



City of Leon Valley
CAPITAL IMPROVEMENT ADVISORY
COMMITTEE MEETING MINUTES
6:00 PM – OCTOBER 24, 2023
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238

1. CALL TO ORDER AND ROLL CALL

Catherine Rowse called the Capital Improvement Advisory Committee meeting to order at 6:03 PM.

PRESENT

Member	Andrea Roofe	Tardy – 6:07 PM
Member	Pat Martinez	
Member	Cassie Rowse	
Member	David Perry	
Member	Mary Ruth Fernandez	
Member	Thomas Dillig	

ABSENT

Member	Hilda Gomez	Excused
Member	Erick Matta	Excused
Member	Richard Blackmore	Excused
Council Liaison	Will Bradshaw	Excused

Also in attendance were Planning & Zoning Director Mindy Teague and Permit Technician Elizabeth Aguilar.

2. NEW BUSINESS

1. Appointment of Chair and Vice Chair positions on the Capital Improvement Advisory Committee (CIAC) – M. Teague, Planning and Zoning Director

Member Mary Ruth Fernandez nominated herself for Chair and Member Thomas Dillig nominated himself for Vice Chair. Member Rowse made a motion to accept Member Fernandez for Chair and Member Dillig for Vice Chair. The motion carried unanimously.

Voting Yea: Members Roofe, Martinez, Rowse, Perry, Fernandez and Dillig.

Voting Nay: None

3. ANNOUNCEMENTS BY COMMISSIONERS AND CITY STAFF

Planning and Zoning Director Mindy Teague explained the contents of the binders that were given to the Members and recommended they review it. She then explained that staff was working on the Capital Improvement Plan and would present that to the Committee once completed.

4. ADJOURNMENT

Catherine Rowse announced the meeting adjourned at 6:11 PM.

These minutes were approved by the Capital Improvements Advisory Committee on the 23rd of April 2024.

APPROVED


MARY RUTH FERNANDEZ
CHAIR

ATTEST: 
ELIZABETH AGUILAR
PERMIT TECHNICIAN

