



925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4900
www.lebanonoregon.gov

MEMORANDUM

Administration

To: Mayor Jackola and City Council
From: Ron Whitlatch, Interim City Manager
Subject: **Administration Update – July 2024**

Date: July 24, 2024

- Kelly Hart, Josh Bacher, and I traveled to Aurora, Oregon to, to visit a solar facility that is using agrivoltaics (multi-use facility that has solar and farming combined). This was a very informative visit about the multiple ways solar can be utilized.
- Provided a tour of several City of Lebanon owned sites to a solar consultant to begin determining the viability of solar panel installation. These sites include the Lebanon Water Plant, Wastewater Plant, and Water Intake. The Wastewater Plant property seems to be the most viable for a solar array.
- Continuing to move forward with the possible relocation of the City Council Chambers to the Library Community Room. We are getting pricing for a new dais and the needed IT improvements for the proposed meeting room, and hope to provide an update to City Council in August.
- SSW facilitated the Five-Year Strategic Planning Workshop on July 22nd. We will be working with SSW on next steps of the plan.
- Staff is continuing to refine options for a City Services Fee. This includes developing informational material, a list of frequently asked questions, dollar options, and example ordinances. A City Council Work Sessions will be held in August to provide information and get input from the City Council.
- Staff is continuing to work with Sean Tate (Tate Public Affairs) who is helping the City navigate legislative affairs and advocate for the City. We currently meet with Sean every other Wednesday.
- Kelly Hart, Jason Williams, and I attended the Joint Legislative Transportation Committee Hearing in Albany where mayor Jackola provided public testimony on the need for continued and additional transportation funding for local jurisdiction.
- Holding regular Department Director Meeting (every two weeks) to keep moving priorities forward.
- Continuing to participate in Linn County's Natural Hazards Mitigation Plan update being completed by Department of Land Conservation and Development. This plan

includes updates to all cities located in Linn County and will be presented to City Council for approval in 2025.

- Continuing discussions with Lebanon Farmers Market to see about moving them to a different location for next year.
- We are preparing for the Governors Regional Solution Team (RST) meeting on August 6th. This meeting will consist of tours of the Wastewater Plant, Champion Mill Site, and potential solar installation sites. The RST helps local jurisdictions navigate funding opportunities and challenges associated with Capital Projects and regulatory issues.