

# Consider Amending LVCC Appendix A Fee Schedule Building Plan Re-Review Fee

Roque Salinas, MPA

Director of Economic Development

City Council Meeting 6/4/2024

# Summary

- Should the City Council approve an Ordinance Adding a Plan Re-Review Fee?
- Options
  - Approve
  - Deny
  - Other
- Declaration
- It is recommended that the fee be adopted to reduce the loss of revenue due to the lack of a re-review fee

# Permits Impacted

1. Access/Driveway Permit (Commercial)
2. Access/Driveway Permit (Residential)
3. Building - Accessory (Commercial)
4. Building - Accessory (Residential)
5. Building - Demolition (only) (Commercial)
6. Building - Demolition (only) (Residential)
7. Building - Foundation Repair (Commercial)
8. Building - Foundation Repair (Residential)
9. Building - New Construction (Commercial)
10. Building - New Construction (Residential)
11. Building - Remodel (Commercial)
12. Building - Remodel (Residential)
13. Building Additions (adding over 500sf of impervious area) (Residential)
14. Building Solar (Commercial)
15. Building Solar (Residential)
16. Fence Permit (Commercial)
17. Fence Permit (Residential)
18. Pool Permit (Residential)
19. Sidewalk Permit (Residential)
20. Sign - Permanent (Commercial)
21. Sign - Temporary (Commercial)

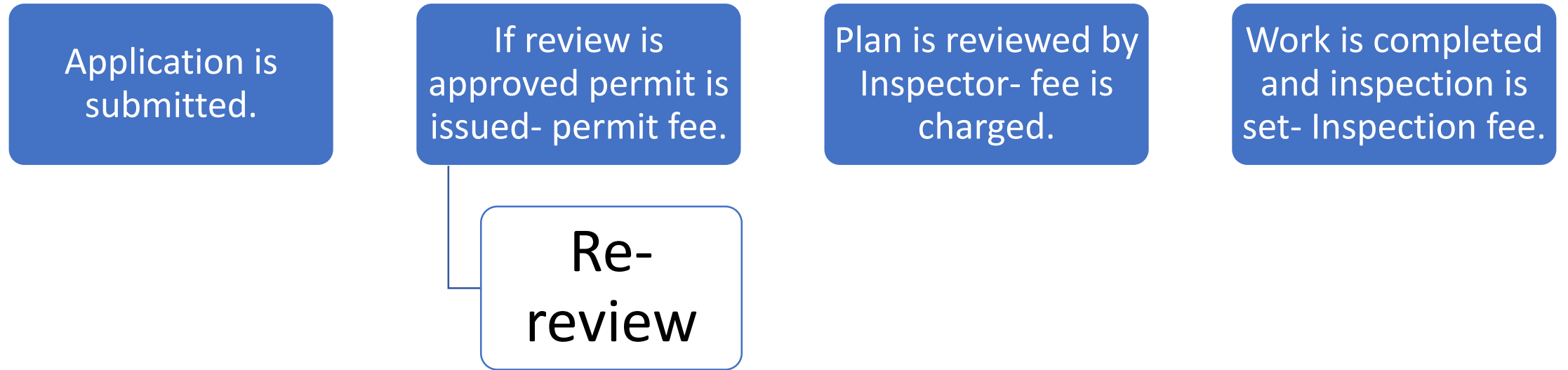
# Permit process 1



# Permit process 1- fiscal impact

Project Type	Plan review	Inspection PAID	Total paid fees	Permit cost	Profit/(loss)
Building - New Construction (Commercial)	\$ 95.00	\$ 60.00	\$ 155.00	\$257.04	\$102.04

# Permit process 2



# Permit process 2- fiscal impact

- The City charges a variable fee only on the first inspection (min. fee of \$100)
- If plans are not approved during the review process, the inspector sends them back to the applicant for corrections
- Applicant resubmits when corrected
- There is no fee for this process; however, per contract, the Inspector is paid for all reviews by the city
- In some cases, plans are reviewed more than 2 times
- After the 2<sup>nd</sup> review, the City loses money on that permit
- This fee will correct that issue

Permit process 1- fiscal impact  
Example of a Business –  
Where the city is losing money.

Project Type	Plan review	Inspection PAID	Total paid fees	Permit cost	Profit/(loss)
Building - New Construction (Commercial)	\$ 475.00	\$ 60.00	\$ 535.00	\$94.50	(440.50)



# Fiscal Impact

- The amendment to the Ordinance adds a flat fee of \$150.00 for subsequent plan reviews
- Funds are deposited into General Fund, which pays for all department expenses

# Recommendation

- Amend Appendix A Fee Schedule to add a fee for subsequent plan reviews