

**MAYOR AND COUNCIL COMMUNICATION**

**DATE:** September 03, 2024  
**TO:** Mayor and Council  
**FROM:** Tiffany Arizola, Court Administrator  
**THROUGH:** Dr. Crystal Caldera, City Manager  
**SUBJECT:** Administration of the Statement of Appointed Officer and the Oath of Office to Presiding Municipal Court Judge Lawrence G. Morales and Municipal Court Judge Leslie C. Kassahn.  
**SPONSOR(S):** N/A

**PURPOSE & BACKGROUND**

Pursuant to the City of Leon Valley’s Code of Ordinances, (Chapter 7, Section 7.01.003), the Judges are appointed by the City Council for a term of two years, coterminous with the Mayor. This would normally be done at the council meeting following the canvass of the election; with staff transitions, this was not done. Further, the Texas Government Code Sec. 29.005 provides that a Judge of a municipal court serves for a term of office of two years. It also provides that, “A municipal court judge who is not reappointed by the 91st day following the expiration of a term of office shall, absent action by the appointing authority, continue to serve for another term of office beginning on the date the previous term of office expired”. Therefore, the judges are serving in their new term, however, staff thought it was appropriate to still address this item with the council.

Judge Lawrence G. Morales and Judge Leslie C. Kassahn last appointment was on June 7, 2022. Their two-year term ended in 2024, and their new term will end in 2026.

**FISCAL IMPACT**

Judicial services are budgeted for \$37,510.00 for the fiscal year of 2025.

**RECOMMENDATION**

Reappoint the Presiding Municipal Court Judge Lawrence G. Morales and Municipal Court Judge Leslie C. Kassahn to continue the necessary judicial services at Leon Valley Municipal Court.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS:

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ATTEST:

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**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary