



CITY OF LEON VALLEY

NOTICE OF MEETING

Board of Adjustment

6:30 PM – January 11, 2024

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238

MINUTES

1. CALL TO ORDER AND ROLL CALL

Vice-Chair Yvonne Orozco called the Board of Adjustment meeting to order at 6:32 PM

PRESENT

Vice Chair	Yvonne Orozco
Board Member	Betty Heyl
Board Member	Stephen Parker
Board Member	Bryan Sawyer

ABSENT

Board Member	Danielle Bolton - Excused
1st Alternate	David Siege - Unexcused
Council Liaison	Will Bradshaw – Unexcused

Also in attendance were Planning & Zoning Director Mindy Teague, Permit Technician Elizabeth Aguilar, and City Council Member Rey Orozco

2. APPROVAL OF MINUTES

1. Board of Adjustment – Regular Meeting – November 8, 2023

Board Member Heyl made a motion to approve the minutes as presented, which was seconded by Board Member Parker. The motion carried unanimously.

3. NEW BUSINESS

1. Nomination and Election of Chair, Vice-Chair, and Second Vice-Chair

Board Member Heyl nominated Vice-Chair Orozco for the Chair position, which was seconded by Board Member Parker. A vote was conducted, with all Board Members in favor and none opposed. Vice-Chair Orozco was selected for the Chair position.

Vice-Chair Orozco nominated Board Member Heyl for the Vice-Chair position, which was seconded by Board Member Parker. A vote was conducted, with all Board

Members in favor and none opposed. Board Member Heyl was selected for the Vice-Chair position.

Board Member Heyl nominated Board Member Parker for the 2nd Vice-Chair position, which was seconded by Vice-Chair Orozco. A vote was conducted, with all Board Members in favor and none opposed. Board Member Parker was selected for the 2nd Vice-Chair position.

2. Member Training Exercises

Planning and Zoning Director Mindy Teague gave a presentation of examples of cases for the members. A brief question and answer discussion was held between the Board Members and Mrs. Mindy Teague.

3. ANNOUNCEMENTS

Vice-Chair Orozco reminded the Board Members that terms will be expiring in May and will need to reapply.

Planning and Zoning Director Mindy Teague announced that she had privacy notices if anyone wanted to fill those out. She also reminded the Board Members that the next meeting will be Wednesday, January 17, 2024, at 6:30 PM.

4. ADJOURNMENT

Vice-Chair Yvonne Orozco announced the meeting adjourned at 7:31 PM.

These minutes were approved by the Leon Valley Board of Adjustment on the 17th of January 2024.

APPROVED

YVONNE OROZCO
VICE-CHAIR

ATTEST: _____

ELIZABETH AGUILAR
PERMIT TECHNICIAN