



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, August 19, 2025 at 6:00 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Danielle Bolton
Mayor Pro-Tem, Council Place 2 Betty Heyl
Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 6:01 PM and announced that a quorum of the City Council was present in Council Chambers.

Mayor Riley asked Council Place 3, Philip Campos, to lead the Pledge of Allegiance.

2. Citizens to be Heard - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Those who spoke at this time were Drew Power and Richard Blackmore.

3. Presentations

1. Presentation and Discussion on Amending Ordinance Article 4.14 Short-Term Rental to Include a Definition for Block Face, Increasing the Distance Requirement to 300 feet; and Amending Appendix A Fee Schedule Increasing the Registration Fee to \$200 (1st Read as Required by City Charter) - Dr. C. Caldera, City Manager, Sponsored by Council Place 3, Campos and Mayor Pro Tem, Council Place 2, Heyl

Dr. Crystal Caldera, City Manager, presented the item.

There were no comments from citizens.

4. The City Council Shall Meet in Executive Session to Discuss the Following:

Mayor Riley read aloud the caption for Agenda Item 4.1.

1. Pursuant to Texas Local Government Code Section 551.071: Consultation with the Attorney Regarding said Ordinance Amendments

The City Council went into Executive Session at 6:09 PM.

5. Reconvene into Regular Session

The City Council reconvened into Open Session at 6:44 PM

6. Possible Action on Issues Discussed in Executive Session If Necessary

Council Place 3, Campos, made a recommendation to strike the modification to the distance requirement and keep it at 200 feet.

There was a consensus to accept the recommendation made by Council Place 3, Campos, and to place this item on the September 02, 2025, Consent Agenda for a second read.

Those who spoke at this time were Olen Yarnell.

Mayor Chris Riley moved Agenda Item 11.2 up to this point on the agenda.

11.2 Presentation, Discussion, and Possible Action on an In-Kind Grant Request by American Legion No. 336 for 9/11 Ceremony - C. Miranda, Community Relations Director

Crystal Miranda, Community Relations Director, presented this item.

First Class Commander Garret Stacy was present to answer questions on behalf of the American Legion No. 336.

Those who spoke on this item were Richard Blackmore and Drew Power.

A motion was made by Council Place 4, Orozco, to approve the In-Kind request as presented. The motion was seconded by Council Place 3, Campos.

Council Place 5, Mursch, to amend the motion to make it effective in our next budget year, that we come up with a compromise where they pay half of the fees or half of the total fee, no matter how it is broken down and place what is left in as an event line item in the budget.

Council Place 4, Orozco accepted the amendment and he and Council Place 3, Orozco withdrew the previous motion.

A motion was made by Council Place 4, Orozco, to approve the In-Kind request in the amount of \$975 for this year's event in September, and for Fiscal Year 2027, consider splitting the cost between the City and the American Legion. The motion was seconded by Council Place 3, Campos.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

7. Presentations

1. Presentation, Discussion, and Possible Action on the Proposed Fiscal Year 2026 Budget - Dr. C. Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented the Proposed Fiscal Year 2026 Budget.

There was a lengthy discussion, and direction was given to the staff.

Those who spoke on this item were Bill Stannard, Olen Yarnell, Richard Blackmore, Drew Power, and Pablo Gonzales.

This item will be brought back for City Council consideration on September 02, 2025.

2. Presentation and Discussion on an Ordinance Authorizing the Proposed 2025 Property Tax Rate and Call for Public Hearing and Adopt Tax Hearing (Continuation of 08-05-2025 Discussion) - Dr. C. Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented the Proposed 2025 Property Tax Rate and Call for Public Hearing and Adopt Tax Hearing.

Those who spoke on this item were Olen Yarnell.

There was a consensus among members of the City Council to move forward with the proposed tax rate of \$0.515040.

3. Discussion and Direction to Staff on Increased Code and Traffic Enforcement - Dr. Caldera, City Manager

Dr. Crystal Caldera, City Manager, gave a brief explanation of the increased code and traffic enforcement, which was done in response to directions given to staff from the City Council at the City Manager/Council Retreat. The City Council unanimously agreed to continue as directed.

- 8. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

9. City Manager's Report

1. Upcoming Important Events:

- Regular City Council Meeting, Tuesday, September 02, 2025, at 6:00 PM, in City Council Chambers.
- Low-Cost Pet Vaccinations, Saturday, August 23, 2025, from noon to 4:00 PM, at 6400 El Verde Road, behind the police department in the cul-de-sac.
- Brush and Bulk pick up. Place items at the curb September 08-14, 2025, and collection will begin on September 15, 2025.
- Miscellaneous other events and announcements.

- 10. Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 4, Orozco, to approve the Consent Agenda Items 10.1 through 10.6 as presented. The motion was seconded by Council Place 5, Mursch.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

- 1. Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. **08-05-2025 Regular City Council Meeting Minutes**
- 2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
 - a. **04-10-2025 Library Advisory Board Meeting Minutes**
 - b. **05-08-2025 Board of Adjustment Minutes**
 - c. **05-08-2025 Library Advisory Board Meeting Minutes**
- 3. Presentation and Discussion of the Monthly Financial Report Ending July 31, 2025 - C. Goering, Finance Director**
- 4. Discussion and Possible Action on an Ordinance Amending the City of Leon Valley's Code of Ordinances, Changing the Rules for Giving Notice About Public Meetings Under the Texas Open Meetings Act in Accordance with HB1522 (1st Reading was Held 08-05-2025) - S. Passailague, City Secretary**

5. **Discussion and Possible Action to Consider Approval of an Ordinance Vacating, Abandoning, and Quitclaiming Samaritan Drive for the Benefit of the Public (1st Read Held on 08-05-2025) - Susana Huerta, Planning and Zoning Director**
6. **Discussion and Possible Action on an Ordinance Amending Ordinance No. 2024-25, a Request for a One Year Extension to the Specific Use Permit (SUP) for the Construction of a Church and Learning Center on an Approximately 2.75 Acre Tract of Vacant Land, Zoned B-3 Commercial District with Commercial/Industrial Overlay Zoning, Located at 5307 Wurzbach Road, Being the Replat of Rollingwood Ridge Subdivision, Lots 24 and 25 and Rollingwood Estates Unit 1 Subdivision the West 250' of Lot 5, County Block 9904, Establishing Lot 30R (1st Reading was Held on 08-05-2025) - S. Huerta, Planning and Zoning Director**

11. Regular Agenda

2. **Presentation, Discussion and Possible Action to Award the Fiscal Year 2026 Group Insurance Bids for Employee Medical, Dental and Life Insurances provided by Gallagher Benefit Services - L. Hernandez, HR Director**

Dr. Crystal Caldera, City Manager, presented this item.

Council Place 3, Campos motioned to approve as presented. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

12. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

None

13. Adjournment

Mayor Riley announced that the meeting adjourned at 9:13 PM.

These minutes were approved by the Leon Valley City Council on the 2nd of September, 2025.

APPROVED

CHRIS RILEY
MAYOR

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

DRAFT