



925 S. Main Street  
Lebanon, Oregon 97355  
TEL: 541.258.4918

# MEMORANDUM

*Public Works*

To: Mayor Jackola and City Council  
From: Jason Williams, Public Works Director  
Subject: Property Acquisition – 390 W Maple Street

Date: May 1, 2024

## I. INTRODUCTION

The property at 390 W Maple Street - located at the southeast corner of 5<sup>th</sup> Street and Maple Street - 12S02W10DC00400 was offered to the city to purchase. The home on this property was damaged in a fire in March 2023 and has since been vacant. This is one of two properties remaining to complete the Lebanon Public Works Maintenance Shop compound.

## II. RECOMMENDATION

This memo requests a City Council motion to approve the purchase of 390 W Maple Street and appoint Ron Whitlatch, Interim City Manager as an authorized signer on all real estate and financial documents related to 390 W Maple Street.

This document has been approved by the Lebanon City Council and signed on this 8<sup>th</sup> day of May 2024.

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Kenneth E. Jackola, Mayor ☐

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Michelle Steinhebel, Council President ☐

ATTESTED BY:

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Julie Fisher, CMC, City Recorder