



# MEMORANDUM

City Recorder's Office

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**TO:** Mayor Jackola and City Council  
**FROM:** Julie Fisher, City Recorder  
**ITEM TITLE:** Lebanon Municipal Code Chapter 2.04 Regular Meetings Update

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**INTRODUCTION:** Review of proposed amendments to LMC Chapter 2.04, Regular Meetings.

**CURRENT REPORT:** The City Council meets the second Wednesday at 6pm and holds a work session at noon when needed. There has been Council discussion on the difficulty attending a noon meeting for some of the Councilors. The ability to notice and hold a meeting at a time other than noon is possible with provisions of the code as long as there is a vote of four or more Councilors.

Staff is proposing amendments that would remove language specifying the time and date of a second City Council meeting. This gives the Council the ability to set meeting times that work for the Council. Public Meeting Notices will be published for every public meeting.

The proposed ordinance has been reviewed by legal counsel.

**RECOMMENDATION:** Motion and approval of Ordinance 3017.