



925 S. Main Street
Lebanon, Oregon 97355

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MEMORANDUM

Public Works

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – May 2024

Date: April 24, 2024

A. Collections (Sanitary-Storm):

- Mowing
 - Started mowing in collections system R.O.W.'s as ground conditions allowed.
- Manholes:
 - Completed repairs to the outside of a sanitary manhole on S. 2nd Street.
- Sewer Mains:
 - Responded to one report of a plugged sanitary sewer main.
 - Cleaned the main and found a large quantity of "flushable" wipes and roots.
 - Cleaned 2400-feet and video inspected 875-feet of sanitary sewer main line.
 - Raised buried manhole on abandoned Eastside interceptor and brought to grade.
 - Working to correctly abandon this section of pipe.
 - Flushed low flow, dead end sewer mains.
- Sewer Laterals:
 - Assisted 8 customers with sewer lateral issues.
 - Three public side only lateral replacements were found during other investigations and completed by the city collections crew.
 - This included properly abandoning an unused lateral with I&I.
 - Video inspected 1300-feet of sanitary sewer laterals.
 - Installed 4 cleanouts.
 - Conducted 2 sewer lateral replacement investigations.
 - 2 - entered program
 - 0 - not eligible or did not require replacement
 - 0 - working with customer to gather more information
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Found and investigated unmapped storm lines.
 - Located buried storm manhole.
 - Cleaned 0 feet and video inspected 400 feet of storm line.
 - Completed spring well meter reads.
 - Assisted Water crew with several water leaks.
 - Provided vector work for Engineering on the 7th St. project.
 - Monthly equipment checks and maintenance completed.

- Checked River Park RV Dump Station holding tank, and operation of the pump.
- Checked Gill's Landing Pump Station and pump operation.
- Assist with water meter reads, water lock-offs and service orders.
- Started prep work for Strawberry Festival

B. General

- Republic Services hosted a Hazardous Waste Event at the Lebanon Maintenance Shop on April 6, 2024.
- A City surplus auction was held at the Lebanon Maintenance Shop on April 20, 2024.

C. Parks:

- Opened, closed, and cleaned parks restroom buildings daily.
- Mowing full time.
- Crews began applying casoron at schools and parks where applicable for vegetation management.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleaned weekly of leaves and other debris.
- There has also been an increase in daily vandalism and trash pick-up which has increased the amount of time it takes crews to clean restrooms and complete trash pick-up.
- Repaired failing irrigation valves at River Park, Gills Landing, and Booth Park.
- Began installation of new signs at all parks and trailheads.
- Gills Landing
 - There were 65 RV park reservations for the month of April.
 - There were 8 shelter rentals for the month of April.

D. Streets:

- 18 – days were spent sweeping, includes one day sweeping Brownsville and one day sweeping Halsey.
- Installed and removed street banners for public events.
- Removed downtown winter welcome banners and replaced them with Lebanon High School graduation banners.
- Cleaned up fallen trees and limbs at Mark Slough Trail and Cheadle Lake Trail.
- Hauled bark dust for Community Park Events.
- Hauled crushed rock for shop projects.
- Sprayed trails, parks, and ROWs for vegetation management.
- Crews replaced street signs / posts that had been damaged, graffitied, or were faded.
- Installed (2) new 25 mph signs on Milton Street.
- Completed property cleanup at 12th and Airport Road and placed rock.
- Removed vandalized bus shelter from 5th and Mary Street.
- Responded to garbage clean-ups on roadway.
- Cleaned up shop grounds to prepare for equipment auction.
- Graded gravel roadways, alleys, and shoulders of roads and filled potholes throughout town.
- Mowed alleys and ROW's.
- Assisted water department with residential water leaks.

E. Wastewater Treatment Plant:

- The Lebanon WWTP is in full compliance with our NPDES permit for March 2024.
- Influent flow for the month of March averaged 6.9 MGD with a peak of 13.370 MGD and a total of 200.23 MG
- In March we continued hauling to our Sommers field for biosolids application, hauling 50.86 dry tons
- We installed one new 25hp replacement influent pump, waiting for 2 more large 85hp pumps.
- Steven L Haney started as Water/Wastewater Treatment Manager

F. Water:

- Meter reading was completed.
- Daily water service orders including leak checks, locates, taste and quality issues, water samples and other customer concerns continue.
 - Followed up on water concerns and completed sample testing requested by citizens.
- Prepared for main water line extension at 15th and W Vine Street.

G. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	65.15 MG
Finish Water Produced	58.45 MG
Water Sent to Cheadle Lake	00.00 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.47	1.46	1.08	0.008	0.019	0.013
Finish pH			Filtrate Fluoride (Average of Each Day)		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.21	8.39	7.69	0.00	0.00	0.00

- Steven L Haney started as Water/Wastewater Treatment Manager
- Installed a New CIP (clean in place) Flow Meter
- Implemented new OHA report forms for membrane plants.