



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, September 02, 2025 at 6:30 PM

**MINUTES**

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**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

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**1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**

**PRESENT**

Mayor Chris Riley  
Council Place 1 Danielle Bolton  
Mayor Pro-Tem, Council Place 2 Betty Heyl  
Council Place 3 Philip Campos  
Council Place 4 Rey Orozco  
Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 6:30 PM and announced that a quorum of the City Council was present in Council Chambers.

Mayor Riley asked Council Place 4, Rey Orozco, to lead the Pledge of Allegiance.

**2. Citizens to be Heard -** Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Those who spoke at this time were: Tina Chasan, Olen Yarnell, Barbara Costino, Mark Brogley, Abraham Diaz, and Benny Martinez.

### 3. Presentations

#### 1. **Presentation and Discussion on the Recap of the 4th of July Celebration - C. Miranda, Community Relations Director**

Crystal Miranda, Community Relations Director, presented a recap of the 2025, 4th of July Celebration.

#### 2. **Presentation and Direction to Staff on the City's Revised Goals and Objectives - Dr. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented the revised Leon Valley Goals and Objectives.

#### 3. **Presentation and Direction to Staff to Amend Section 15.02.327 "PD" Planned Development District - Dr. Crystal Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented the item.

There was a consensus among members of the City Council to direct staff to gather information from other cities and bring this item back to a future agenda.

#### 4. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

### 5. City Manager's Report

#### 1. **Upcoming Important Events:**

- Regular City Council Meeting, Tuesday, September 16, 2025, at 6:00 PM, in City Council Chambers.
- Brush and Bulk pick up. Place items at the curb September 08-14, 2025, and collection will begin on September 15, 2025.
- Audie L. Murphy Memorial Parkway Clean-Up Community Service Day, Saturday, September 20, 2025, at 8:00 AM, at 6425 Evers Road.
- Northwest Seniors Trash & Treasure Sale, September 27, 2025, from 9:00 AM to 2:00 PM, at 6427 Evers Road.
- Big Rig Petting Zoo, Tuesday, November 25, 2025. More details are coming soon.
- Miscellaneous other events and announcements.

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

She also congratulated Sean Pipkin, LVFD for his quick action this past weekend when a woman drove into the creek and was swept away. The woman was saved due to the swift water rescue.

- 6. Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

Council Place 4 Orozco, motioned to approve the Consent Agenda items as presented. The motion was seconded by Mayor Pro-Tem, Council Place 2 Heyl.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

- 1. Discussion and Possible Action Approving of the Following City Council Minutes:**
  - a. 08-19-2025 Regular City Council Meeting Minutes**
- 2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
  - a. 05-14-2025 Earthwise Living Committee Meeting Minutes**
  - b. 06-12-2025 Park Commission Meeting Minutes**
  - c. 06-12-2025 Library Advisory Board Meeting Minutes**
- 3. Discussion and Possible Action on Amending Ordinance Article 4.14 Short-Term Rental to Include a Definition for Block Face, and Amending Appendix A Fee Schedule Increasing the Registration Fee to \$200 (1st Read was Held 08-19-2025) - Dr. C. Caldera, City Manager, Sponsored by Council Place 3, Campos and Mayor Pro Tem, Council Place 2, Heyl**
- 4. Discussion and Possible Action on approving Hiring Michael Gallardo for the Planning and Zoning Director position with the City of Leon Valley - C. Caldera, City Manager**

**7. Regular Agenda**

- 1. Conduct a Public Hearing for the City of Leon Valley on the Proposed Budget Fiscal Year 2025-2026 - Dr. C. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented the Proposed Budget Fiscal Year 2025-2026.

Mayor Riley opened the Public Hearing at 8:30 PM.

Those who spoke at this time were: Benny Martinez, Olen Yarnell, Tina Chasan, and Tiffany Bradfield.

There being no public comment, she closed the Public Hearing at 8:35 PM.

**2. Discussion and Possible Action on an Ordinance Approving and Adopting Fiscal Year 2025-2026 Budget and Associated Capital Acquisition Plan (1st Read was Held 06-03-2025) - Dr. C. Caldera, City Manager**

Council Place 1, Bolton, motioned to update the proposed budget to the .54 tax rate. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

**3. Discussion and Possible Action of a Resolution Ratifying the Fiscal Year 2026 Budget - C. Goering, Finance Director**

This item will be moved to the September 16, 2025, City Council Meeting.

**4. Conduct a Public Hearing for the City of Leon Valley on the Proposed 2025 Tax Rate - Dr. C. Caldera, City Manager**

This item will be moved to the September 16, 2025, City Council Meeting.

**5. Discussion and Possible Action on an Ordinance Approving and Adopting the Tax Year 2024; Tax Rate for the Maintenance and Operations at \$0.467818 and the Interest and Sinking Fund at \$0.047222, for a Total Tax Rate of \$0.515040 (1st Read was Held 08-05-2025) - Dr. C. Caldera, City Manager**

This item will be moved to the September 16, 2025, City Council Meeting.

**8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

Council Place 3, Campos, requested that the item from the August 19, 2025, City Council Meeting that addressed the enforcement from code enforcement be added to the next agenda for further discussion. This request was seconded by Council Place 4, Orozco.

Mayor Riley asked for a presentation or discussion on Oak Wilt, and the current status of Leon Valley crime rate, both to be added to a future agenda.

Council Place 5, Mursch asked that information regarding trimming and removing dead trees be brought to the public.

## 9. Adjournment

Mayor Riley announced that the meeting adjourned at 8:50 PM.

**These minutes were approved by the Leon Valley City Council on the 2nd of September, 2025.**

**APPROVED**

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**CHRIS RILEY**  
MAYOR

**ATTEST:** \_\_\_\_\_  
**SAUNDRA PASSAILAIGUE, TRMC**  
CITY SECRETARY