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MEMORANDUM

Public Works

Date: June 28, 2024

To: Mayor Jackola and City Council

From: Jason Williams, Public Works Director

Subject: City Manager's Report – August 2024

A. Collections (Sanitary-Storm):

- Mowing
 - Mowing in collections system R.O.W.'s is down to maintenance as needed.
 - Flattops have been completed.
- Manholes:
 - Working on list for manhole rehabilitation to be completed.
- Sewer Mains:
 - Repaired sewer main that was hit by contractor.
 - Cleaned 0 Feet and Video Inspected 0 Feet of sanitary sewer main line.
 - Flushed low flow, dead end sewer mains.
- Sewer Laterals:
 - Located several sanitary laterals in the areas of current construction jobs.
 - Assisted 4 customers with sewer lateral issues.
 - Video inspected 900-feet of sanitary sewer laterals.
 - Installed 0 cleanouts.
 - Conducted 6 sewer lateral replacement investigations.
 - 2 - entered program
 - 0 - not eligible or did not require replacement
 - 0 - working with customer to gather more information
 - 2 – working to correct issues.
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Removed debris from several waterways to ensure flow this coming winter.
 - Cleaned 0 Feet and Video Inspected 0 Feet of storm line.
 - Completed the Collections Annual TMDL Report for DEQ.
 - Assisted Water Department with several water leaks.
 - Completed inventory and re-stocked items for upcoming projects.
 - Reviewed plans for new developments.
 - Worked with Engineering Department.
 - Plans/Design for several upcoming Sanitary and Storm sewer jobs.
 - Assist contractor on current Sanitary project
 - Monthly equipment checks and maintenance completed.

- Cleaned out River Park RV Dump Station holding tank and checked operation of the pump.
 - The card reader system has had no known issues.
- Pump at Gills Landing RV Park is functioning as it should.

B. Parks:

- Opened, closed, and cleaned parks restroom buildings daily.
- Mowing full time.
- Crews continued vegetation management.
- All parks and trails system garbage's checked daily and emptied.
- Assisted with event at Cheadle Lake Park.
- The trail system is cleaned weekly of leaves and other debris.
- There has also been an increase in daily vandalism and trash pick-up which has increased the amount of time it takes crews to clean restrooms and complete trash pick-up.
- Gills Landing
 - There were 97 RV park reservations for the month of July.
 - There were 35 shelter rentals for the month of July.

C. Streets:

- 1 – days were spent sweeping.
- Installed and removed street banners for public events.
- Sprayed trails, parks, and ROWs for vegetation management.
- Daily watering of hanging baskets and filling of tree bags
- Crews replaced street signs / posts that had been damaged, graffitied, or were faded.
- Responded to garbage clean-ups on roadway.
- Graded gravel roadways, alleys, and shoulders of roads and filled potholes throughout town.
- Mowed alleys and ROW's.
- Assisted additional departments:
 - Responded to water leaks.
 - Responded to sewer plug.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for June 2024.
- Influent flow for the month of May averaged 2.70 MGD with a peak of 4.61 MGD and a total of 80.98 MG
- Started Belt Filter Press and hauling to by Republic Services as we await summer field to be ready for application
- Sold 1-25Hp Hurricane to Sweet Home

E. Water:

- Meter reading was completed.
- Daily water service orders including leak checks, locates, taste and quality issues, water samples and other customer concerns continue.

- Followed up on water concerns and completed sample testing requested by citizens.
- Completed state water samples.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	165.78 MG
Finish Water Produced	85.11 MG
Water Sent to Cheadle Lake	69.86 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.78	1.85	1.11	0.013	0.043	0.017
Finish pH			Filtrate Fluoride (Average of Each Day)		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.35	8.13	7.72	0.00	0.00	0.00

- UF Feed pump A rebuild.
- MFW Tank cleaning.
- Drying bed laid out splitter box clean out.