



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, December 19, 2023 at 6:00 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Benny Martinez
Mayor Pro Tem, Council Place 2 Josh Stevens
Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Will Bradshaw

Mayor Chris Riley called the meeting to order at 6:00 PM and announced that a quorum of City Council was present in Council Chambers.

Mayor Riley asked Councilor Will Bradshaw to lead the Pledge of Allegiance.

2. The City Council Shall Meet in Executive Session to Discuss the Following:

1. Pursuant to Texas Government Code, Chapter 551, Section 551.071: Consultation with the Attorney Regarding Pending or Contemplated Litigation, or Settlement Offer, or on a Matter in which the Duty of the Attorney to the Governmental Body Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Texas Open Meetings Act, Re: City of Leon Valley v. Civil Action No. 5:21-cv-00381-OLG, Vitra D. Frederick v. City of Leon Valley. In the United States District Court or the Western District of Texas San Antonio Division

Mayor Riley read aloud the agenda caption for Item 2.1.

The City Council went into Executive Session at 6:00 PM

3. Reconvene into Regular Session

The City Council reconvened into Open Session at 6:37 PM

4. Possible Action on Issues Discussed in Executive Session If Necessary

No Action Taken.

5. Regular Agenda

- 1. Presentation, Public Hearing, and Discussion to Consider Approval of an Ordinance Granting a Zone Change From B-2 Retail with Sustainability Overlay (SO) Zoning District to B-2 Retail on an Approximately 2.32-acre Tract of Land Located off Grissom Rd, Being Lots 4 and 5, Block 102, CB 4433, Timberhill Apartments Subdivision (1st Read as Required by City Charter) - M. Teague, Planning and Zoning Director**

Mindy Teague, Planning and Zoning Director, presented an item seeking approval of an ordinance granting a zone change from B-2 Retail with Sustainability Overlay (SO) Zoning District to B-2 Retail on an 2.32-acre tract of land located off Grissom Road being Lots 4 and 5, Block 102, CB 4433, Timberhill Apartments Subdivision.

Stan Jones, the developer, was present to answer questions.

Mayor Riley opened the Public Hearing at 6:58 PM.

Being no comments from the public; Mayor Riley closed the Public Hearing at 6:58 PM

There was a consensus among members of City Council to add this item to the January 16, 2024 Consent Agenda.

6. Citizens to be Heard

Those who spoke at this time were: None.

7. Presentations

- 1. Discussion and Direction to Staff on Scheduling a Strategic Plan Workshop - Dr. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented this item in an effort to get City Council direction to schedule a Strategic Plan Workshop.

There was a consensus among members of the City Council to hold a Strategic Plan Workshop on Saturday, February 03, 2024, at 9:00 AM in Council Chambers.

2. **Presentation, Discussion, and Direction to Staff on Reprioritize Pipeline for Calendar Year 2024- Dr. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented this item seeking direction from City Council on a reprioritization of the Pipeline for calendar year 2024.

There was a brief discussion regarding items on the current Pipeline and those that needed to be added.

3. **Presentation and Possible Action on the Trash/Neighborhood Survey - Dr. Crystal Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented the draft Trash/Neighborhood Survey.

After a lengthy discussion, there was a consensus to send out one (1) survey per household, include identifiers, and make it a paper survey.

Those who spoke on this item were: Erick Matta (Leon Valley)

Dr. Crystal Caldera, City Manager, concluded the presentation by stating that the first thing will be the survey, and then she will ask the City Council to elect a committee to help go over a proposal, and then that committee will go through the RFPs. Each member of Council will elect one (1) person to serve on this committee.

8. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Riley and members of City Council made announcements.

9. **City Manager's Report**

1. **Upcoming Important Events:**

Regular City Council Meeting, Tuesday, January 16, 2024, at 6:30 PM, in City Council Chambers.

City Offices and Municipal Court will be closed Friday, December 22, 2023, through Monday, January 01, 2024, in observance of Christmas, Winter Closure, and New Year's Day. All will re-open on Tuesday, January 02, 2024.

Filing for a Place on the May 04, 2024, City of Leon Valley, General Election for Council Place 2, Council Place 4, and Mayor begins Wednesday, January 17, 2024, through 5:00 PM on Friday, February 16, 2024.

Annual Town Hall Meeting, Saturday, January 27, 2024, at the Leon Valley Conference Center.

Miscellaneous other events and announcements.

Dr. Crystal Caldera, City Manager, reminded everyone that the City Manager's Report was printed and available on the table in the foyer, as well as posted on the website. Dr. Caldera added details about the upcoming Holiday Solid Waste Schedule and updated Tiger Sanitation billing information.

10. Consent Agenda

Councilor Rey Orozco motioned to approve the Consent Agenda as presented. Councilor Philip Campos seconded the motion.

Voting Yea: Council Place 1 Martinez, Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

1. Discussion and Possible Action Approving of the Following City Council Minutes:
a. 12-05-2023 Regular City Council Meeting Minutes**2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
a. 11-28-2023 Planning and Zoning Commission Meeting Minutes**3. Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment from the General Fund Reserve in the Amount of \$35,800 for the Capital Acquisitions of the City Hall Front Entrance Renovation and a Crack Seal Trailer (1st Read was Held on 12-05-2023) M. Moritz, Public Works Director****4. Discussion and Possible Action on a Resolution Appointing Members to the Earthwise Living Committee – Mayor Chris Riley****5. Presentation and Discussion of the Monthly Financial Report Ending November 30, 2023 - C. Goering, Finance Director****11. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a meeting of City Council, a member of City Council may place an item on an agenda by making a motion to place the item on a future agenda and receiving a second. No discussion shall occur at the meeting regarding the placement of the item on a future agenda.**

Nothing was added at this time.

However, Councilor Rey Orozco updated everyone regarding his efforts to get mailboxes in HOA subdivisions replaced.

Councilor Orozco also asked about a Hostile Driving Class to possibly be provided for the CPAC.

12. Adjournment

Mayor Riley announced that the meeting adjourned at 8:30 PM

These minutes approved by the Leon Valley City Council on the 16th of January, 2024.

APPROVED

CHRIS RILEY
MAYOR

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

DRAFT