



## City of Lebanon Administrative Policies

Department:	Public Works	Policy #:	XX100
Title:	Park Reservation Fee Waiver Request Policy	Procedure #:	XX100.A
Adopted:		Next Review:	

**Purpose:** The purpose of this policy is to establish decision criteria and application process for requests to waive or reduce Park Reservation fees

**Authority:** The City of Lebanon City Manager or designee.

**General Policy:** The City of Lebanon Park Reservation Fee Waiver Request Policy

**Policy Guidelines:** No fee waivers shall be granted by the City of Lebanon for park reservations due to the continued need for maintenance and the daily cost of operation increasing for each park location.

Requestors will be directed to the Lebanon Chamber of Commerce for any park rental fee waiver requests.

Replaces:			
Reviewed:		Revised:	
City Manager Approval:		XX Director Approval:	
Reviewed:		Revised:	
City Manager Approval:		XX Director Approval:	
Reviewed:		Revised:	
City Manager Approval:		XX Director Approval:	