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MEMORANDUM

Public Works

Date: July 1, 2026

To: Mayor Jackola and City Council
From: Jason Williams, Public Works Director
Subject: City Manager's Report – July 2026

A. Collections (Sanitary-Storm):

- Mowing Collections R.O.W.'s and Ditches
 - Mowing collections R.O.W.'s as ground conditions allow.
- Manholes:
 - Creating list of manhole rehab project to be completed, several are on the schedule to be completed.
 - Several manholes were lined and had repairs made in June.
- Sewer Mains:
 - Responded to 1 report of a plugged sewer main.
 - Cleaned 225 feet and video inspected 325 feet of sanitary sewer main line.
 - Flushed low flow, dead-end sewer mains.
- Sewer Laterals:
 - Assisted 6 customers with sewer lateral issues.
 - Video inspected 950 Feet of sanitary sewer laterals.
 - 0 clean outs installed.
 - Conducted 0 sewer lateral replacement investigations.
 - 0 -entered program
 - 0 -not eligible or did not require replacement
 - 0 -working with customer to gather more information/waiting on their application
 - 2 -Post replacement inspections completed.
 - Note: We were able to get all private laterals to at least a temporary working condition
- Storm:
 - No storm / flooding complaints received.
 - Added missing catch basins and storm pipes to GIS mapping.
 - Cleaned 720 ft of storm main.
 - Video inspected 390 ft of the main line of storm.
- Special projects:
 - Completed monthly equipment inspections and preventive maintenance to maintain system reliability.
 - Locate Sewer and Storm mains and laterals for contractors.
 - Potholed utilities for sewer main design / construction.
 - Checked River Park RV Dump Station holding tank, and operation of the pump.
 - Checked Gill's Landing Pump Station and pump operation.

- Reviewed pre-construction plans for Engineering.
- Continued prep work for Strawberry Festival event.

B. Parks:

- Continued mowing.
- Opened, closed, and cleaned parks restroom buildings daily.
- Assisted with the Seven Oak Middle School – Day of Service. The students went to several park locations and completed ground maintenance, clean-up, and flower planting.
- Prepped the infield of Bob Smith Park for upcoming baseball season.
- All parks and trails system garbage's checked daily and emptied.
- The trail system is cleared of leaves and other debris on a weekly basis.
- Additionally, there has been a rise in daily vandalism and trash collection, which has extended the time required for crews to clean restrooms and carry out trash collection.
- Gills Landing
 - There were 109 RV park reservations for the month of June.
 - There were 38 shelter rentals for the month of June.

C. Streets:

- 7 – days sweeping.
- Mowed right-of-way as well as trail areas.
- Trees:
 - Trimmed trees on 5th / Tangent Street, Oak / 10th Street, and Hansard / Morton.
 - Removed trees at the following locations: Mark Slough and in the alley between 6th/7th and Rose/Vine Street.
 - Removed trees, stumps, and sidewalk on 10th Street, Grove Street, and Leonard Lane.
- Delivered bark to (2) locations.
- Signs / Banners:
 - Placed street banner for local event.
 - Replaced (2) signs due to vandalism.
- Hung downtown flower baskets
- Continued cold patch repairs.
- Assisted with Strawberry Parade / Festival set-up and tear-down.
- Monthly equipment checks and maintenance.

D. Wastewater Treatment Plant:

- The Lebanon WWTP was in full compliance with our NPDES permit for May 2026.

E. Water:

- Locating and service order request. "Read's and on/off's, Leak checks, Customer Service."
- Meter reading.
- Routine sampling, Along with DBP's, TTHM, HAA5's this month.
- Reviewed and inspected backflow abandonments.

- Changing out system meters.
- Recorded large meters that need maintenance and repair, collected cost estimates scheduling.
- Completed multiple walk throughs on new developments.

F. Water Treatment Plant:

Production	
Monthly Water Use (Intake Flow Meter)	87.23 MG
Finish Water Produced	76.70 MG
Water Sent to Cheadle Lake	0.00 MG

Water Quality					
Finish Chlorine			CT Basin Turbidity		
Min > 0.20 mg/L	Max < 4.00 mg/L	Average ~ 1.00 mg/L	Min	Max < 1.000 NTU	Average
0.69	1.36	1.08	0.015	0.55	0.022
Finish pH			Raw Turbidity		
Min > 7.00 pH	Max < 9.00 pH	Average	Min	Max < 4.00 mg/L	Average ~ 0.70 mg/L
7.59	8.46	8.01	3.01	10.10	5.19

- Divers Cleaning intake screens
- SC CI17s installed on finished water sample line
- Cl2 generator biannual maintenance