



## LEBANON FIRE DISTRICT BOARD MEETING MINUTES

May 13, 2025

- |                                                                          |                                                                                  |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Robert Taylor, Board President       | <input checked="" type="checkbox"/> Joseph Rodondi, Fire Chief                   |
| <input checked="" type="checkbox"/> Dale White, Vice President via phone | <input checked="" type="checkbox"/> John Tacy, DC of Operations                  |
| <input checked="" type="checkbox"/> Wyatt King, Secretary/Treasurer      | <input checked="" type="checkbox"/> Ken Foster, Fire Marshal                     |
| <input checked="" type="checkbox"/> Matt Herb, Member                    | <input checked="" type="checkbox"/> Mark Fitzwater, DC of Training               |
| <input checked="" type="checkbox"/> Robbe Boren, Member                  | <input checked="" type="checkbox"/> Desiree Barker, Chief Administrative Officer |
|                                                                          | <input checked="" type="checkbox"/> Michael Perkins, Recruitment Lt.             |

Vice President White and Secretary/Treasurer King arrived at 5:32.

### CALL MEETING TO ORDER AT 5:30 PM

### FLAG SALUTE

### AGENDA UPDATE REQUEST

Chief asked if anyone had objections to add Resolution 04-2025 to Adopt Fiscal Year 2024/2025 Budget Line-Item Transfers to the agenda. June payroll is prior to the June Board Meeting. Due to issues yet to be discussed, that may be too late to make appropriations per Oregon Budget Law.

Vote:

Board President Taylor - Yea  
Vice President White – not present  
Secretary Treasurer King – not present  
Member Herb - Yea  
Member Boren – Yea

### MINUTES:

#### **Agenda item # 1 – Approval of April 8, 2025 Board Meeting Minutes**

There were no suggested changes to the April 8, 2025 Board Meeting Minutes. Member Boren made a motion to approve the minutes as written, Member Herb 2<sup>nd</sup> the motion.

Vote:

Board President Taylor - Yea  
Vice President White – Yea  
Secretary Treasurer King – Yea  
Member Herb - Yea  
Member Boren – Yea

Motion Approved.

**Agenda item # 2 – Approval of April 8, 2025 Budget Meeting Minutes**

There were no suggested changes to the April 8, 2025 Budget Meeting Minutes. Member Boren made a motion to approve the minutes as written, Member Herb 2nd the motion.

Vote:

Board President Taylor - Yea  
Vice President White - Yea  
Secretary Treasurer King - Yea  
Member Herb - Yea  
Member Boren – Yea

Motion Approved.

**CITIZEN COMMENTS**

(Limited to 5 minutes per speaker)

Add summarized comments if any, or There were no citizen comments.

**PUBLIC HEARING FOR FISCAL YEAR 2025/2026 BUDGET AT 5:33 PM**

There were no public comments.

**PUBLIC HEARING FOR FISCAL YEAR 2025/2026 BUDGET CLOSED AT 5:34 PM**

**NEW BUSINESS**

**Agenda Item # 3 – Resolution 03-2025 to Adopt and Categorize the Fiscal Year 2025/2026 Budget, Levy Taxes, and Make Appropriations.**

Chief Rodondi referred the Board to Resolution 03-2025 provided in packet. This is the 2<sup>nd</sup> reading for Fiscal Year 2025/2026. Printing the budget in-house saved time and money, so we are one month ahead. Chief Rodondi invited discussion on the Budget. There was no discussion, because the vetting at the first reading was thorough and all questions were answered.

Member Herb made a motion to approve the 03-2025 Resolution to Adopt and Categorize the Fiscal Year 2025/2026 Budget, Levy Taxes, and Make Appropriations. Secretary Treasurer King 2<sup>nd</sup> the motion.

Vote:

Board President Taylor - Yea  
Vice President White - Yea  
Secretary Treasurer King - Yea  
Member Herb - Yea  
Member Boren – Yea

Motion Approved.

**Agenda Item # 4 – Resolution 04-2025 to Adopt Fiscal Year 2024/2025 Budget Line-Item Transfers**

Chief Rodondi presented Resolution 04-2025 as a budget adjustment as opposed to a supplemental budget that we've done in the past. Oregon Budget Law prevents spending money that hasn't been appropriated by the board.

Chief Rodondi explained the need. Conflag overtime expenses and the engine refurbishment were large and unplanned expenses. The transfer comes from the FY 2024/2025 budgeted contingency amount. The contingency is budgeted for unknown expenses.

Member Herb made a motion to approve the Resolution 04-2025 to adopt Fiscal Year 2024/2025 budget line-item transfers. Member Boren 2nd the motion.

Vote:

Board President Taylor - Yea  
Vice President White - Yea  
Secretary Treasurer King - Yea  
Member Herb - Yea  
Member Boren – Yea

Motion Approved.

## REPORTS

### Agenda Item # 5 – Financial Report

CAO Barker covered various topics in the Financial Report.

- Ambulance billing is low \$43,000 for April. The posting is behind. Tactical Business Group is solving the issue that resulted in the delayed posting.
- The financial audit is scheduled for September with Accuity. The prep work is on course.
- We were awarded a Cyber Security Risk Management grant. We have the City of Lebanon to thank for the grant funds.
- FireMed revenue is still low, but we are seeing a high volume right now. Despite this we are unlikely to receive the budgeted amount.

Chief Rodondi shared information on GEMT. OHA recently commented that reconciliation was behind. Attempts are being made to understand the comment and its impact to us and other agencies.

Chief Rodondi informed the Board that we do use the LGIP Pool when asked by Member Herb. We receive a higher interest rate by doing so.

### Agenda Item # 6 – Legislative Update(s)

- Chief Rodondi shared the news that we are waiting for the State's fiscal outlook this week. There are potential projections that could trickle down to us that can affect funding for essential services.
- A couple Federal legislators are evaluating 'price fixing' apparatus. SDAO, OFCA, and IAFF were notified. The goal is to educate them to not be mis-guided by a market leader's information that drives the price up.
- Division Chief Tacy shared the news that small budgetary items have passed through ways and means committee. There is no word yet on Balanced Billing. There hasn't been much resistance.

- Properties in ODF overlap Districts. A proposed bill reduces large acreage to 10-acre segments, resulting in new assessed fees. Structures on the acreage may also assess a fee.
- DC Tacy will email updates when he receives them.

#### **Agenda Item # 7 – Non-Represented Staff Address the Board**

There were no non-represented staff present to address the board.

#### **Agenda Item # 8 – Union Address the Board**

Lt Perkins reported the Union is looking forward to the election results.

#### **Agenda Item # 9 – Volunteers Address the Board**

Lt. Perkins updated the Board on the progress of the volunteer academy. 5 out of 8 will graduate. The five will be shared between stations beginning in June. Fire Corp was also increased.

#### **Agenda Item # 10 – Fire Chief Report**

Chief Rodondi provided his monthly updates.

- Thanks to the Santiam CPR donation, the Seagrave is now on the property.
- Chief attended the OFCA conference. FF Randall, Lt Maynard, FF Fitzgerald, Engineer. Kemper were recipients of awards. Lt Maynard viewed it as a highlight to his career.
- The Safer grant may be opening soon. We will apply again.
- A new group of grants are possible, and we will research them.
- We were not a recipient of the summertime staffing grant due to our revenue.
- The one-year warranty on station 31 is expiring. The final warranty items are in progress.
- The Type I refurbishment will transport to Henderson Nevada in late July.
- We are focusing building processes that address the updated fee schedule to ensure we are billing for all we can.
- We will look at annexation again for the long-term strategy.
- OHA is working with the OFCA to determine delays in the GEMT reconciliation payments. Last year their delays created problems within our own cash-flow. The end goal is to rewrite the SPA agreement. OHA wanted simplification of their process and was willing to cut one million in Federal funding available to us. Conversations are ongoing.
- July 1, 2025, we transfer from Benton County Shops to Hughes Fire Equipment for apparatus repair and maintenance. Their new shop is behind Home Depot.
- Enterprise rental car opportunity is still in the exploration phase. An IGA with City allows us to partner with them to get better rate from Enterprise. Enterprise needs to provide a quote before we take any further action.
- Chief thanked the Board for their supporting his addition to the OFCA Board. His interim position is for one year. Rerunning for another term may be considered.
- Chief mentioned leasing three office spaces to South Santiam Watershed. The three offices are the primary rental, in addition to the gym, using the training room a couple time per year, and one vehicle behind the security gate. Chief asked the Board if there was interest in pursuing this. Chief added some logistical

requirements regarding timing, reporting office space as surplus, and potential tax implications. If there was a tax assessment it is limited to the office space. Member Herb was the only Board member uninterested in pursuing this at this time. The discussion was moved to closed session to comply with ORS 192.660(2)(e).

**ADJOURN TO EXECUTIVE SESSION PER ORS 192.660(2)(e) TO CONDUCT DELIBERATIONS WITH DESIGNEE ON REAL PROPERTY TRANSACTION NEGOTIATION**

**ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION at 6:27**

**Agenda Item # 11 – South Santiam Watershed Rental Agreement**

The Fire District will not pursue the office space rental. There are concerns on the impact to the staff, workload, and potential liabilities. The liabilities could include HIPAA protected information, cyber security, among others. No further action will be taken.

**OTHER AGENDA ITEMS**

Member Herb offered his property for water rescue training. His property has easy access to the edge of the river. It has been used by other agencies.

**ADJOURN REGULAR SESSION AT 6:40 pm.**

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Robert Taylor, Board President

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Joseph Rodondi, Fire Chief