

## MAYOR AND COUNCIL COMMUNICATION

**DATE:** December 16, 2025

**TO:** Mayor and Council

**FROM:** Carol Goering, Finance Director

**THROUGH:** Dr. Crystal Caldera, City Manager

**SUBJECT:** CitiBank Credit Card Transition to U.S. Bank, N.A. through The State of Texas

**SPONSOR(S):** N/A

### **PURPOSE & BACKGROUND**

The Statewide Procurement Division, a division of the Texas Comptroller of Public Accounts, has awarded a contract for Commercial Charge Cards Services (PCards) to U.S. Bank National Association. As part of this new agreement, U.S. Bank will transition all existing credit cards and travel cards to the new Contract 946-M4, Charge Cards. This includes State Agencies, institutions of higher ed and Texas SmartBuy members. As a Texas SmartBuy member, the City of Leon Valley is required to make the transition from CitiBank.

### **FISCAL IMPACT**

There is no change in fiscal impact.

### **RECOMMENDATION**

Adopt the Resolution approving the transition from CitiBank credit cards to U.S. Bank, N.A. credit cards as part of the approved contract between the State of Texas and U.S. Bank, N.A.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS:

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ATTEST:

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**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary