\$ 691,763</b>      | <b>\$ 686,175</b>   |
| <b>ENDING FUND BALANCE</b>         | <b>\$ 577,210</b>   | <b>\$ 589,061</b>   | <b>\$ 592,210</b>      | <b>\$ 612,473</b>   |



# SPECIAL REVENUE FUNDS

The purpose of Special Revenue Funds are used to account for specific revenues and expenditures that are legally restricted for a specific purpose.



● Grant Fund

● Leose Fund

● Crime Control & Prevention District

● Court Building Security Fund

● Child Safety Fund

● Court Technology Fund

● Community Center Fund

● Street Maintenance Fund

● Police Forfeiture Fund



# GRANT FUND

This fund is used to account for the expenditures of grant monies received for specific programs.



**AMERICAN RESCUE PLAN (ARP)**  
**SUMMARY OF REVENUES AND EXPENDITURES**

|                                    | ACTUAL<br>2023-2024 | BUDGET<br>2024-2025 | ESTIMATED<br>2024-2025 | BUDGET<br>2025-2026 |
|------------------------------------|---------------------|---------------------|------------------------|---------------------|
| <b>BEGINNING FUND BALANCE</b>      | <b>\$ 380,273</b>   | <b>\$ 236,548</b>   | <b>\$ 236,548</b>      | <b>\$ 265,125</b>   |
| <b>Revenues</b>                    |                     |                     |                        |                     |
| ARP                                | 286,172             | 184,027             | 123,738                | -                   |
| Interest                           | 18,218              | -                   | -                      | -                   |
| <b>Total Revenue</b>               | <b>304,390</b>      | <b>184,027</b>      | <b>123,738</b>         | <b>-</b>            |
| <b>Other Funding Sources</b>       |                     |                     |                        |                     |
| Transfers In                       | -                   | -                   | -                      | -                   |
| <b>Total Other Funding Sources</b> | <b>-</b>            | <b>-</b>            | <b>-</b>               | <b>-</b>            |
| <b>TOTAL RESOURCES</b>             | <b>\$ 684,663</b>   | <b>\$ 420,575</b>   | <b>\$ 360,286</b>      | <b>\$ 265,125</b>   |
| <b>Expenditures</b>                |                     |                     |                        |                     |
| Personnel Services                 | -                   | -                   | -                      | -                   |
| Supplies                           | -                   | -                   | -                      | -                   |
| Contractual Services               | -                   | -                   | -                      | -                   |
| Capital Outlay                     | -                   | -                   | -                      | -                   |
| <b>Total Expenditures</b>          | <b>-</b>            | <b>-</b>            | <b>-</b>               | <b>-</b>            |
| <b>Other Financing Uses</b>        |                     |                     |                        |                     |
| Transfers Out                      | 448,115             | 360,286             | 95,161                 | 265,125             |
| Transfer to Capital                | -                   | -                   | -                      | -                   |
| <b>Total Other Financing Uses</b>  | <b>448,115</b>      | <b>360,286</b>      | <b>95,161</b>          | <b>265,125</b>      |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 448,115</b>   | <b>\$ 360,286</b>   | <b>\$ 95,161</b>       | <b>\$ 265,125</b>   |
| <b>ENDING FUND BALANCE</b>         | <b>\$ 236,548</b>   | <b>\$ 60,289</b>    | <b>\$ 265,125</b>      | <b>\$ -</b>         |



# LEOSE FUND

Senate Bill 1135, passed by the 74th Texas Legislature, directs the Comptroller of Public Accounts to make an annual allocation from the Law Enforcement Officer Standards and Education (LEOSE) account to qualified law enforcement agencies. Twenty percent of the account is allocated equally among the qualified agencies. The remaining eighty percent is allocated based on the number of eligible law enforcement positions each agency had as of January 1 of the preceding calendar year. Funds must only be spent on expenses related to the continuing education of qualified persons. Eligible expenses are not limited to tuition or registration fees; they may include equipment (such as TV's and VCR's), subscriptions, or travel expenses if they are related to continuing education. This program includes funds for the Leon Valley Police Department.



**LEOSE FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

|                               | ACTUAL           | BUDGET           | ESTIMATED        | BUDGET          |
|-------------------------------|------------------|------------------|------------------|-----------------|
|                               | 2023-2024        | 2024-2025        | 2024-2025        | 2025-2026       |
| <b>BEGINNING FUND BALANCE</b> | <b>\$6,444</b>   | <b>\$9,838</b>   | <b>\$9,838</b>   | <b>\$2,982</b>  |
| <b>Revenues</b>               |                  |                  |                  |                 |
| LEOSE Grant                   | 5,413            | 5,412            | 5,412            | 5,412           |
| <b>Total Revenue</b>          | <b>5,413</b>     | <b>5,412</b>     | <b>5,412</b>     | <b>5,412</b>    |
| <b>TOTAL RESOURCES</b>        | <b>\$ 11,857</b> | <b>\$ 15,250</b> | <b>\$ 15,250</b> | <b>\$ 8,394</b> |
| <b>Expenditures</b>           |                  |                  |                  |                 |
| Contractual Services          | 2,019            | 12,268           | 12,268           | 8,394           |
| <b>TOTAL EXPENDITURES</b>     | <b>\$ 2,019</b>  | <b>\$ 12,268</b> | <b>\$ 12,268</b> | <b>8,394</b>    |
| <b>ENDING FUND BALANCE</b>    | <b>\$ 9,838</b>  | <b>\$ 2,982</b>  | <b>\$ 2,982</b>  | <b>\$ -</b>     |



**LEOSE  
EXPENDITURES**

|                             | <b>ACTUAL</b>    | <b>BUDGET</b>    | <b>ESTIMATED</b> | <b>BUDGET</b>    |
|-----------------------------|------------------|------------------|------------------|------------------|
|                             | <b>2023-2024</b> | <b>2024-2025</b> | <b>2024-2025</b> | <b>2025-2026</b> |
| <b>CONTRACTUAL SERVICES</b> |                  |                  |                  |                  |
| Travel                      | 2,019            | 12,268           | 12,268           | 8,394            |
| <b>TOTAL EXPENDITURES</b>   | <b>\$ 2,019</b>  | <b>\$ 12,268</b> | <b>\$ 12,268</b> | <b>\$ 8,394</b>  |



# CRIME CONTROL & PREVENTION DISTRICT

The Crime Control & Prevention District is a special purpose district created for the purpose of improving crime prevention and reducing crime. In 1989, the Texas Legislature recognized that smaller cities within large metropolitan areas are greatly impacted by big city crime without the big city resources to fight crime problems they face. The Legislature passed the Crime Control & Prevention District Act to enable cities to create a special district that can collect a sales tax specifically dedicated to crime Control and reduction. On November 5, 2013 the citizens of Leon Valley voted to create a Crime Control & Prevention District that will be supported through a 1/8 percent local sales and use tax. Funds can be spend on services and programs that will reduce crime, increase public safety and maintain a high quality life in Leon Valley.



**CRIME CONTROL DISTRICT  
SUMMARY OF REVENUES AND EXPENDITURES**

|                                    | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>ESTIMATED</b>    | <b>BUDGET</b>       |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                    | <b>2023-2024</b>    | <b>2024-2025</b>    | <b>2024-2025</b>    | <b>2025-2026</b>    |
| <b>BEGINNING FUND BALANCE</b>      | <b>\$624,621</b>    | <b>\$738,579</b>    | <b>\$738,579</b>    | <b>\$808,957</b>    |
| <b>Revenues</b>                    |                     |                     |                     |                     |
| Crime Control Sales Tax            | 411,883             | 407,595             | 407,595             | 415,747             |
| Interest                           | 24,348              | 24,072              | 24,072              | 24,553              |
| Miscellaneous                      | 845                 | -                   | -                   | -                   |
| <b>Total Revenue</b>               | <b>437,076</b>      | <b>431,667</b>      | <b>431,667</b>      | <b>440,300</b>      |
| <b>Other Funding Sources</b>       |                     |                     |                     |                     |
| ARP Funds                          | -                   | -                   | -                   | -                   |
| <b>Total Other Funding Sources</b> | <b>-</b>            | <b>-</b>            | <b>-</b>            | <b>-</b>            |
| <b>TOTAL RESOURCES</b>             | <b>\$ 1,061,697</b> | <b>\$ 1,170,246</b> | <b>\$ 1,170,246</b> | <b>\$ 1,249,257</b> |
| <b>Expenditures</b>                |                     |                     |                     |                     |
| Personnel Services                 | 232,064             | 266,652             | 266,652             | 268,025             |
| Supplies                           | -                   | -                   | -                   | 4,200               |
| Contractual Services               | 10,403              | 10,572              | 10,572              | 13,179              |
| Capital Outlay                     | -                   | -                   | -                   | 65,000              |
| <b>Total Expenditures</b>          | <b>242,467</b>      | <b>277,224</b>      | <b>277,224</b>      | <b>350,404</b>      |
| <b>Other Financing Uses</b>        |                     |                     |                     |                     |
| Shared Personnal Services to GF    | 80,651              | 84,065              | 84,065              | 77,493              |
| <b>Total Other Financing Uses</b>  | <b>80,651</b>       | <b>84,065</b>       | <b>84,065</b>       | <b>77,493</b>       |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 323,118</b>   | <b>\$ 361,289</b>   | <b>\$ 361,289</b>   | <b>\$ 427,897</b>   |
| <b>ENDING FUND BALANCE</b>         | <b>\$ 738,579</b>   | <b>\$ 808,957</b>   | <b>\$ 808,957</b>   | <b>\$ 821,360</b>   |



# CRIME CONTROL DISTRICT EXPENDITURES

|                                   | ACTUAL            | BUDGET            | ESTIMATED         | BUDGET            |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                   | 2023-2024         | 2024-2025         | 2024-2025         | 2025-2026         |
| <b>PERSONNEL SERVICES</b>         |                   |                   |                   |                   |
| Salaries                          | 119,967           | 144,818           | 144,818           | 145,912           |
| Retirement Plan                   | 32,159            | 36,717            | 36,717            | 38,066            |
| Group Insurance                   | 15,201            | 20,297            | 20,297            | 21,855            |
| Worker Compensation               | -                 | 4,331             | 4,331             | 2,071             |
| Overtime                          | 42,298            | 34,000            | 34,000            | 34,000            |
| Social Security                   | 12,187            | 14,390            | 14,390            | 14,473            |
| Clothing Allowance                | -                 | 2,000             | 2,000             | 2,000             |
| Standby                           | 3,120             | 3,120             | 3,120             | 3,120             |
| Special Pay                       | 805               | -                 | -                 | -                 |
| Certification Pay                 | 3,700             | 4,160             | 4,160             | 4,160             |
| Longevity Pay                     | 2,627             | 2,819             | 2,819             | 2,368             |
| Shared Services                   | -                 | -                 | -                 | -                 |
| <b>Total Personnel Services</b>   | <b>232,064</b>    | <b>266,652</b>    | <b>266,652</b>    | <b>268,025</b>    |
| <b>SUPPLIES</b>                   |                   |                   |                   |                   |
| Operating Supplies                | -                 | -                 | -                 | 4,200             |
| <b>Total Supplies</b>             | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>4,200</b>      |
| <b>CONTRACTUAL SERVICES</b>       |                   |                   |                   |                   |
| Professional Services             | 6                 | -                 | -                 | -                 |
| Contractual Services              | 10,397            | 10,572            | 10,572            | 10,572            |
| Liability Insurance               | -                 | -                 | -                 | 2,607             |
| <b>Total Contractual Services</b> | <b>10,403</b>     | <b>10,572</b>     | <b>10,572</b>     | <b>13,179</b>     |
| <b>CAPITAL OUTLAY</b>             |                   |                   |                   |                   |
| Vehicles                          | -                 | -                 | -                 | 65,000            |
| <b>Total Capital Outlay</b>       | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>65,000</b>     |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 242,467</b> | <b>\$ 277,224</b> | <b>\$ 277,224</b> | <b>\$ 350,404</b> |



# COURT BUILDING SECURITY FUND

This fund is used to account for security fee proceeds received through Municipal Court operations. Security fee proceeds can only be used to finance the direct cost of security personnel, services, and items directly related to buildings that house the operations of municipal courts.

Art. 102.017 of the Texas Code of Criminal Procedure allows a municipality to create a municipal court building security fund and require a person convicted of a non-jailable misdemeanor offense to pay a \$4.90 security fee as a cost of court. This fee must be deposited in a fund known as the Municipal Court Building Security Fund. These funds may only be used for security personnel, services, and items related to buildings that house the operations of municipal courts. "Security personnel, services and items" include:

- X-ray machines
- Handheld metal detectors
- Walkthrough metal detectors
- Identification cards and systems
- Electronic locking and surveillance equipment
- Video conferencing systems, personnel, signage, confiscated weapon inventory and tracking systems
- Locks, chains, alarms, or similar security devices including bullet-proof glass
- Continuing education on security issues for court and security personnel
- Warrant officers and related equipment.



# COURT BUILDING SECURITY

## SUMMARY OF REVENUES AND EXPENDITURES

|                                    | ACTUAL           | BUDGET            | ESTIMATED         | BUDGET            |
|------------------------------------|------------------|-------------------|-------------------|-------------------|
|                                    | 2023-2024        | 2024-2025         | 2024-2025         | 2025-2026         |
| <b>BEGINNING FUND BALANCE</b>      | <b>\$74,437</b>  | <b>\$89,701</b>   | <b>\$89,701</b>   | <b>\$94,701</b>   |
| <b>Revenues</b>                    |                  |                   |                   |                   |
| MC Building Security Fees          | 12,741           | 13,000            | 13,000            | 13,000            |
| Interest                           | 2,523            | 2,040             | 2,000             | 2,040             |
| <b>Total Revenue</b>               | <b>15,264</b>    | <b>15,040</b>     | <b>15,000</b>     | <b>15,040</b>     |
| <b>Other Funding Sources</b>       |                  |                   |                   |                   |
| Fund Balance                       | -                | -                 | -                 | -                 |
| <b>Total Other Funding Sources</b> | <b>-</b>         | <b>-</b>          | <b>-</b>          | <b>-</b>          |
| <b>TOTAL RESOURCES</b>             | <b>\$ 89,701</b> | <b>\$ 104,741</b> | <b>\$ 104,701</b> | <b>\$ 109,741</b> |
| <b>Expenditures</b>                |                  |                   |                   |                   |
| Personnel Services                 | -                | -                 | -                 | -                 |
| Supplies                           | -                | -                 | -                 | -                 |
| Contractual Services               | -                | 10,000            | 10,000            | 10,000            |
| Capital Outlay                     | -                | -                 | -                 | -                 |
| <b>Total Expenditures</b>          | <b>-</b>         | <b>10,000</b>     | <b>10,000</b>     | <b>10,000</b>     |
| <b>Other Financing Uses</b>        |                  |                   |                   |                   |
| Transfer to Capital                | -                | -                 | -                 | -                 |
| <b>Total Other Financing Uses</b>  | <b>-</b>         | <b>-</b>          | <b>-</b>          | <b>-</b>          |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ -</b>      | <b>\$ 10,000</b>  | <b>\$ 10,000</b>  | <b>\$ 10,000</b>  |
| <b>ENDING FUND BALANCE</b>         | <b>\$ 89,701</b> | <b>\$ 94,741</b>  | <b>\$ 94,701</b>  | <b>\$ 99,741</b>  |



## COURT BUILDING SECURITY EXPENDITURES

|                                   | ACTUAL      | BUDGET           | ESTIMATED        | BUDGET           |
|-----------------------------------|-------------|------------------|------------------|------------------|
|                                   | 2023-2024   | 2024-2025        | 2024-2025        | 2025-2026        |
| <b>PERSONNEL SERVICES</b>         |             |                  |                  |                  |
| Salaries                          | -           | -                | -                | -                |
| Retirement Plan                   | -           | -                | -                | -                |
| Group Insurance                   | -           | -                | -                | -                |
| Worker Compensation               | -           | -                | -                | -                |
| Liability Insurance               | -           | -                | -                | -                |
| Overtime                          | -           | -                | -                | -                |
| Social Security                   | -           | -                | -                | -                |
| Special Pay                       | -           | -                | -                | -                |
| Longevity Pay                     | -           | -                | -                | -                |
| <b>Total Personnel Services</b>   | -           | -                | -                | -                |
| <b>CONTRACTUAL SERVICES</b>       |             |                  |                  |                  |
| Professional Services             | -           | 10,000           | 10,000           | 10,000           |
| <b>Total Contractual Services</b> | -           | 10,000           | 10,000           | 10,000           |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ -</b> | <b>\$ 10,000</b> | <b>\$ 10,000</b> | <b>\$ 10,000</b> |



# CHILD SAFETY FUND

The Child Safety Fund Program provides school crossing guards to assist children in crossing safely on our busy streets.

Article 102.014(c) of the Texas Code of Criminal Procedure requires a person to pay \$25.00 when convicted of an offense under Subtitle C, Title 7, Transportation Code, when the offense occurs within a school crossing zone; passing a school bus; parent contributing to nonattendance, and some city ordinance parking violations. Article 102.014(g) instructs that the money collected must be used for a school crossing guard program if the municipality operates one. If the money received from fines from the municipal court cases exceeds the amount necessary to fund the school crossing guard program, the municipality may:

- Deposit the additional money in an interest bearing account;
- Expend the additional money for programs designed to enhance child safety, health, or nutrition including child abuse prevention and intervention, youth diversion, and drug and alcohol abuse prevention; or
- Expend the additional money for programs designed to enhance public safety and security.

The Child Safety Fund Program is dedicated to safeguarding children's well-being as they navigate busy streets within Leon Valley. The Department deploys school crossing guards who serve as guardians, ensuring the safe passage of children across streets and intersections.



# CHILD SAFETY

## SUMMARY OF REVENUES AND EXPENDITURES

|                                    | ACTUAL<br>2023-2024 | BUDGET<br>2024-2025 | ESTIMATED<br>2024-2025 | BUDGET<br>2025-2026 |
|------------------------------------|---------------------|---------------------|------------------------|---------------------|
| <b>BEGINNING FUND BALANCE</b>      | <b>\$65,414</b>     | <b>\$78,603</b>     | <b>\$78,603</b>        | <b>\$83,926</b>     |
| <b>Revenues</b>                    |                     |                     |                        |                     |
| MC Child Safety Fees               | 16,340              | 10,400              | 10,400                 | 10,400              |
| Interest                           | 2,638               | 2,040               | 2,040                  | 2,081               |
| <b>Total Revenue</b>               | <b>18,978</b>       | <b>12,440</b>       | <b>12,440</b>          | <b>12,481</b>       |
| <b>Other Funding Sources</b>       |                     |                     |                        |                     |
| Fund Balance                       | -                   | -                   | -                      | -                   |
| <b>Total Other Funding Sources</b> | <b>-</b>            | <b>-</b>            | <b>-</b>               | <b>-</b>            |
| <b>TOTAL RESOURCES</b>             | <b>\$ 84,392</b>    | <b>\$ 91,043</b>    | <b>\$ 91,043</b>       | <b>\$ 96,407</b>    |
| <b>Expenditures</b>                |                     |                     |                        |                     |
| Personnel Services                 | 5,789               | 6,117               | 6,117                  | 7,774               |
| Supplies                           | -                   | -                   | -                      | -                   |
| Contractual Services               | -                   | 1,000               | 1,000                  | 1,000               |
| Capital Outlay                     | -                   | -                   | -                      | -                   |
| <b>Total Expenditures</b>          | <b>5,789</b>        | <b>7,117</b>        | <b>7,117</b>           | <b>8,774</b>        |
| <b>Other Financing Uses</b>        |                     |                     |                        |                     |
| Transfer to Capital                | -                   | -                   | -                      | -                   |
| <b>Total Other Financing Uses</b>  | <b>-</b>            | <b>-</b>            | <b>-</b>               | <b>-</b>            |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 5,789</b>     | <b>\$ 7,117</b>     | <b>\$ 7,117</b>        | <b>\$ 8,774</b>     |
| <b>ENDING FUND BALANCE</b>         | <b>\$ 78,603</b>    | <b>\$ 83,926</b>    | <b>\$ 83,926</b>       | <b>\$ 87,633</b>    |



**CHILD SAFETY  
EXPENDITURES**

|                                   | ACTUAL          | BUDGET          | ESTIMATED       | BUDGET          |
|-----------------------------------|-----------------|-----------------|-----------------|-----------------|
|                                   | 2023-2024       | 2024-2025       | 2024-2025       | 2025-2026       |
| <b>PERSONNEL SERVICES</b>         |                 |                 |                 |                 |
| Salaries                          | 5,375           | 5,150           | 5,150           | 5,760           |
| Retirement Plan                   | -               | -               | -               | -               |
| Group Insurance                   | 3               | -               | -               | -               |
| Worker Compensation               | -               | 73              | 73              | 1,035           |
| Liability Insurance               | -               | -               | -               | -               |
| Social Security                   | 411             | 394             | 394             | 479             |
| Clothing Allowance                | -               | 500             | 500             | 500             |
| <b>Total Personnel Services</b>   | <b>5,789</b>    | <b>6,117</b>    | <b>6,117</b>    | <b>7,774</b>    |
| <b>CONTRACTUAL SERVICES</b>       |                 |                 |                 |                 |
| Contractual Services              | -               | 1,000           | 1,000           | 1,000           |
| <b>Total Contractual Services</b> | <b>-</b>        | <b>1,000</b>    | <b>1,000</b>    | <b>1,000</b>    |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 5,789</b> | <b>\$ 7,117</b> | <b>\$ 7,117</b> | <b>\$ 8,774</b> |



# COURT TECHNOLOGY FUND

To enhance and maintain technology within the Municipal Court system.

Art. 102.0172 of the Texas Code of Criminal Procedure allows a municipality to require a defendant convicted of a non-jailable misdemeanor offense, including a criminal violation of a municipal ordinance, to pay a technology fee of \$4.00 on conviction. This fund may be used only to finance the purchase of or to maintain technological enhancements for a municipal court, including:

- Computer systems
- Computer networks
- Computer hardware
- Computer software
- Imaging systems
- Electronic kiosks
- Electronic ticket writers
- Docket management systems.



# COURT TECHNOLOGY

## SUMMARY OF REVENUES AND EXPENDITURES

|                               | ACTUAL<br>2023-2024 | BUDGET<br>2024-2025 | ESTIMATED<br>2024-2025 | BUDGET<br>2025-2026 |
|-------------------------------|---------------------|---------------------|------------------------|---------------------|
| <b>BEGINNING FUND BALANCE</b> | <b>\$48,126</b>     | <b>\$61,966</b>     | <b>\$61,966</b>        | <b>\$58,466</b>     |
| <b>Revenues</b>               |                     |                     |                        |                     |
| MC Technology Fees            | 11,914              | 12,000              | 12,000                 | 12,000              |
| Interest                      | 1,926               | 1,530               | 1,500                  | 1,530               |
| <b>Total Revenue</b>          | <b>13,840</b>       | <b>13,530</b>       | <b>13,500</b>          | <b>13,530</b>       |
| <b>TOTAL RESOURCES</b>        | <b>\$ 61,966</b>    | <b>\$ 75,496</b>    | <b>\$ 75,466</b>       | <b>\$ 71,996</b>    |
| <b>Expenditures</b>           |                     |                     |                        |                     |
| Personnel Services            | -                   | -                   | -                      | -                   |
| Supplies                      | -                   | -                   | -                      | -                   |
| Contractual Services          | -                   | 17,000              | 17,000                 | 17,000              |
| Capital Outlay                | -                   | -                   | -                      | -                   |
| <b>Total Expenditures</b>     | <b>-</b>            | <b>17,000</b>       | <b>17,000</b>          | <b>17,000</b>       |
| <b>TOTAL EXPENDITURES</b>     | <b>\$ -</b>         | <b>\$ 17,000</b>    | <b>\$ 17,000</b>       | <b>\$ 17,000</b>    |
| <b>ENDING FUND BALANCE</b>    | <b>\$ 61,966</b>    | <b>\$ 58,496</b>    | <b>\$ 58,466</b>       | <b>\$ 54,996</b>    |



COURT TECHNOLOGY  
EXPENDITURES

|                            | ACTUAL    | BUDGET    | ESTIMATED | BUDGET    |
|----------------------------|-----------|-----------|-----------|-----------|
|                            | 2023-2024 | 2024-2025 | 2024-2025 | 2025-2026 |
| CONTRACTUAL SERVICES       |           |           |           |           |
| Professional Services      | -         | 17,000    | 17,000    | 17,000    |
| Contractual Services       | -         | -         | -         | -         |
| Total Contractual Services | -         | 17,000    | 17,000    | 17,000    |
| TOTAL EXPENDITURES         | \$ -      | \$ 17,000 | \$ 17,000 | \$ 17,000 |



# COMMUNITY CENTER FUND

This Fund was established to provide budgeting and accountability for revenues received from hotel occupancy taxes collected by providers from their guests who rent a room or space in a hotel. Under Texas law, funding from this source can only be used to directly promote tourism and the convention/hotel industry. This means the proceeds should be spent on projects or events that result in visitors or attendees staying overnight in the community, generating more hotel occupancy tax.

The Community Center Fund is comprised of the operations of two multipurpose centers: the Community Center, and the Conference Center. These Centers are rented to the general public for a fee and are also used for City sponsored events. The rental revenues off-set operational expenses and a portion of the revenue are also retained for the long-term maintenance of the facilities. The Hotel tax revenue fund also supports the Centers' operations.

The Centers are versatile facilities in a park-like setting and are used for a variety of activities such as civic, private, and social functions. The Conference Center was designed specifically for business conferences and events but is versatile enough to accommodate social events as well. The Conference Center is designed for events up to 150 people, and the Community Center can accommodate up to 300 people. The Centers are also used to host the City's civic events.

The mission of the Leon Valley Community and Conference Centers is to provide a multipurpose venue for area community groups such as senior citizens, civic organizations, and others, and to attract clients on a fee basis for use of the facilities for various events such as weddings, graduations, reunions, and special events.

## **OBJECTIVES FOR FY 2025-2026**

- Develop a virtual option to tour the facilities.
- Replace/renovate the restrooms at the Conference Center.
- Replace tables and chairs at the Conference Center.
- Investigate price increases.



**COMMUNITY/CONFERENCE CENTER  
SUMMARY OF REVENUES AND EXPENDITURES**

|                                    | ACTUAL<br>2023-2024 | BUDGET<br>2024-2025 | ESTIMATED<br>2024-2025 | BUDGET<br>2025-2026 |
|------------------------------------|---------------------|---------------------|------------------------|---------------------|
| <b>BEGINNING FUND BALANCE</b>      | <b>\$290,939</b>    | <b>\$294,009</b>    | <b>\$294,009</b>       | <b>\$266,482</b>    |
| <b>Revenues</b>                    |                     |                     |                        |                     |
| Hotel/Motel Taxes                  | 84,144              | 80,000              | 80,000                 | 85,000              |
| Rental Fees                        | 60,453              | 66,417              | 66,417                 | 68,000              |
| Interest                           | 12,667              | 14,943              | 14,943                 | 15,242              |
| Miscellaneous                      | 40,405              | -                   | -                      | -                   |
| <b>Total Revenue</b>               | <b>197,669</b>      | <b>161,360</b>      | <b>161,360</b>         | <b>168,242</b>      |
| <b>Other Funding Sources</b>       |                     |                     |                        |                     |
| Transfers in from PEG Reserve      | -                   | -                   | -                      | -                   |
| <b>Total Other Funding Sources</b> | <b>-</b>            | <b>-</b>            | <b>-</b>               | <b>-</b>            |
| <b>TOTAL RESOURCES</b>             | <b>\$ 488,608</b>   | <b>\$ 455,369</b>   | <b>\$ 455,369</b>      | <b>\$ 434,724</b>   |
| <b>Expenditures</b>                |                     |                     |                        |                     |
| Personnel Services                 | 88,848              | 93,284              | 93,284                 | 100,500             |
| Supplies                           | 5,306               | 11,725              | 11,725                 | 13,650              |
| Contractual Services               | 40,788              | 50,101              | 50,101                 | 51,538              |
| Capital Outlay                     | 59,657              | 12,000              | 12,000                 | -                   |
| <b>Total Expenditures</b>          | <b>194,599</b>      | <b>167,110</b>      | <b>167,110</b>         | <b>165,688</b>      |
| <b>Other Financing Uses</b>        |                     |                     |                        |                     |
| Shared Personnal Services to GF    | -                   | 21,777              | 21,777                 | 22,131              |
| <b>Total Other Financing Uses</b>  | <b>-</b>            | <b>21,777</b>       | <b>21,777</b>          | <b>22,131</b>       |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 194,599</b>   | <b>\$ 188,887</b>   | <b>\$ 188,887</b>      | <b>\$ 187,818</b>   |
| <b>ENDING FUND BALANCE</b>         | <b>\$ 294,009</b>   | <b>\$ 266,482</b>   | <b>\$ 266,482</b>      | <b>\$ 246,906</b>   |



**COMMUNITY/CONFERENCE CENTER  
EXPENDITURES**

|                                    | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>ESTIMATED</b>  | <b>BUDGET</b>     |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                    | <b>2023-2024</b>  | <b>2024-2025</b>  | <b>2024-2025</b>  | <b>2025-2026</b>  |
| <b>PERSONNEL SERVICES</b>          |                   |                   |                   |                   |
| Salaries                           | 64,704            | 67,175            | 67,175            | 71,294            |
| Retirement Plan                    | 12,741            | 13,113            | 13,113            | 14,344            |
| Group Insurance                    | 6,515             | 7,611             | 7,611             | 8,196             |
| Worker Compensation                | -                 | 119               | 119               | 1,035             |
| Social Security                    | 4,816             | 5,139             | 5,139             | 5,454             |
| Longevity Pay                      | 72                | 128               | 128               | 176               |
| <b>Total Personnel Services</b>    | <b>88,848</b>     | <b>93,284</b>     | <b>93,284</b>     | <b>100,500</b>    |
| <b>SUPPLIES</b>                    |                   |                   |                   |                   |
| Office Supplies                    | 37                | 1,375             | 1,375             | 2,500             |
| Operating Supplies                 | 1,189             | 4,100             | 4,100             | 4,400             |
| Repairs & Maintenance - Internal   | 4,080             | 5,250             | 5,250             | 5,750             |
| Misc. Supplies                     | -                 | 1,000             | 1,000             | 1,000             |
| <b>Total Supplies</b>              | <b>5,306</b>      | <b>11,725</b>     | <b>11,725</b>     | <b>13,650</b>     |
| <b>CONTRACTUAL SERVICES</b>        |                   |                   |                   |                   |
| Professional Services              | 3,007             | 2,626             | 2,626             | 2,626             |
| Contractual Services               | 3,347             | 3,425             | 3,425             | 5,045             |
| Utilities - Telephone              | 4,358             | 5,200             | 5,200             | 4,700             |
| Utilities - Gas, Water, Electric   | 22,550            | 20,000            | 20,000            | 21,550            |
| Printing                           | -                 | 750               | 750               | 750               |
| Advertising                        | 730               | 3,100             | 3,100             | 3,100             |
| Repairs and Maintenance - External | 1,173             | 5,000             | 5,000             | 5,000             |
| Membership, Dues & Licenses        | 623               | 1,500             | 1,500             | 1,085             |
| Equipment Rental                   | -                 | 2,000             | 2,000             | 2,000             |
| Travel                             | -                 | 1,500             | 1,500             | 3,075             |
| Liability Insurance                | 5,000             | 5,000             | 5,000             | 2,607             |
| <b>Total Contractual Services</b>  | <b>40,788</b>     | <b>50,101</b>     | <b>50,101</b>     | <b>51,538</b>     |
| <b>CAPITAL OUTLAY</b>              |                   |                   |                   |                   |
| Office Equipment                   | -                 | 12,000            | 12,000            | -                 |
| Improvements                       | 59,657            | -                 | -                 | -                 |
| <b>Total Capital Outlay</b>        | <b>59,657</b>     | <b>12,000</b>     | <b>12,000</b>     | <b>-</b>          |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 194,599</b> | <b>\$ 167,110</b> | <b>\$ 167,110</b> | <b>\$ 165,688</b> |



# STREET MAINTENANCE FUND

The City held an election in November of 2007, under Chapter 327 of the Texas Tax Code, to adopt an additional 1/4% city sales and use tax for Municipal Street Maintenance. The tax was re-authorized on November 8, 2011. State law requires the creation of a separate fund for these funds.

The sales tax may be used only to maintain and repair municipal streets and sidewalks that existed on the date of the election to adopt the tax.



# STREET MAINTENANCE

## SUMMARY OF REVENUES AND EXPENDITURES

|                                   | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                   | 2023-2024           | 2024-2025           | 2024-2025           | 2025-2026           |
| <b>BEGINNING FUND BALANCE</b>     | <b>\$1,820,388</b>  | <b>\$1,751,192</b>  | <b>\$1,751,192</b>  | <b>\$1,113,362</b>  |
| <b>Revenues</b>                   |                     |                     |                     |                     |
| Street Sales Taxes                | 830,759             | 822,170             | 822,170             | 805,727             |
| Interest                          | 78,877              | 40,000              | 40,000              | 40,800              |
| <b>Total Revenue</b>              | <b>909,636</b>      | <b>862,170</b>      | <b>862,170</b>      | <b>846,527</b>      |
| <b>Other Financing Uses</b>       |                     |                     |                     |                     |
| Transfer from General Fund        | 76,603              | -                   | -                   | -                   |
| <b>Total Other Financing Uses</b> | <b>76,603</b>       | <b>-</b>            | <b>-</b>            | <b>-</b>            |
| <b>TOTAL RESOURCES</b>            | <b>\$ 2,806,627</b> | <b>\$ 2,613,362</b> | <b>\$ 2,613,362</b> | <b>\$ 1,959,889</b> |
| <b>Expenditures</b>               |                     |                     |                     |                     |
| Personnel Services                | -                   | -                   | -                   | -                   |
| Supplies                          | -                   | -                   | -                   | -                   |
| Contractual Services              | 1,055,435           | 2,825,528           | 1,500,000           | 1,959,889           |
| <b>Total Expenditures</b>         | <b>1,055,435</b>    | <b>2,825,528</b>    | <b>1,500,000</b>    | <b>1,959,889</b>    |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 1,055,435</b> | <b>\$ 2,825,528</b> | <b>\$ 1,500,000</b> | <b>\$ 1,959,889</b> |
| <b>ENDING FUND BALANCE</b>        | <b>\$ 1,751,192</b> | <b>\$ (212,166)</b> | <b>\$ 1,113,362</b> | <b>\$ -</b>         |



STREET MAINTENANCE  
EXPENDITURES

|                                    | ACTUAL       | BUDGET       | ESTIMATED    | BUDGET       |
|------------------------------------|--------------|--------------|--------------|--------------|
|                                    | 2023-2024    | 2024-2025    | 2024-2025    | 2025-2026    |
| CONTRACTUAL SERVICES               |              |              |              |              |
| Repairs and Maintenance - External | 1,055,435    | 2,825,528    | 1,500,000    | 1,959,889    |
| Total Contractual Services         | 1,055,435    | 2,825,528    | 1,500,000    | 1,959,889    |
| TOTAL EXPENDITURES                 | \$ 1,055,435 | \$ 2,825,528 | \$ 1,500,000 | \$ 1,959,889 |



# POLICE FORFEITURE FUND

This fund serves as a vital mechanism for the transparent and accountable management of proceeds derived from criminal asset forfeitures. As mandated by state law, this fund provides a dedicated repository for allocating and utilizing assets seized through lawful means. Operating within strict regulatory frameworks, the fund ensures compliance with legal obligations, safeguarding against misuse or misappropriation of seized assets. It stands as a testament to the commitment to uphold the principles of justice and integrity within law enforcement operations.

The mission of the Police Forfeiture Fund is twofold: firstly, to responsibly manage and allocate seized assets in accordance with legal statutes, and secondly, to utilize these resources exclusively for law enforcement purposes. Through prudent fiscal management and transparent accounting practices, the fund facilitates the enhancement of law enforcement capabilities, funding critical initiatives such as equipment upgrades, training programs, and community outreach efforts. By reinvesting seized assets into advancing law enforcement objectives, the fund contributes to the ongoing mission of promoting public safety, upholding the rule of law, and fostering trust and collaboration between law enforcement agencies and the communities they serve.



**POLICE FORFEITURE  
SUMMARY OF REVENUES AND EXPENDITURES**

|                                   | ACTUAL<br>2023-2024 | BUDGET<br>2024-2025 | ESTIMATED<br>2024-2025 | BUDGET<br>2025-2026 |
|-----------------------------------|---------------------|---------------------|------------------------|---------------------|
| <b>BEGINNING FUND BALANCE</b>     | <b>\$1,058,032</b>  | <b>\$1,715,278</b>  | <b>\$1,715,278</b>     | <b>\$1,447,738</b>  |
| <b>Revenues</b>                   |                     |                     |                        |                     |
| Seizures                          | 688,464             | -                   | 58,882                 | -                   |
| Interest                          | 11,232              | 11,322              | 11,100                 | 11,322              |
| Miscellaneous                     | 24,700              | -                   | -                      | -                   |
| <b>Total Revenue</b>              | <b>724,396</b>      | <b>11,322</b>       | <b>69,982</b>          | <b>11,322</b>       |
| <b>TOTAL RESOURCES</b>            | <b>\$ 1,782,428</b> | <b>\$ 1,726,600</b> | <b>\$ 1,785,260</b>    | <b>\$ 1,459,060</b> |
| <b>Expenditures</b>               |                     |                     |                        |                     |
| Personnel Services                | -                   | 96,122              | 96,122                 | 95,625              |
| Supplies                          | -                   | 18,000              | 18,000                 | -                   |
| Contractual Services              | -                   | 12,500              | 12,500                 | 4,607               |
| Capital Outlay                    | 67,150              | 210,900             | 210,900                | 65,000              |
| <b>Total Expenditures</b>         | <b>67,150</b>       | <b>337,522</b>      | <b>337,522</b>         | <b>165,232</b>      |
| <b>Other Financing Uses</b>       |                     |                     |                        |                     |
| Transfer to Capital               | -                   | -                   | -                      | -                   |
| <b>Total Other Financing Uses</b> | <b>-</b>            | <b>-</b>            | <b>-</b>               | <b>-</b>            |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 67,150</b>    | <b>\$ 337,522</b>   | <b>\$ 337,522</b>      | <b>\$ 165,232</b>   |
| <b>ENDING FUND BALANCE</b>        | <b>\$ 1,715,278</b> | <b>\$ 1,389,078</b> | <b>\$ 1,447,738</b>    | <b>\$ 1,293,829</b> |



**POLICE FORFEITURE  
EXPENDITURES**

|                                   | ACTUAL           | BUDGET            | ESTIMATED         | BUDGET            |
|-----------------------------------|------------------|-------------------|-------------------|-------------------|
|                                   | 2023-2024        | 2024-2025         | 2024-2025         | 2025-2026         |
| <b>PERSONNEL SERVICES</b>         |                  |                   |                   |                   |
| Salaries                          | -                | 60,593            | 60,593            | 61,879            |
| Retirement Plan                   | -                | 12,962            | 12,962            | 13,174            |
| Group Insurance                   | -                | 10,148            | 10,148            | 10,927            |
| Worker Compensation               |                  | 1,529             | 1,529             | 1,035             |
| Overtime                          | -                | -                 | -                 | -                 |
| Social Security                   | -                | 5,080             | 5,080             | 5,009             |
| Clothing Allowance                | -                | 1,000             | 1,000             | 1,000             |
| Special Pay                       | -                | 1,170             | 1,170             | 1,170             |
| Certification Pay                 | -                | 3,640             | 3,640             | 1,430             |
| Longevity Pay                     | -                | -                 | -                 | -                 |
| <b>Total Personnel Services</b>   | -                | 96,122            | 96,122            | 95,625            |
| <b>SUPPLIES</b>                   |                  |                   |                   |                   |
| Operating Supplies                | -                | 18,000            | 18,000            | -                 |
| <b>Total Supplies</b>             | -                | 18,000            | 18,000            | -                 |
| <b>CONTRACTUAL SERVICES</b>       |                  |                   |                   |                   |
| Professional Services             | -                | -                 | -                 | -                 |
| Contractual Services              | -                | 12,500            | 12,500            | 2,000             |
| Liability Insurance               | -                | -                 | -                 | 2,607             |
| <b>Total Contractual Services</b> | -                | 12,500            | 12,500            | 4,607             |
| <b>CAPITAL OUTLAY</b>             |                  |                   |                   |                   |
| Vehicles                          | 3,800            | 210,900           | 210,900           | 65,000            |
| Other Machinery & Equipment       | 63,350           | -                 | -                 | -                 |
| <b>Total Capital Outlay</b>       | 67,150           | 210,900           | 210,900           | 65,000            |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 67,150</b> | <b>\$ 337,522</b> | <b>\$ 337,522</b> | <b>\$ 165,232</b> |



# 10 YEAR CAPITAL ACQUISITION PLAN





CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

MUNICIPAL COURT

| <i>Item</i>           | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 25-26</i> | <i>FY 26-27</i> | <i>FY 27-28</i> | <i>FY 28-29</i> | <i>FY 29-30</i> | <i>Future<br/>Needs</i> |
|-----------------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|                       |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL MUNICIPAL COURT |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |

| <i>Item</i>           | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i> | <i>FY 32-33</i> | <i>FY 33-34</i> | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|-----------------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|                       |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL MUNICIPAL COURT |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |



CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

FINANCE DEPARTMENT

| <i>Item</i>   | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 25-26</i> | <i>FY 26-27</i> | <i>FY 27-28</i> | <i>FY 28-29</i> | <i>FY 29-30</i> | <i>Future<br/>Needs</i> |
|---------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|               |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL FINANCE |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |

| <i>Item</i>   | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i> | <i>FY 32-33</i> | <i>FY 33-34</i> | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|---------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|               |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL FINANCE |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |



CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

CITY MANAGER AND COUNCIL

| <i>Item</i>               | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 25-26</i> | <i>FY 26-27</i> | <i>FY 27-28</i> | <i>FY 28-29</i> | <i>FY 29-30</i> | <i>Future<br/>Needs</i> |
|---------------------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|                           |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL MANAGER AND COUNCIL |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |

| <i>Item</i>               | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i> | <i>FY 32-33</i> | <i>FY 33-34</i> | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|---------------------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|                           |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL MANAGER AND COUNCIL |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |



**CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

**INFORMATION TECHNOLOGY**

| <i>Item</i>                          | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 25-26</i> | <i>FY 26-27</i> | <i>FY 27-28</i> | <i>FY 28-29</i> | <i>FY 29-30</i> | <i>Future<br/>Needs</i> |
|--------------------------------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Meraki 48 port Switch (1x) - Library | 2025                        | Replacement              |                 |                 |                 |                 | 6,500           |                         |
| <b>TOTAL BY FISCAL YEAR</b>          |                             |                          | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ 6,500</b> | <b>\$ -</b>             |

| <i>Item</i>                               | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i>  | <i>FY 31-32</i> | <i>FY 32-33</i> | <i>FY 33-34</i> | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|-------------------------------------------|-----------------------------|--------------------------|------------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Meraki 48 port Switch (1x) - Public Works | 2025                        | Replacement              | 6,500            |                 |                 |                 |                 |                         |
| Meraki 48 port Switch (1x) - Police       | 2025                        | Replacement              |                  | 6,500           |                 |                 |                 |                         |
| Meraki 48 port Switch (1x) - Fire         | 2025                        | Replacement              |                  |                 | 6,500           |                 |                 |                         |
| Meraki 48 port Switch (1x) - City Hall    | 2025                        | Replacement              |                  |                 |                 | 6,500           |                 |                         |
| Data center Server - All                  | 2026                        | Replacement              | 27,000           |                 |                 |                 |                 |                         |
| <b>TOTAL BY FISCAL YEAR</b>               |                             |                          | <b>\$ 33,500</b> | <b>\$ 6,500</b> | <b>\$ 6,500</b> | <b>\$ 6,500</b> | <b>\$ -</b>     | <b>\$ -</b>             |



**CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

**POLICE DEPARTMENT**

| <i>Item</i>                       | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 25-26</i> | <i>FY 26-27</i>  | <i>FY 27-28</i>   | <i>FY 28-29</i>  | <i>FY 29-30</i>  | <i>Future<br/>Needs</i> |
|-----------------------------------|-----------------------------|--------------------------|-----------------|------------------|-------------------|------------------|------------------|-------------------------|
| Police Patrol Vehicle (1 w/equip) | Variable                    | Replacement              |                 |                  | 67,000            |                  | 67,000           |                         |
| Gym Equipment - Treadmill         | Variable                    | Replacement              | 6,600           |                  |                   |                  |                  |                         |
| Detective Vehicle (1)             | Variable                    | Replacement              |                 | 65,000           | 65,000            | -                |                  |                         |
| Mobile Digital Terminals          | Variable                    | Replacement              |                 |                  |                   | 40,000           |                  |                         |
| Property Room                     | 2015                        | Remodel                  |                 |                  |                   |                  |                  |                         |
| <b>TOTAL POLICE</b>               |                             |                          | <b>\$ 6,600</b> | <b>\$ 65,000</b> | <b>\$ 132,000</b> | <b>\$ 40,000</b> | <b>\$ 67,000</b> | <b>\$ -</b>             |

| <i>Item</i>              | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i> | <i>FY 32-33</i>  | <i>FY 33-34</i> | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|--------------------------|-----------------------------|--------------------------|-----------------|-----------------|------------------|-----------------|-----------------|-------------------------|
| Mobile Digital Terminals | Variable                    | Replacement              |                 |                 | 32,000           |                 |                 |                         |
| <b>TOTAL POLICE</b>      |                             |                          | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ 32,000</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>             |



# GENERAL FUND

## POLICE

**Item Description:**

Gym Equipment - Treadmill

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This purchase of Gym Equipment will replace equipment placed in service before 2016. The equipment is available and may be used by all City of Leon Valley employees

**Number of Items:** 1

**Cost per Item:** \$6,600

**Additional Cost per Item:** \$0

**Total:** \$6,600





CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

IMPOUND LOT

| <i>Item</i>       | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 25-26</i> | <i>FY 26-27</i> | <i>FY 27-28</i> | <i>FY 28-29</i> | <i>FY 29-30</i> | <i>Future<br/>Needs</i> |
|-------------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|                   |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL IMPOUND LOT |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |

| <i>Item</i>       | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i> | <i>FY 32-33</i> | <i>FY 33-34</i> | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|-------------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|                   |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL IMPOUND LOT |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |



**CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

**FIRE DEPARTMENT**

| <i>Item</i>                              | <i>Acquisition Date</i> | <i>Purchase Type</i> | <i>FY 25-26</i>   | <i>FY 26-27</i>   | <i>FY 27-28</i>   | <i>FY 28-29</i>   | <i>FY 29-30</i>   | <i>Future Needs</i> |
|------------------------------------------|-------------------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Gear Extractor                           | 2013                    | Replacement          |                   | 15,000            |                   |                   |                   |                     |
| Rescue Air Bags                          | 2013                    | Replacement          |                   | 35,000            |                   |                   |                   |                     |
| FD Application Server                    | 2019                    | Replacement          |                   |                   |                   |                   |                   |                     |
| Rescue Air Bags                          | 2013                    | Replacement          |                   |                   |                   |                   |                   |                     |
| Support Truck (S159)                     | 2014                    | Replacement          |                   | 75,000            |                   |                   |                   |                     |
| Ambulance with Power Load System (M159D) | 2008                    | Replacement          | 265,125           |                   |                   |                   |                   |                     |
| Thermal Imaging Camera (3)               | 2019                    | Replacement          |                   | 30,000            |                   |                   |                   |                     |
| Brush Truck                              | 2015                    | Replacement          |                   | 200,000           |                   |                   |                   |                     |
| Ambulance with Power Load System (M159B) | 2014                    | Replacement          |                   |                   | 380,000           |                   |                   |                     |
| Fire Chief Truck                         | 2019                    | Replacement          |                   |                   |                   | 75,000            |                   |                     |
| Mechanical CPR Device (4)                | 2019                    | Replacement          |                   |                   |                   |                   | 125,000           |                     |
| Cardiac Monitors (5)                     | 2019                    | Replacement          |                   |                   |                   |                   | 250,000           |                     |
| Ambulance with Power Load System (M159A) | 2018                    | Replacement          |                   |                   |                   | 400,000           |                   |                     |
| Ambulance with Power Load System (M159C) | 2020                    | Replacement          |                   |                   |                   |                   | 420,000           |                     |
| Stryker Power Load Stretcher (4)         |                         |                      |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FIRE DEPARTMENT</b>             |                         |                      | <b>\$ 265,125</b> | <b>\$ 355,000</b> | <b>\$ 380,000</b> | <b>\$ 475,000</b> | <b>\$ 795,000</b> | <b>\$ -</b>         |

| <i>Item</i>                   | <i>Acquisition Date</i> | <i>Purchase Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i> | <i>FY 32-33</i>   | <i>FY 33-34</i>  | <i>FY 34-35</i>   | <i>Future Needs</i> |
|-------------------------------|-------------------------|----------------------|-----------------|-----------------|-------------------|------------------|-------------------|---------------------|
| SCBA's (24)                   | 2018                    | Replacement          |                 |                 | 301,000           |                  |                   |                     |
| Engine 159A Pumper            | 2016                    | Replacement          |                 |                 |                   |                  | 900,000           |                     |
| SCBA Breathing Air Compressor | 2019                    | Replacement          |                 |                 |                   | 50,000           |                   |                     |
| Utility Terrain Vehicle       | 2013                    | Replacement          |                 |                 |                   | 35,000           |                   |                     |
| <b>TOTAL FIRE DEPARTMENT</b>  |                         |                      | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ 301,000</b> | <b>\$ 85,000</b> | <b>\$ 900,000</b> | <b>\$ -</b>         |



# GENERAL FUND

## FIRE

**Item Description:**

Replacement of existing EMS unit M159D

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

While this item is scheduled for FY25-26, there is a 500-day Leadtime for delivery. There is a possibility of some funds coming in from the same of an ambulance that it will replace. This is a planned replacement unit.

**Number of Items:** 1

**Cost per Item:** \$265,000

**Additional Cost per Item:** \$0

**Total:** \$265,000





**CITY OF LEON VALLEY**  
**GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN**  
**FY 2026**

**PUBLIC WORKS**

| <i>Item</i>                          | <i>Acquisition Date</i> | <i>Purchase Type</i> | <i>FY 25-26</i>  | <i>FY 26-27</i>   | <i>FY 27-28</i>   | <i>FY 28-29</i>   | <i>FY 29-30</i>  | <i>Future Needs</i> |
|--------------------------------------|-------------------------|----------------------|------------------|-------------------|-------------------|-------------------|------------------|---------------------|
| ATV - 2 seater                       | New                     | New                  | 15,000           |                   |                   |                   |                  |                     |
| Concrete grinder walk behind         | New                     | New                  | 12,000           |                   |                   |                   |                  |                     |
| Equipment trailer                    | New                     | New                  | 7,000            |                   |                   |                   |                  |                     |
| M12 Bobcat                           |                         | Replacement          |                  | 50,000            |                   |                   |                  |                     |
| M14 F150 Pick-Up 1/2 Ton             | 2013                    | Replacement          |                  | 50,000            |                   |                   |                  |                     |
| M3 Ford F-150                        | 2012                    | Replacement          |                  | 50,000            |                   |                   |                  |                     |
| M9 Case JX55 Farm Tractor            | 2003                    | Replacement          |                  | 150,000           |                   |                   |                  |                     |
| ST01 Onan generator                  | 2000                    | Replacement          |                  | 115,000           |                   |                   |                  |                     |
| M16 Chevy Silverado 1/2 Ton          | 2017                    | Replacement          |                  |                   | 50,000            |                   |                  |                     |
| C12A Doosan Compressor               | 2013                    | Replacement          |                  |                   | 30,000            |                   |                  |                     |
| C15 Trail-Eze Trailer                | 1997                    | Replacement          |                  |                   | 20,000            |                   |                  |                     |
| C18 Ingersoll Rand Roller            | 1999                    | Replacement          |                  |                   | 50,000            |                   |                  |                     |
| C21 International Water Truck        | 2010                    | Replacement          |                  |                   | 100,000           |                   |                  |                     |
| M15 Chevrolet Silverado 2500         | 2016                    | Replacement          |                  |                   | 45,000            |                   |                  |                     |
| C10A Leeboy Motor Grader             | 2014                    | Replacement          |                  |                   |                   |                   |                  |                     |
| M7 Rhino 1348 Boom Mower             | 2006                    | Replacement          |                  |                   |                   |                   |                  |                     |
| C20 Southwest Gooseneck Trailer      | 2017                    | Replacement          |                  |                   |                   | 75,000            |                  |                     |
| C22 Cart-Away Concrete Mixer Trailer | 2018                    | Replacement          |                  |                   |                   | 20,000            |                  |                     |
| C23 Doosan Forklift                  | 2018                    | Replacement          |                  |                   |                   | 40,000            |                  |                     |
| C24 Stewart -Amos Isuzu Sweeper      | 2018                    | Replacement          |                  |                   |                   | 70,000            |                  |                     |
| C21 Water Tanker                     | 2010                    | Replacement          |                  |                   |                   | 200,000           |                  |                     |
| C5 Interstate Haul Trailer           | 2023                    | Replacement          |                  |                   |                   | 80,000            |                  |                     |
| C19 Asphalt Zipper                   | 2022                    | Replacement          |                  |                   |                   | 30,000            |                  |                     |
| M22 Chevrolet Silverado              | 2019                    | Replacement          |                  |                   |                   | 120,000           |                  |                     |
| M24 Ford F150 Super cab 4x2          | 2023                    | Replacement          |                  |                   |                   |                   | 50,000           |                     |
| M21 Ford F 350 Truck Flatbed         | 2019                    | Replacement          |                  |                   |                   |                   | 45,000           |                     |
| <b>TOTAL PUBLIC WORKS</b>            |                         |                      | <b>\$ 34,000</b> | <b>\$ 415,000</b> | <b>\$ 295,000</b> | <b>\$ 635,000</b> | <b>\$ 95,000</b> | <b>\$ -</b>         |



**CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

**PUBLIC WORKS**

| <i>Item</i>                           | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i>   | <i>FY 31-32</i>   | <i>FY 32-33</i>   | <i>FY 33-34</i> | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|---------------------------------------|-----------------------------|--------------------------|-------------------|-------------------|-------------------|-----------------|-----------------|-------------------------|
| C25 International Dump Truck          | 2020                        | Replacement              | 100,000           |                   |                   |                 |                 |                         |
| C26 Concrete Load Pro                 | 2020                        | Replacement              | 80,000            |                   |                   |                 |                 |                         |
| Car washing Equipment                 | 2021                        | Replacement              | 10,000            |                   |                   |                 |                 |                         |
| C26 Concrete Load Pro                 | 2020                        | Replacement              | 80,000            |                   |                   |                 |                 |                         |
| M6A Case Loader Backhoe               | 2015                        | Replacement              |                   | 120,000           |                   |                 |                 |                         |
| Traffic Signal System - Wurzbach      | 2017                        | Replacement              |                   | 150,000           |                   |                 |                 |                         |
| Traffic Signal System - Huebner/Evers | 2017                        | Replacement              |                   | 150,000           |                   |                 |                 |                         |
| C-1 Chevy C8500 dump truck            | 2025                        | Replacement              |                   |                   | 100,000           |                 |                 |                         |
| C-14 Ford F350 Flatbed                | 2024                        | Replacement              |                   |                   | 75,000            |                 |                 |                         |
| M27 tractor & shredder                | 2024                        | Replacement              |                   |                   | 60,000            |                 |                 |                         |
| C16 Broce Broom                       | 2024                        | Replacement              |                   |                   | 70,000            |                 |                 |                         |
| <b>TOTAL PUBLIC WORKS</b>             |                             |                          | <b>\$ 270,000</b> | <b>\$ 420,000</b> | <b>\$ 305,000</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>             |



# GENERAL FUND

## PUBLIC WORKS

**Item Description:**

ATV - Two Seater

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

The purchase of this item will allow Crews to access tight areas to remove trash and brush.

**Number of Items:** 1

**Cost per Item:** \$15,000

**Additional Cost per Item:** \$0

**Total:** \$15,000





# GENERAL FUND

## PUBLIC WORKS

**Item Description:**

Walk behind concrete cutter/grinder

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This will allow the Crew to cut concrete sidewalks and other concrete structures while moving, which is faster than a stationery grinder/cutter. This item will replace the existing concrete grinder.

**Number of Items:** 1

**Cost per Item:** \$12,000

**Additional Cost per Item:** \$0

**Total:** \$12,000





# GENERAL FUND

## PUBLIC WORKS

**Item Description:**

Equipment Trailer

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This item will be used to haul heavy equipment

**Number of Items:** 1

**Cost per Item:** \$7,000

**Additional Cost per Item:** \$0

**Total:** \$7,000





CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

PLANNING AND ZONING

| <i>Item</i>               | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 25-26</i> | <i>FY 26-27</i> | <i>FY 27-28</i> | <i>FY 28-29</i> | <i>FY 29-30</i> | <i>Future<br/>Needs</i> |
|---------------------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|                           |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL PLANNING AND ZONING |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |

| <i>Item</i>               | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i> | <i>FY 32-33</i> | <i>FY 33-34</i> | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|---------------------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|                           |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL PLANNING AND ZONING |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |



CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

ECONOMIC DEVELOPMENT

| <i>Item</i>                | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 25-26</i> | <i>FY 26-27</i> | <i>FY 27-28</i> | <i>FY 28-29</i> | <i>FY 29-30</i> | <i>Future<br/>Needs</i> |
|----------------------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|                            |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL ECONOMIC DEVELOPMENT |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |

| <i>Item</i>                | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i> | <i>FY 32-33</i> | <i>FY 33-34</i> | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|----------------------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|                            |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL ECONOMIC DEVELOPMENT |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |



**CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

**PARKS**

| <i>Item</i>                           | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 25-26</i>     | <i>FY 26-27</i> | <i>FY 27-28</i> | <i>FY 28-29</i> | <i>FY 29-30</i>   | <i>Future<br/>Needs</i> |
|---------------------------------------|-----------------------------|--------------------------|---------------------|-----------------|-----------------|-----------------|-------------------|-------------------------|
| Hike & Bike Trail Segment II          | 2026                        | New                      | 2,173,297           |                 |                 |                 |                   |                         |
| Lawnmower 60"                         | New                         | New                      | 15,000              |                 |                 |                 |                   |                         |
| Merry Go Round                        | 1975                        | Replacement              | 20,000              |                 |                 |                 |                   |                         |
| Veterans Park Monument                | New                         | New                      | 24,000              |                 |                 |                 |                   |                         |
| Pool Repairs - Replastering           | New                         | Replacement              | 75,000              |                 |                 |                 |                   |                         |
| Silo Park Pavilion                    | 2018                        | Replacement              |                     |                 |                 |                 | 15,000            |                         |
| Silo Park Playscape                   | 2018                        | Replacement              |                     |                 |                 |                 | 50,000            |                         |
| Old Mill Pavilion                     | 2018                        | Replacement              |                     |                 |                 |                 | 16,000            |                         |
| Old Mill Park Playscape               | 2018                        | Replacement              |                     |                 |                 |                 | 50,000            |                         |
| RRP Multi-purpose play structure      | 1996                        | Replacement              |                     |                 |                 |                 | 125,000           |                         |
| RRP Playground Equipment Natural Area | 2013                        | Replacement              |                     |                 |                 |                 | 50,000            |                         |
| RRP Shade Structures                  | 2019                        | Replacement              |                     |                 |                 |                 | 180,000           |                         |
| Silo fitness equipment                | 2016                        | Replacement              |                     |                 |                 |                 | 15,000            |                         |
| <b>TOTAL PARKS</b>                    |                             |                          | <b>\$ 2,307,297</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ 501,000</b> | <b>\$ -</b>             |

| <i>Item</i>                  | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i>   | <i>FY 32-33</i>   | <i>FY 33-34</i> | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|------------------------------|-----------------------------|--------------------------|-----------------|-------------------|-------------------|-----------------|-----------------|-------------------------|
| Old Mill fencing             | 2018                        | Replacement              |                 | 40,000            |                   |                 |                 |                         |
| Ridge Park fitness equipment | 2018                        | Replacement              |                 | 15,000            |                   |                 |                 |                         |
| Ridge Park Pavilion          | 2019                        | Replacement              |                 | 15,000            |                   |                 |                 |                         |
| Ridge Park Playscape         | 2019                        | Replacement              |                 | 50,000            |                   |                 |                 |                         |
| Sprinkler System - 4 parks   | New                         | New                      |                 | 150,000           |                   |                 |                 |                         |
| Hike & Bike Trail Segment 1  | 2023                        | Replacement              |                 |                   | 150,000           |                 |                 |                         |
| <b>TOTAL PARKS</b>           |                             |                          | <b>\$ -</b>     | <b>\$ 270,000</b> | <b>\$ 150,000</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>             |



# GENERAL FUND

## PARKS

**Item Description:**

Leon Valley Huebner Creek Hike & Bike Trail Segment II

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This project was granted funds from the MPO and is to connect to the existing Segment I at Huebner Creek. Reimbursement funds will be received through TxDOT and the FHWA.

**Number of Items:** 1

**Cost per Item:** \$2,173,291

**Additional Cost per Item:** \$0

**Total:** \$2,173,291





# GENERAL FUND

## PARKS

**Item Description:**

60" Riding lawnmower

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This item will be used to cut parks, creeks, and drainageways. It replaces a 60" lawnmower.

**Number of Items:** 1

**Cost per Item:** \$15,000

**Additional Cost per Item:** \$0

**Total:** \$15,000





# GENERAL FUND

## PARKS

**Item Description:**

ADA Merry Go Round

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This will replace the existing and non-ADA merry go round in Raymond Rimkus Park. The existing equipment has been rehabilitated numerous times and cannot be rehabilitated again. The existing merry go round is not ADA compliant.

**Number of Items:** 1

**Cost per Item:** \$20,000

**Additional Cost per Item:** \$0

**Total:** \$20,000





# GENERAL FUND

## PARKS

**Item Description:**

Veteran's Memorial Monument

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

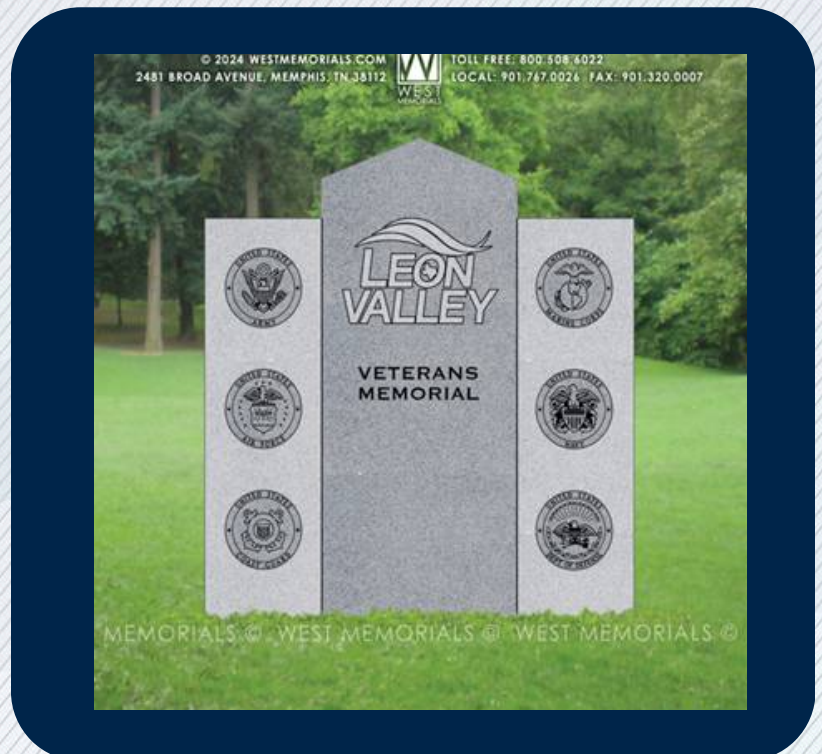
The city Council has requested funding to create a Veteran's Memorial. This funding will be used to purchase a memorial marker and benches.

**Number of Items:** 1

**Cost per Item:** \$24,000

**Additional Cost per Item:** \$0

**Total:** \$24,000





# GENERAL FUND

## PARKS

**Item Description:**

Pool Replastering

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Restoration of the pool's interior surface to extend its lifespan, improve safety, and enhance usability for community recreation.

**Number of Items:** 1

**Cost per Item:** \$75,000

**Additional Cost per Item:** \$0

**Total:** \$75,000





CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

LIBRARY

| <i>Item</i>   | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 25-26</i> | <i>FY 26-27</i> | <i>FY 27-28</i> | <i>FY 28-29</i> | <i>FY 29-30</i> | <i>Future<br/>Needs</i> |
|---------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|               |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL LIBRARY |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |

| <i>Item</i>   | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i> | <i>FY 32-33</i> | <i>FY 33-34</i> | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|---------------|-----------------------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
|               |                             |                          |                 |                 |                 |                 |                 |                         |
| TOTAL LIBRARY |                             |                          | \$ -            | \$ -            | \$ -            | \$ -            | \$ -            | \$ -                    |



**CITY OF LEON VALLEY**  
**ENTERPRISE FUND 10 YEAR CAPITAL ACQUISITION PLAN**  
**FY 2026**

| <i>Item</i>                                | <i>Acquisition Date</i> | <i>Purchase Type</i> | <i>FY 25-26</i>     | <i>FY 26-27</i>     | <i>FY 27-28</i>     | <i>FY 28-29</i>     | <i>FY 29-30</i>     | <i>Future Needs</i> |
|--------------------------------------------|-------------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| WA - Replace Water Mains City-Wide         | 1960 - 1990             | Replacement          | 500,000             |                     |                     |                     |                     |                     |
| WA - Purchase Water Rights                 | 2018                    | New                  | 143,000             |                     |                     |                     |                     |                     |
| SW - Replace Sewer Mains City-Wide         | 1960 - 1990             | Replacement          | 500,000             |                     |                     |                     |                     |                     |
| STW - Wood chipper 9" throat               | New                     | New                  | 41,000              |                     |                     |                     |                     |                     |
| STW- M2 Case Backhoe                       | 2010                    | Replacement          | 150,000             |                     |                     |                     |                     |                     |
| STW - 2 ton Brush removal truck            | New                     | New                  | 85,000              |                     |                     |                     |                     |                     |
| WA - S122 Top Hat Trailer                  | 2014                    | Replacement          |                     | 7,000               |                     |                     |                     |                     |
| WA - S123 Top Hat Trailer                  | 2014                    | Replacement          |                     | 7000                |                     |                     |                     |                     |
| STW- M2 Case Backhoe                       | 2010                    | Replacement          |                     | 150,000             |                     |                     |                     |                     |
| SW - Replace Sewer Mains City-Wide         | 1960 - 1990             | Replacement          |                     | 500,000             |                     |                     |                     |                     |
| WA - Replace Water Mains City-Wide         | 1960 - 1990             | Replacement          |                     | 500,000             |                     |                     |                     |                     |
| WA - Purchase Water Rights                 | New                     | New                  |                     | 140,000             |                     |                     |                     |                     |
| WA - S136 Leeboy Asphalt Distributor       | 2017                    | Replacement          |                     | 100,000             |                     |                     |                     |                     |
| WA - S137 Dynpac Roller                    | 2017                    | Replacement          |                     | 70,000              |                     |                     |                     |                     |
| STW - S135 Vermeer Chipper                 | 2017                    | Replacement          |                     | 30,000              |                     |                     |                     |                     |
| STW S143 Hustler Super Z HD                | 2018                    | Replacement          |                     | 30,000              |                     |                     |                     |                     |
| SW - W10 3/4 Ton Pickup Truck              | 2016                    | Replacement          |                     |                     | 50,000              |                     |                     |                     |
| WA - Replace Water Mains City-Wide         | 1960 - 1990             | Replacement          |                     |                     | 500,000             |                     |                     |                     |
| WA - Purchase Water Rights                 | New                     | New                  |                     |                     | 140,000             |                     |                     |                     |
| SW - Replace Sewer Mains City-Wide         | 1960 - 1990             | Replacement          |                     |                     | 500,000             |                     |                     |                     |
| STW - S141 ATV                             | 2017                    | Replacement          |                     |                     | 20,000              |                     |                     |                     |
| SW - W11 Sewer Jet Machine                 | 2016                    | Replacement          |                     |                     |                     | 40,000              |                     |                     |
| WA - Replace Water Mains City-Wide         | 1960 - 1990             | Replacement          |                     |                     |                     | 500,000             |                     |                     |
| WA - Purchase Water Rights                 | New                     | New                  |                     |                     |                     | 140,000             |                     |                     |
| SW - Replace Sewer Mains City-Wide         | 1960 - 1990             | Replacement          |                     |                     |                     | 500,000             |                     |                     |
| SW - W12 Vermeer Vac-Tron Trailer          | 2017                    | Replacement          |                     |                     |                     | 60,000              |                     |                     |
| STW - S144 John Deere Rotary Cutter        | 2018                    | Replacement          |                     |                     |                     | 25,000              |                     |                     |
| WA - W13 Ford F550 Dumptruck               | 2018                    | New                  |                     |                     |                     |                     | 100,000             |                     |
| WA - W8 Backhoe                            | 2009                    | Replacement          |                     |                     |                     |                     | 130,000             |                     |
| WA - Replace water mains city-wide         | 1960-1990               | Replacement          |                     |                     |                     |                     | 500,000             |                     |
| Sw - Replace sewer mains city-wide         | 1960-1990               | Replacement          |                     |                     |                     |                     | 500,000             |                     |
| STW - Streetsweeper                        | 2018                    | New                  |                     |                     |                     |                     | 250,000             |                     |
| STW - M18 John Deere Mower Tractor w/Shred | 2018                    | Replacement          |                     |                     |                     |                     | 130,000             |                     |
| WA - Replace John Marshall elevated tank   | 1939                    | Replacement          |                     |                     |                     |                     | 1,000,000           |                     |
| <b>TOTAL BY FISCAL YEAR</b>                |                         |                      | <b>\$ 1,419,000</b> | <b>\$ 1,534,000</b> | <b>\$ 1,210,000</b> | <b>\$ 1,265,000</b> | <b>\$ 2,610,000</b> | <b>\$ -</b>         |



**CITY OF LEON VALLEY**  
**ENTERPRISE FUND 10 YEAR CAPITAL ACQUISITION PLAN**  
**FY 2026**

| <i>Item</i>                               | <i>Acquisition<br/>Date</i> | <i>Purchase<br/>Type</i> | <i>FY 30-31</i>     | <i>FY 31-32</i>     | <i>FY 32-33</i> | <i>FY 33-34</i>     | <i>FY 34-35</i> | <i>Future<br/>Needs</i> |
|-------------------------------------------|-----------------------------|--------------------------|---------------------|---------------------|-----------------|---------------------|-----------------|-------------------------|
| WA - ST01 Onan 100KW Generator            | 2010                        | Replacement              | 115,000             |                     |                 |                     |                 |                         |
| WA - W9 Baldor Generator TS 175           | 2010                        | Remove                   | -                   |                     |                 |                     |                 |                         |
| WA - Replace Water Mains City-Wide        | Replacement                 | Replacement              | 500,000             |                     |                 |                     |                 |                         |
| WA - Purchase Water Rights                | New                         | New                      | 140,000             |                     |                 |                     |                 |                         |
| SW - Replace Sewer Mains City-Wide        | Replacement                 | Replacement              | 500,000             |                     |                 |                     |                 |                         |
| WA - Replace Water Mains City-Wide        | Replacement                 | Replacement              |                     | 500,000             |                 |                     |                 |                         |
| WA - Purchase Water Rights                | New                         | New                      |                     | 140,000             |                 |                     |                 |                         |
| SW - Replace Sewer Mains City-Wide        | Replacement                 | Replacement              |                     | 500,000             |                 |                     |                 |                         |
| STW - W-17 Excavator Trailer              | 2023                        | Replacement              |                     | 70,000              |                 |                     |                 |                         |
| STW - W-15 Excavator                      | 2023                        | Replacement              |                     | 100,000             |                 |                     |                 |                         |
| WA - Marshall Elevated Water Storage Tank | 1935                        | Replacement              |                     |                     |                 | 1,500,000           |                 |                         |
| <b>TOTAL BY FISCAL YEAR</b>               |                             |                          | <b>\$ 1,255,000</b> | <b>\$ 1,310,000</b> | <b>\$ -</b>     | <b>\$ 1,500,000</b> | <b>\$ -</b>     | <b>\$ -</b>             |



# ENTERPRISE FUND

## WATER

**Item Description:**

12 acre feet of water rights

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This will increase the amount of water rights we own to support new development. The City owns 1895 acre feet of water rights, but an additional 158 is needed to supply an adequate amount of water for existing and new water customers.

**Number of Items:** 13

**Cost per Item:** \$11,000

**Additional Cost per Item:** \$0

**Total:** \$143,000





# ENTERPRISE FUND

## WATER

**Item Description:**

Replace water mains.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This purchase will support the Capital Improvements Plan for the water system.

**Number of Items:** 1

**Cost per Item:** \$500,000

**Additional Cost per Item:** \$0

**Total:** \$500,000





# ENTERPRISE FUND

## SEWER

**Item Description:**

Sewer main replacement projects

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This item will support the Capital Improvements Plan for the sewer system.

**Number of Items:** 1

**Cost per Item:** \$500,000

**Additional Cost per Item:** \$0

**Total:** \$500,000





# ENTERPRISE FUND

## STORMWATER

**Item Description:**

9" Tow behind diesel wood chipper

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This item will be used to clear downed tree limbs and dead trees from drainage areas and the creek.

**Number of Items:** 1

**Cost per Item:** \$41,000

**Additional Cost per Item:** \$0

**Total:** \$41,000





# ENTERPRISE FUND

## STORMWATER

**Item Description:**

Backhoe

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This will replace the 2010 backhoe. The current backhoe has had electrical repairs, multiple hydraulic cylinder repairs, is 4 wheel drive instead of 2 wheel drive, and is not enclosed. In addition, the current backhoe does not have attachment capability. The Crew uses the backhoe for concrete replacement and repairs, digging out rocks and soil, and moving soil and base materials. The attachment capability will allow it to be used for grapple and hoe ram activities, such as clearing waterways and downed timbers from creeks.

**Number of Items:** 1

**Cost per Item:** \$150,000

**Additional Cost per Item:** \$0

**Total:** \$150,000





# ENTERPRISE FUND

## STORMWATER

**Item Description:**

2-ton wood chipper truck

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This item will be used twice yearly for the large item pickup weeks. In addition, it will be used to remove dead and downed trees city-wide throughout the year. Wood chipper trucks are designed to carry large amounts of debris, such as wood chips, without needing to leave the jobsite to dump. The current truck being used allows chips to be blown out of the top and spread debris on roadways and traffic.

**Number of Items:** 1

**Cost per Item:** \$85,000

**Additional Cost per Item:** \$0

**Total:** \$85,000





**CITY OF LEON VALLEY**  
**TRAFFIC SAFETY 10 YEAR CAPITAL ACQUISITION PLAN**  
**FY 2026**

| <i>Item</i>                       | <i>Acquisition Date</i> | <i>Purchase Type</i> | <i>FY 25-26</i> | <i>FY 26-27</i>  | <i>FY 27-28</i>  | <i>FY 28-29</i>   | <i>FY 29-30</i>  | <i>Future Needs</i> |
|-----------------------------------|-------------------------|----------------------|-----------------|------------------|------------------|-------------------|------------------|---------------------|
| Police Patrol Vehicle (1 w/equip) | Variable                | Replacement          |                 | 67,000           |                  | 67,000            | 67,000           |                     |
| Detective Vehicle                 | Variable                | Replacement          |                 |                  | 65,000           |                   |                  |                     |
| Jaws of Life (Tier 2)             | Variable                | Replacement          |                 |                  |                  | 100,000           |                  |                     |
| In-Car Camera Systems             | Variable                | Replacement          |                 |                  |                  |                   |                  |                     |
| Police Patrol Vehicle (2 w/equip) | Variable                | Replacement          |                 |                  |                  |                   |                  |                     |
| <b>TOTAL BY FISCAL YEAR</b>       |                         |                      | <b>\$ -</b>     | <b>\$ 67,000</b> | <b>\$ 65,000</b> | <b>\$ 167,000</b> | <b>\$ 67,000</b> | <b>\$ -</b>         |

| <i>Item</i>                       | <i>Acquisition Date</i> | <i>Purchase Type</i> | <i>FY 30-31</i>   | <i>FY 31-32</i>   | <i>FY 32-33</i>  | <i>FY 33-34</i>   | <i>FY 34-35</i>  | <i>Future Needs</i> |
|-----------------------------------|-------------------------|----------------------|-------------------|-------------------|------------------|-------------------|------------------|---------------------|
| Police Patrol Vehicle (1 w/equip) | Variable                | Replacement          |                   | 67,000            |                  | 67,000            | 67,000           |                     |
| Detective Vehicle                 | Variable                | Replacement          |                   |                   | 65,000           |                   |                  |                     |
| Jaws of Life (Tier 2)             | Variable                | Replacement          |                   |                   |                  | 100,000           |                  |                     |
| In-Car Camera Systems             | Variable                | Replacement          |                   |                   |                  |                   |                  |                     |
| Police Patrol Vehicle (2 w/equip) | Variable                | Replacement          | 134,000           |                   |                  |                   |                  |                     |
| Detective Vehicle                 | Variable                | Replacement          |                   | 67,000            |                  |                   |                  |                     |
| <b>TOTAL BY FISCAL YEAR</b>       |                         |                      | <b>\$ 134,000</b> | <b>\$ 134,000</b> | <b>\$ 65,000</b> | <b>\$ 167,000</b> | <b>\$ 67,000</b> | <b>\$ -</b>         |



**CITY OF LEON VALLEY  
CRIME CONTROL 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

| <i>Item</i>                   | <i>Acquisition Date</i> | <i>Purchase Type</i> | <i>FY 25-26</i>  | <i>FY 26-27</i> | <i>FY 27-28</i> | <i>FY 28-29</i> | <i>FY 29-30</i> | <i>Future Needs</i> |
|-------------------------------|-------------------------|----------------------|------------------|-----------------|-----------------|-----------------|-----------------|---------------------|
| Detective Police Vehicles (1) | Variable                | Replacement          | 65,000           |                 |                 |                 |                 |                     |
| <b>TOTAL BY FISCAL YEAR</b>   |                         |                      | <b>\$ 65,000</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>         |

| <i>Item</i>                 | <i>Acquisition Date</i> | <i>Purchase Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i> | <i>FY 31-32</i> | <i>FY 32-33</i> | <i>FY 33-34</i> | <i>Future Needs</i> |
|-----------------------------|-------------------------|----------------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------------|
|                             |                         |                      |                 |                 |                 |                 |                 |                     |
| <b>TOTAL BY FISCAL YEAR</b> |                         |                      | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>         |



# CRIME CONTROL FUND

**Item Description:**

Police Detective Vehicle w/equipment

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Police Vehicles have been placed on a maintenance and replacement schedule as of 2017. All police vehicles will be kept in service for 100,000 miles or five years before they are replaced

**Number of Items:** 1

**Cost per Item:** \$65,000

**Additional Cost per Item:** \$0

**Total:** \$65,000





**CITY OF LEON VALLEY**  
**POLICE FORFEITURE 10 YEAR CAPITAL ACQUISITION PLAN**  
**FY 2026**

| <i>Item</i>                        | <i>Acquisition Date</i> | <i>Purchase Type</i> | <i>FY 25-26</i>  | <i>FY 26-27</i>  | <i>FY 27-28</i>   | <i>FY 28-29</i>   | <i>FY 29-30</i> | <i>Future Needs</i> |
|------------------------------------|-------------------------|----------------------|------------------|------------------|-------------------|-------------------|-----------------|---------------------|
| Command Vehicle                    | Variable                | Replacement          |                  |                  |                   |                   |                 |                     |
| Detective Police Vehicles (1)      | Variable                | Replacement          | 65,000           |                  |                   |                   |                 |                     |
| Undercover Police Vehicles (1)     | Variable                | Replacement          |                  | 65,000           | 65,000            |                   |                 |                     |
| Police Patrol Vehicles (2) w/equip | Variable                | Replacement          |                  |                  | 134,000           |                   |                 |                     |
| Video Server                       | Variable                | Replacement          |                  |                  |                   | 60,000            |                 |                     |
| In-Car Camera Systems              | Variable                | Replacement          |                  |                  |                   | 100,000           |                 |                     |
| Multi Function Copier              | Variable                | Replacement          |                  |                  |                   | 9,300             |                 |                     |
| <b>TOTAL BY FISCAL YEAR</b>        |                         |                      | <b>\$ 65,000</b> | <b>\$ 65,000</b> | <b>\$ 199,000</b> | <b>\$ 169,300</b> | <b>\$ -</b>     | <b>\$ -</b>         |

| <i>Item</i>                        | <i>Acquisition Date</i> | <i>Purchase Type</i> | <i>FY 30-31</i> | <i>FY 31-32</i>  | <i>FY 31-32</i> | <i>FY 32-33</i>   | <i>FY 33-34</i>  | <i>Future Needs</i> |
|------------------------------------|-------------------------|----------------------|-----------------|------------------|-----------------|-------------------|------------------|---------------------|
| Police Patrol Vehicles (2) w/equip | Variable                | Replacement          |                 |                  |                 | 134,000           |                  |                     |
| Undercover Police Vehicles (1)     | Variable                | Replacement          |                 | 65,000           |                 |                   |                  |                     |
| Detective Police Vehicles (1)      | Variable                | Replacement          |                 |                  |                 |                   | 65,000           |                     |
| <b>TOTAL BY FISCAL YEAR</b>        |                         |                      | <b>\$ -</b>     | <b>\$ 65,000</b> | <b>\$ -</b>     | <b>\$ 134,000</b> | <b>\$ 65,000</b> | <b>\$ -</b>         |



# POLICE FORFEITURE FUND

**Item Description:**

Police Detective Vehicle w/equipment

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Police Vehicles have been placed on a maintenance and replacement schedule as of 2017. All police vehicles will be kept in service for 100,000 miles or five years before they are replaced

**Number of Items:** 1

**Cost per Item:** \$65,000

**Additional Cost per Item:** \$0

**Total:** \$65,000

