



925 S. Main Street
Lebanon, Oregon 97355

TEL: 541.258.4918
www.ci.lebanon.or.us

MEMORANDUM

Public Works

Date: February 28, 2025

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – February 2025

A. Collections (Sanitary-Storm):

- Mowing
 - No mowing or weed eating.
- Manholes:
 - Inspecting manholes for I&I.
- Sewer Mains:
 - Responded to one report of a plugged sanitary main.
 - Cleaned 560 feet and video inspected 300 feet of sanitary sewer main line.
 - Flushed low flow, dead end sewer mains.
- Sewer Laterals:
 - Assisted 6 customers with sewer lateral issues.
 - Video inspected 500-feet of sanitary sewer laterals.
 - Inspected several hundred feet during locates.
 - 0 cleanouts installed.
 - Conducted 2 sewer lateral replacement investigations.
 - 2 -entered program
 - 0 -not eligible or did not require replacement
 - 0 -working with customers to gather more information
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Investigated an unknown storm system on W. Sherman Street.
 - Working with Engineering to develop a plan for repair / replacement.
 - Completed several rounds of catch basin, curb inlet, ditch inlets, and culvert clearings during rain events.
 - Cleaned 775 feet and video inspected 775 feet of storm line.
 - Cleaned several catch basins that had slow flow.
- Special projects:
 - Located sewer mains and laterals for Ziplly Fiber
 - Assisted with several water leaks and sewer issues from boring.
 - Reviewed preconstruction plans for Engineering.
 - Monthly equipment checks and maintenance are completed.
 - Checked River Park RV Dump Station holding tank, and operation of the pump.

- Cleared one plug in dump station.
- Checked Gill's Landing Pump Station and pump operation.

B. Parks:

- Opened, closed, and cleaned parks restroom buildings daily.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleaned weekly of leaves and other debris.
- There has also been an increase in daily vandalism and trash pick-up which has increased the amount of time it takes crews to clean restrooms and complete trash pick-up.
- Rebuilding, repairing, and repainting benches and picnic tables for all parks began.
- The pressure washing of parks has begun as the weather permits.
- Shrub and tree trimming.
- Gills Landing
 - There were 29 RV park reservations for the month of February.
 - There were no shelter rentals for the month of February.

C. Streets:

- 13 – days were spent sweeping.
- Continued the annual tree and shrub trimming in the right-of-way.
- Removed trees from two locations and ground stumps at five previous tree removals.
- Monthly equipment checks and maintenance are completed.
- Crews replaced street signs / posts that had been damaged, graffitied, or were faded.
- Removed sidewalk and curb so new ADA ramps could be installed at Williams Street and Sherman Street.
- Sanded roads during the ice storm.
- Responded to garbage clean-ups on the roadway.
 - Cheadle Lake
 - Shopping carts (12)
- Graded gravel roadways, alleys, and shoulders of roads and filled potholes throughout town.
- Swept asphalt trails, removed debris, and removed downed tree limbs.
- Assisted water department
 - Repaired two water service leaks

D. Wastewater Treatment Plant:

- Influent flow for the month of January averaged 6.94 MGD with a peak of 11.89 MGD and a total of 215.21 MG
- Headworks screw auger failed, pulled for repairs.
- W3 pump failed, pulled and taken to RPM for repairs
- Installed new WAS pump on Clarifier #4, pulled pump in service and sent to RPM for cord repair
- Anoxic Mixer L-41 failed, spare on site will replace and evaluate for repair/replace
- Installed repaired headworks screw auger
- Installed repaired Clarifier #4 Scum pump

E. Water:

- Meter reading was completed.
- Daily water service orders including leak checks, locates, taste and quality issues, water samples and other customer concerns continue.
 - Followed up on water concerns and completed sample testing requested by citizens.
 - Completed state water samples.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	68.78 MG
Finish Water Produced	59.55 MG
Water Sent to Cheadle Lake	00.00 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.76	1.33	1.05	0.011	0.029	0.016
Finish pH			Raw Turbidity		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.33	7.97	7.77	3.14	37.56	10.19

- Replaced air solenoids on train 4
- Replaced ARV on CIP system
- Continued membrane maintenance due to drawdown