

January 12, 2023

Crystal Caldera, Ph.D., City Manager
City of Leon Valley, City Hall
6400 El Verde Rd.
Leon Valley, TX 78238

RE: Request for Lease of 6401 El Verde

Dear Dr. Caldera:

HydroGeologic, Inc. (HGL) formally requests the City's consideration of entering into a lease agreement with HGL for use of the office building at 6401 El Verde Road, Leon Valley, Texas. HGL is an U.S. Environmental Protection Agency (EPA) subcontractor and intends to use the building as office space during upcoming Remedial Action construction at the Bandera Road Superfund Site. The offices will likely be occupied by HGL personnel, HGL subcontractors, and/or EA Engineering on behalf of EPA. HGL proposes the following conditions:

- Access to 3 separate rooms that may be utilized for offices, a kitchen area, and bathroom.
- Lease for 7 months, beginning March 1, 2023 and ending September 30, 2023.
- Month to month lease after September 30, pending availability.
- Lease would be paid at a rate of \$300 per month.
- Utilities, inclusive of water, electricity, and natural gas at a rate of \$150 per month.

If these conditions are acceptable to the City, HGL would like to request issuance of lease agreement. HGL understands that the City may have access to desks and chairs that could be utilized in the building and if these are available, HGL kindly requests temporary access to this furniture during the period of the lease.

Sincerely,



Larry Braman
HydroGeoLogic, Inc. Contract Manager

cc: Stephen Tzhone, EPA
Melinda Moritz, City of Leon Valley
David F. Dimaline, City of Leon Valley
Peter van Noort, HGL
Greg Thome, HGL
Pat Appel, EA Engineering