



LEBANON FIRE DISTRICT BOARD MEETING MINUTES

March 11, 2025

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| <input checked="" type="checkbox"/> Robert Taylor, Board President | <input checked="" type="checkbox"/> Joseph Rodondi, Fire Chief |
| <input checked="" type="checkbox"/> Dale White, Vice President | <input checked="" type="checkbox"/> John Tacy, DC of Operations |
| <input checked="" type="checkbox"/> Wyatt King, Secretary/Treasurer | <input checked="" type="checkbox"/> Ken Foster, Fire Marshal |
| <input checked="" type="checkbox"/> Allen Forster, Member | <input checked="" type="checkbox"/> Mark Fitzwater, DC of Training |
| <input checked="" type="checkbox"/> Robbe Boren, Member | <input checked="" type="checkbox"/> Desiree Barker, Chief Administrative Officer |
| | <input checked="" type="checkbox"/> Michael Perkins, Recruitment Lt. via Zoom |

CALL MEETING TO ORDER AT 5:30 PM

FLAG SALUTE

MINUTES: APPROVAL OF FEBRUARY 11, 2025 MINUTES

Secretary/Treasurer King made a motion to approve the minutes with amendments. Member Herb 2nd

President Taylor-Yea

Vice President White-Yea

Secretary Treasurer King-Yea

Member Herb-Yea

Member Boren-Yea

Motion approved.

CITIZEN COMMENTS

(Limited to 3 minutes per speaker)

There were no citizen comments.

AGENDA ITEM #1 – BUDGET UPDATE

Chief Rodondi updated the board on the forward progress building the budget.

- The BC testing suggestions were to reduce the Student Intern (RV) program as opposed to removing the program entirely. Student Interns are helpful to have in the Stations.
- Chief Rodondi thanked all of the LFD staff that have put in the work.
- The Budget Committee Meeting begins at 5:00 pm on April 8th.

Secretary/Treasurer King asked if the intention was to reduce the size of the RV program. Chief confirmed that we intend to reduce the program.

AGENDA ITEM #2 – PUBLIC HEARING REGARDING RESOLUTION 01-2025 AMENDING APPENDIX A - FEE SCHEDULE

Chief Rodondi introduced the topic to amend the Appendix A - Fee Schedule and the reasons for amending it.

- CMS requires the miles to be from point of pickup. We'd had the patient loaded mileage starting point from station 31.
- CMS can only accept one mileage rate. We had 2 rates dependent upon the total patient loaded miles.

Chief Rodondi requested the Board change to mileage rate to one \$30 mileage rate that starts at the point of pickup.

LEBANON FIRE DISTRICT BOARD MEETING MINUTES

March 11, 2025

Secretary/Treasurer King asked why the LFD staff chose \$30 and not \$35? Chief Rodondi explained our comparison of other agency rates and our replacement costs. The \$35 would put us at the second highest mileage rate in the area. We also reviewed our transport records. Division Chief added we have less runs to Portland, which is the more expensive route.

Member Herb moved to pass Resolution 01-2025 Amending the Appendix A – Fee Schedule at the \$30 per mile rate from the point of pickup.

Member Boren 2nd the motion.

President Taylor-Yea

Vice President White-Yea

Secretary Treasurer King-Yea

Member Herb-Yea

Member Boren-Yea

Motion approved.

AGENDA ITEM #3 – FINANCIAL REPORT

Chief Administrative Officer Barker provided financial information to the Board.

- The handling ambulance receivables by our administration continues to decline.
- Tactical February closing accounts receivable was \$1.8 million.
- Property taxes haven't been received this month. A payment is anticipated this week.
- Conflagration reimbursement journal entries were entered reducing the personnel expenses.
- The line-items on the Financial Statements are within reason and now being looked at more closely as we approach the end of the fiscal year.
- Time is being spent on preparing the fiscal year 2025/2026 budget.

AGENDA ITEM #4 – LEGISLATIVE UPDATE(S)

Chief Rodondi provided updates on legislative bills to the Board.

- Balance billing is moving through the legislative process.
- OSFM's early budget was approved so they can begin staffing for the summer.

AGENDA ITEM #5 – NON-REPRESENTED STAFF ADDRESS THE BOARD

There were no non-represented staff present to address the board.

AGENDA ITEM #6 – UNION ADDRESS THE BOARD

Lt. Adamson shared the Union's appreciation on their inclusion in preparing the budget. That inclusion has helped with explaining the changes to staff.

Lt. Adamson also shared a summary of this year's stair climb fundraiser. LFD entered five staff members who did well at the stair climb.

AGENDA ITEM #7 – VOLUNTEERS ADDRESS THE BOARD

Lt. Perkins provided the volunteer update:

- A volunteer academy begins next month with nine attending.
- We have our first two WLEA EMS rotations through our program.

AGENDA ITEM #8 – FIRE CHIEF REPORT

LEBANON FIRE DISTRICT BOARD MEETING MINUTES

March 11, 2025

Chief Rodondi's Fire Chief Report included various mentions.

- Three Board members positions are open in the May elections. All of our current board members have submitted their documents for re-election. No others have submitted yet.
- The LFD awards event is scheduled for March 27, at 18:00. It will be held at Station 31.
- Staff are scheduled to meet with legislators at the Capital on March 12.
- The volunteer leadership meeting took place recently. Volunteers have sent budget ideas for consideration.
- In response to last month's comments by Member Herb relating to the number of sirens and apparatus on calls, Chief Rodondi provided some statistics on overlapping calls and how they differ significantly from 13 years ago.

Year	Number of Calls
2012	145
2024	4364

Secretary/Treasurer King posed the question on what the staffing levels are for the same timeframes. Chief Rodondi answered, stating since 2015/2016 we hired 6, since that time we have reduced staff by 7.5 positions. We also had two ambulances in 2012, that we increased to four, but have now had to reduce back to two ambulances due to limited resources.

AGENDA ITEM #9 – CITIZEN RECOGNITION

Chief Rodondi premised a recent event which four citizens are being recognized.

- On February 6, 2025, an employee at Safeway suffered a cardiac arrest in Safeway's breakroom. Four Safeway employees, Mary Stratton, John Escalera, Brandy Davis, and Tammy Vanepps-Fox performed life-saving actions.
- Battalion Chief Suing believes without their assistance the gentleman would likely have passed. He stressed the importance of bystander CPR and early access to AED.
- Chief Rodondi commended Battalion Chief Blaine Suing, Lieutenant Michael Maynard, Lieutenant Jason Adamson, Engineer Kyle Kemper, Engineer Brad McInnis, Engineer Cody Manzi, Firefighter Dylan Jorgenson, Firefighter Londyn Randell, Firefighter Conner Fitzgerald, Fire Corp Deb Griffin, and Intern James Kozachenko who were on scene. The team effort of all those present kept the Safeway employee alive.

Chief Rodondi presented certificates and gold challenge coins to the citizens, stating their actions were done perfectly. Chief Rodondi encourages CPR certifications and maintaining lifesaving equipment.

OTHER AGENDA ITEMS

ADJOURN REGULAR SESSION AT 5:53 PM.

Robert Taylor, Board President

Joseph Rodondi, Fire Chief