



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, June 03, 2025 at 6:30 PM

**MINUTES**

**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

**1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**

**PRESENT**

Mayor Chris Riley  
Council Place 1 Danielle Bolton (arrived at 6:57 PM)  
Mayor Pro-Tem, Council Place 2 Betty Heyl  
Council Place 3 Philip Campos  
Council Place 4 Rey Orozco  
Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 6:30 PM and announced that a quorum of City Council was present in Council Chambers.

Mayor Riley asked Council Place 5, Mursch, to lead the Pledge of Allegiance.

**2. Citizens to be Heard -** Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Those who spoke at this time were Benny Martinez, Johnnie Garrett, and Richard Blackmore.

**3. Presentations**

- 1. Presentation of a Proclamation Declaring June 21, 2025, as Audie L. Murphy Day in Recognition of the 100th Birthday of Audie Leon Murphy, to Ms. Cleo**

**Aufderhaar, Cousin of Audie L. Murphy, Along with Post 336 Commander and Other Members of the Post – Mayor Chris Riley**

Mayor Chris Riley presented a proclamation to Ms. Cleo Aufderhaar and members of Post 336, declaring June 21, 2025, Audie L. Murphy Day.

**2. Presentation, Discussion, and Possible Action on the Tentative Approval of Request to Close Robin Road and Construction of Extension of John Marshall Drive - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director, presented.

Sean Smith, Engineer; Benjamin Stanis, Engineer; and Brian Wiggins, Architect from NISD, were also present.

A motion was made by Council Place 3, Campos to approve as presented. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

**3. Presentation, Discussion, and Possible Action on an Update of Fourth of July Celebration - C. Miranda, Community Relations Director**

Council Place 4, Orozco called a Point of Order to announce that this July 4th Celebration was already budgeted but that next year's event is being considered.

Crystal Miranda, Community Relations Director, presented.

Those who spoke were Benny Martinez and Richard Blackmore.

**4. Presentation, Discussion and Workshop on an Ordinance Related to the Fiscal Year 2025-2026 Proposed Budget (1st Reading as Required by City Charter) - Dr. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented the Fiscal Year 2025-2026 Proposed Budget.

**4. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

## 5. City Manager's Report

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

She also provided the following:

**GoGov App:** Residents are encouraged to use the app to report City-related concerns for quicker response and tracking. **PEG Channel (Cable 1305):** Public access channel broadcasting City Council meetings and other City content; a staff update is expected soon. **Raymond Rimkus Park Safety Update:** Installation of "butter sticks" (limestone blocks) between the parking lot and the park to enhance safety.

### 1. Upcoming Important Events:

- **Regular City Council Meeting, Tuesday, July 15, 2025, at 6:30 PM, in City Council Chambers.**
- **July 4th Celebration, Friday, July 04, 2025, from 6:00 PM until 10:00 PM, at Raymond Rimkus Park.**
- **Reminder: The June 17, 2025, Regular City Council Meeting and the July 01, 2025, Regular City Council Meeting have been cancelled.**
- **Miscellaneous other events and announcements**

### 6. Consent Agenda - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 4, Orozco to approve the Consent Agenda as presented. The motion was seconded by Council Place,5 Mursch.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

### 1. Discussion and Possible Action Approving of the Following City Council Minutes:

- a. **05-20-2025 Regular City Council Meeting Minutes**
2. **Presentation, Discussion, and Possible Action of Two Resolutions Supporting Grant Applications for a Hike & Bike Trail Connectivity Plan and Hike & Bike Trail Segment 3 from the Texas Department of Transportation - M. Moritz, Public Works Director**
  3. **Discussion and Possible Action of a Resolution Awarding the Lowest Qualified Bid in the Amount of \$288,449.86, with 15% for Contingency and Authorizing the City Manager to Enter into a Contract with Clark Construction of Texas, Inc. for the FY 2025 Street Maintenance Program - D. Dimaline, Assistant Public Works Director**

## 7. Regular Agenda

### 1. **Discussion and Possible Action on a Resolution Appointing Members to the Citizens Police Advisory Committee - S. Passailaigue, City Secretary**

Saundra Passailaigue, City Secretary, presented the item.

A motion was made by Council Place 4, Orozco to appoint the following to the Citizens Police Advisory Committee: Darby Riley, Andrea Roofe, Vera Ann Sawyer, Raymond Diaz, and Melanie Munoz with a term expiring June 30, 2027; and Council Place 4, Orozco as Council Liaison with a term expiring June 30, 2026. The motion was seconded by Council Place 3, Campos.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

### 2. **Discussion and Possible Action on a Resolution Appointing Members to the Library Advisory Board - S. Passailaigue, City Secretary**

Saundra Passailaigue, City Secretary, presented the item.

A motion was made by Council Place 5, Mursch to appoint Maryanna Christensen, Clare Brown, Ashleigh Montgomery Johnson, and Travis Leech to the Library Advisory Board. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

### 3. **Discussion and Possible Action on a Resolution Appointing Commissioners to the Park Commission - S. Passailaigue, City Secretary**

Saundra Passailaigue, City Secretary, presented the item.

A motion was made by Council Place 5, Orozco to appoint the following to the Park Commission: Jennifer Pecina as Commissioner, and Council Place 1, Bolton as Council Liaison with terms expiring June 30, 2026. The motion was seconded by Council Place 1, Bolton.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

### 4. **Discussion and Possible Action on a Resolution Appointing Commissioners and Alternate Members to the Planning & Zoning Commission - S. Passailaigue, City Secretary**

Saundra Passailaigue, City Secretary, presented the item.

A motion was made by Mayor Pro Tem, Council Place 2, Heyl to appoint the following to the Planning & Zoning Commission: Council Place 3, Campos as Council Liaison; Re-appointing David Perry, Cynthia Koger, Olen Yarnell, and Abraham Diaz with terms expiring June 30, 2027; and appointing Russell Hernandez as Alternate (2) with a term expiring June 30, 2026. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

**5. Presentation and Discussion to Amend the Leon Valley Code of Ordinances Appendix A – Fee Schedule, Article A4.00- Animal Control Fees, to add Article A4.006- Dog Microchipping - R. Salinas, Executive Director (1st Read as Required by City Charter)**

Roque Salinas, Executive Director, presented this item for a first reading.

There was a consensus to place this item in the July 15, 2025 Consent Agenda for a second reading.

**8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

None

**9. Adjournment**

Mayor Riley announced that the meeting adjourned at 8:55 PM.

**These minutes were approved by the Leon Valley City Council on the 15th of July, 2025.**

**APPROVED**

\_\_\_\_\_  
**CHRIS RILEY**  
MAYOR

**ATTEST:** \_\_\_\_\_  
**SAUNDRA PASSAILAIGUE, TRMC**  
CITY SECRETARY