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MEMORANDUM

Information Technology Services

To: Ron Whitlatch, City Manager
From: Brent Hurst, IT Director
Subject: IT and GIS Department Report – March 2026

Date: March 27, 2026

IT

- Completed upgrades to the Justice Center with guidance from Police Administration.
- The IT Director and Library Director toured the Albany Public Library to review their public computing software for patrons.
- Finished public kiosk project for City Hall for patrons to digitally complete records requests, forms, file for OLCC and complete a police report. This is located in the lobby at City Hall.
- Assisted LINX Transit with testing a new call queue option for taking calls from riders.
- Windows 11 upgrades for City staff are nearing completion.
- Weekly and monthly security and vulnerability patches were completed.
- Completed monthly public meeting streams on behalf of multiple departments.
 - If you would like to see recordings of our public meetings, visit <https://www.youtube.com/@CityofLebanonOR>
- Staff addressed multiple other routine break-fix issues, equipment replacements, and maintenance renewals for IT.

GIS

- City aerial mapping flyover process has been started. This update happens every three years.
- Sewer Utility Network Migration work continues with Public Works.
- Coordinated with the WTP for update their Emergency Response Plan (ERP).
- Located and completed updates to the LINX Transit Loop map.
- Urban Renewal District Update Coordination with Community Development staff.
- Coordinate monthly new address and streets updates with Community Development and Linn County GIS.
- OHA Lead and Copper Survey work continues with assistance of Public Works.
- The monthly tax lot updates from Linn County were completed.