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MEMORANDUM

Public Works

Date: March 26, 2026

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – April 2026

A. Collections (Sanitary-Storm):

- Mowing Collections R.O.W.'s and Ditches
 - Started mowing collections R.O.W.'s
- Manholes:
 - Inspecting manholes for I&I.
- Sewer Mains:
 - Responded to plugged sewer main.
 - Cleaned 1255 feet and video inspected 1255 feet of sanitary sewer main line.
 - Flushed low flow, dead-end sewer mains.
- Sewer Laterals:
 - Assisted 7 customers with sewer lateral issues.
 - Repaired one stub that had been damaged due to vehicle accident.
 - Video inspected two laterals for post-construction / warranty.
 - Video inspected 1125 Feet of sanitary sewer laterals.
 - 0 clean outs installed.
 - Conducted 3 sewer lateral replacement investigations.
 - 3 -entered program
 - 0 -not eligible or did not require replacement
 - 0 -working with customer to gather more information/waiting on their application
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - Responded to one flooding concern, no issue was found.
 - Cleaned 0 ft of storm main.
 - Video inspected 0 ft of storm main line.
 - Completed several rounds of catch basin/curb inlet clearing during rain events.
- Special projects:
 - Completed monthly equipment inspections and preventive maintenance to maintain system reliability.
 - Assisted Lebanon Community Pool with confined space entry.
 - Locate Sewer and Storm mains and laterals for contractors.
 - Potholed utilities for sewer main design / construction.
 - Checked River Park RV Dump Station holding tank, and operation of the pump.

- Checked Gill's Landing Pump Station and pump operation.
- Reviewed pre-construction plans for Engineering.

B. Parks:

- Opened, closed, and cleaned parks restroom buildings daily.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleared of leaves and other debris on a weekly basis.
- Additionally, there has been a rise in daily vandalism and trash collection, which has extended the time required for crews to clean restrooms and carry out trash collection.
- Gills Landing
 - There were 37 RV park reservations for the month of March.
 - There were two shelter rentals for the month of March.

C. Streets:

- Completed large tree planting project at Mark Slough with BLT and Weyerhaeuser. 36 trees were planted with grant funding that was received.
- Removed 13 trees in the park strip along Hiatt Street, 12th Street, and Joy – Jadon Street. These were deemed hazardous.
- Removed stumps and sidewalk panel from Hiatt Street after tree removal so property owner can replace damaged sidewalk.
- Replaced three damaged street signs and one stop sign due to vandalism.
- Continued cold patch repairs.
- Completed cleanup, brush, and debris removal at Cheadle Lake Mill site.
- Monthly equipment checks and maintenance.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for February 2026
- Flow for the month of January averaged 5.14 MGD with a peak of 14.26 MGD and a total of 144.02 MG
- Digester #1 Center Mixer Failed, Wiring burnt, Electrician repaired and back in service
- Pulled WAS pump 1 time for cleaning
- Belt Press changed out 1 bearing
- Replaced cl2 flow meter at chemical metering pumps for failure
- Major Equipment still out of Service/In Progress
 - West bar screen needs replaces or rebuilt working on quotes (update OrTec bar screen ordered, estimated late February delivery)
 - Clarifier #2 drive unit has failed (parts have arrived awaiting installation)

E. Water:

- Locating and service order request. "Read's and on/off's, Leak checks, Customer Service."
- Meter reading.
- Routine sampling, Along with DBP's, TTHM, HAA5's this month.
- Reviewed and inspected backflow abandonments.

- Changing out system meters.
- Recorded large meters that need maintenance and repair, collected cost estimates scheduling.
- Completed multiple walk throughs on new developments.
- Sent backflow testing devices for annual calibration.
- Repacking of distribution main line valves.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	62.23 MG
Finish Water Produced	53.86 MG
Water Sent to Cheadle Lake	0.00 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.74	1.45	1.23	0.026	0.056	0.031
Finish pH			Raw Turbidity		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.19	8.10	7.86	2.32	96.38	15.55

- SCADA updates
- CL2 Generator Annual maintenance
- Train 2 pinning & Leak fixed