



Minutes
Lebanon Public Library
Advisory Group Meeting
December 12, 2023

The meeting was called to order at 4:29 p.m.

Present: Denice Lee (Chairperson), Jane Turner, Russ Fish, Vandy Roadifer (Friends representative), Kendra Antila (Director), Jennifer Moody, Kristine Hunt

Minutes of the October meeting were approved as presented.

Library Director's Report: Kendra shared statistical reports for October and November and discussed upcoming staffing changes. A full-time staff member is moving away in February, and we will not fill the vacancy – at least not this fiscal year. However, we have an open recruitment for another on-call staff member. Several books that were so overdue they had been marked lost in our database were recently returned. Most of the titles had already been replaced, which prompted Kendra to ask Advisory members to consider amending our current lost item policy.

Friends of the Library Report: Vandy shared the most recent Friends newsletter and detailed their significant fundraising efforts of late. The Friends hope to donate another \$20,000 towards the children's room capital campaign this year. They also have a Linktree page and have set up an account with the online fundraising platform GiveButter. Additionally, they will be hosting an author's fair on February 24th.

New Business: Advisory members scrutinized our current policy on payment for lost/damaged items with the intent of limiting the timeframe in which a patron could return a lost book to avoid replacement charges. Kendra will follow their recommendations and tweak the existing draft for further discussion.

Unfinished Business: Members continued to debate amendments to the Child Safety Policy. Kendra will follow up with the City Attorney and Police Chief to discuss possible liability and whether specific laws regulate what age a child can legally be left "unattended".

Public Comments: None

Announcements: None

The meeting was adjourned at 5:23 p.m. The next meeting will be February 13th @ 4:30.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kendra Antila at (541) 258-4232.