



LEBANON CITY COUNCIL EXECUTIVE SESSION AND REGULAR MEETING MINUTES

July 10, 2024 at 5:00 PM

Santiam Travel Station – 750 3rd Street, Lebanon, Oregon

MISSION STATEMENT

The City of Lebanon is dedicated to providing exceptional services and opportunities that enhance the quality of life for present and future members of the community.

Mayor: Kenneth Jackola

Council President Michelle Steinhebel | Councilor Wayne Dykstra | Councilor Carl Mann

Councilor Jeremy Salvage | Councilor Kim Ullfers | Councilor Dave Workman

5:00 PM – CALL TO ORDER EXECUTIVE SESSION

Executive Session as authorized by ORS 192.660 (2) (d) which allows the City Council to meet in Executive Session to conduct deliberations with persons designated by the governing body to carry on labor negotiations; and Executive Session as authorized by ORS 192.660 (2)(e) to conduct deliberations with persons designated by the Council to negotiate real property transactions.

Attendance: Mayor Jackola, President Steinhebel, Councilor Salvage, Councilor Ullfers, Councilor Workman, Councilor Mann, Councilor Dykstra, Interim City Manager Ron Whitlatch, City Attorney Tre Kennedy, Community Development Director Kelly Hart, HR Director Angela Solesbee, Finance Director Brandon Neish, Chief of Police Frank Stevenson, City Recorder Julie Fisher

City Attorney Tre' Kennedy read the Executive Session Announcement. There were no decisions made during the Executive Sessions. The Executive Session was adjourned at 5:30 PM.

6:00 PM – CITY COUNCIL REGULAR SESSION

CALL TO ORDER / FLAG SALUTE

The meeting was Called to Order at 6:00 PM.

ROLL CALL

PRESENT

Mayor Kenneth Jackola
Councilor - Ward 1 Wayne Dykstra
Councilor - Ward 1 Carl Mann
Councilor - Ward 2 Kim Ullfers
Councilor - Ward 2 Dave Workman
Councilor - Ward 3 Jeremy Salvage
Council President - Ward 3 Michelle Steinhebel

STAFF

Interim City Manager Ron Whitlatch

Community and Economic Development Director Kelly Hart
Finance Director Brandon Neish
City Attorney Tre Kennedy
Chief of Police Frank Stevenson
City Recorder Julie Fisher
IT Administrative Assistant Erin Gomez

CONSENT CALENDAR

Motion to approve the Consent Calendar made by Council President - Ward 3 Steinhebel, Seconded by Councilor - Ward 2 Ullfers.

Voting Yea: Councilor - Ward 1 Dykstra, Councilor - Ward 1 Mann, Councilor - Ward 2 Ullfers, Councilor - Ward 2 Workman, Councilor - Ward 3 Salvage, Council President - Ward 3 Steinhebel

1. **AGENDA:** Lebanon City Council Agenda – July 10, 2024
2. **APPROVAL TO AWARD:** Second/Third Street Alley Sanitary Pipe Lining
3. **BID AUTHORIZATION:** *N. Santiam Highway - Waterline Extension*
4. **COUNCIL MINUTES:** *2024-06-12 Regular and Executive Session Minutes*

PRESENTATION / RECOGNITION

There were no presentations.

PUBLIC COMMENTS

Shellie Jackola gave an update on the upcoming Lebanon Downtown Association events for July and August including car show, wine walk and food events.

Ken Reynolds presented his concern of parked cars blocking his mailbox and interrupting mail service.

PUBLIC HEARING(S)

5. Public Hearing - Ordinance Bill No. 6 for 2024- Ordinance No. 3022 - A Bill for an Ordinance Amending Title 5, Chapter 5.50 Psilocybin Facilities to the Lebanon Municipal Code

The Public Hearing opened at 6:14 PM.

Community Development Director Hart presented the staff report explaining the draft ordinance would only take effect if the voters decided to allow psilocybin facilities through a vote in November. The ordinance would impose restrictions on service centers, not allowing them within 300' of a park, or 1000' from other service centers. Zoning restrictions would apply as well. In addition, a patient under the influence would be only released to a sober adult. There was question from the Council on how this would be enforced, and it was explained that any known violation would be reported to the state and the facility license could be revoked.

Councilor Workman and Dykstra voiced their opposition to psilocybin facilities within the city.

Mayor Jackola opened the floor for public comment. Mike M. felt the service centers and manufacture facilities should be voted on separately. It was his opinion that the public might favor one type of facility and not allow another.

The Public Hearing was closed at 6:24 PM.

All further discussion was limited to Council and staff.

City Attorney Kennedy read the ordinance by title.

Motion made to approve Ordinance Bill No. 6 for 2024- Ordinance No. 3022 - A bill for an Ordinance Amending Title 5, Chapter 5.5 Psilocybin Facilities to the Lebanon Municipal Code by Council President - Ward 3 Steinhebel, Seconded by Councilor - Ward 2 Workman. Voting Yea: Councilor - Ward 1 Mann, Councilor - Ward 2 Ullfers, Councilor - Ward 2 Workman, Councilor - Ward 3 Salvage, Council President - Ward 3 Steinhebel
Voting Nay: Councilor - Ward 1 Dykstra

REGULAR SESSION

6. Ratification of Contract between Teamsters and City of Lebanon

Interim City Manager Whitlatch highlighted some of the changes to the public safety contract between Teamsters and the City of Lebanon. An increase of 8% for officers and sergeants will bring those classifications to market. Other increases include a 3% COLA for all positions in the contract for the next three years. Other changes were minor including updated the contract to gender neutral language and the addition of definition for 1.0 FTE.

Motion made to approve the contract between Teamsters and the City of Lebanon by Councilor - Ward 2 Workman, Seconded by Councilor - Ward 2 Ullfers.

Voting Yea: Councilor - Ward 1 Dykstra, Councilor - Ward 1 Mann, Councilor - Ward 2 Ullfers, Councilor - Ward 2 Workman, Councilor - Ward 3 Salvage, Council President - Ward 3 Steinhebel

7. Transient Lodging Tax Policy Discussion

Community and Development Director Kelly Hart presented a draft policy for Transient Lodging Tax Fund requests. The policy would require anyone wanting to request funds to apply through an application process, providing detailed descriptions of the project and how it benefits tourism. The applications would be presented to Council for final decision. The funds would only be available if there were any non-allocated funds each year and would only be available for capital projects.

Consensus of the Council was approval of the policy. The item will return to the Council for vote at a future Council meeting.

8. League of Oregon Cities - Legislative Priorities Discussion

Community and Economic Development Director Hart stated the League of Oregon Cities has provided a list of Legislative Priorities that has been included in the packet. The Council will have an opportunity to discuss the priorities during the July 22nd Strategic Planning Session with Legislative Representative Sean Tate. The Council will vote on their priorities during the August 14, 2024, City Council meeting.

9. Department Reports:

Administration
City Recorder
Community Development
Engineering
Finance Department
Human Resources
Information Technology
Library
Police
Public Works
Senior Center/LINX

Interim City Manager Whitlatch presented the City Manager Report. Items of interest included research into bringing a bottle drop to Lebanon, update on Supreme Court Ruling regarding

homelessness, Highway 20 widening project, and the Westside Interceptor Project which was completed with a savings of 2.6 million over initial cost. There was a question on an update of the parking issue on Elmore Street.

ITEMS FROM COUNCIL

Interim City Manager requested direction from Council regarding the City Manager recruitment which had been discussed to reopen this month. Council consensus was to revisit the issue after the July 22nd Strategic Planning Session.

Community and Economic Development Director Hart announced that Lebanon is no longer considered a Rent Burdened Community. The status has continually dropped since 2019 when it was 35.6% of community was considered severely rent burdened.

The Council Candidate Filing Period is now open. Last day to submit candidacy to the City Recorder is July 31st.

PUBLIC/PRESS COMMENTS

An opportunity for citizens and the press to comment on items of city business.

There were no additional public or press comments.

NEXT SCHEDULED COUNCIL MEETING(S):

Strategic Planning Session July 22, 2024, 9 AM at Best Western Boulder Falls Inn - 505 Mullins Drive, Lebanon, Oregon 97355

City Council Regular Meeting August 14, 2024, 6 PM at the Santiam Travel Station - 750 3rd Street, Lebanon, Oregon 97355

ADJOURNMENT

The meeting adjourned at 6:50 PM.

Kenneth Jackola, Mayor

Michelle Steinhebel, Council President

Attested:

Julie Fisher, CMC, City Recorder